

# REGISTER OF DEEDS

REGISTER OF DEEDS  
(Elected)  
(1.0)

DEPUTY REGISTER  
OF DEEDS  
M11  
(1.0)

REGISTER OF DEEDS  
CLERK  
G13  
(8.35)

REAL ESTATE  
SPECIALIST  
G15  
(4.0)

**COUNTY OF DANE  
BUDGETED POSITIONS**

CLASSIFICATION TITLE	RANGE	2021	2022	MOD 2022	2023		
					REQUEST	RECOMM'D	ADOPTED
<b><u>REGISTER OF DEEDS</u></b>							
REGISTER OF DEEDS	ME	1.000 <sup>24-01</sup>	1.000 <sup>24-01</sup>	1.000 <sup>24-01</sup>	1.000 <sup>24-01</sup>	1.000 <sup>24-01</sup>	1.000 <sup>24-01</sup>
DEPUTY REGISTER OF DEEDS	M 11	1.000	1.000	1.000	1.000	1.000	1.000
LEAD VITAL RECORDS CLERK	G 16	1.000	0.000	0.000	0.000	0.000	0.000
REAL ESTATE SPECIALIST	G 15	4.000	4.000	4.000	4.000	4.000	4.000
REGISTER OF DEEDS CLERK	G 13	0.550 <sup>24-03</sup>	0.350 <sup>24-03</sup>	0.350 <sup>24-03</sup>	0.350 <sup>24-03</sup>	0.350 <sup>24-03</sup>	0.350 <sup>24-03</sup>
REGISTER OF DEEDS CLERK	G 13	7.800	8.000	8.000	8.000	8.000	8.000
<b>REGISTER OF DEEDS TOTAL</b>		<b>15.350</b>	<b>14.350</b>	<b>14.350</b>	<b>14.350</b>	<b>14.350</b>	<b>14.350</b>
		<b>15.350</b>	<b>14.350</b>	<b>14.350</b>	<b>14.350</b>	<b>14.350</b>	<b>14.350</b>

**COUNTY OF DANE  
BUDGETED POSITIONS**

***SUMMARY OF POSITION FOOTNOTES:***

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**REGISTER OF DEEDS**

- |       |  |
|-------|--|
| 24-01 | REFERENCE 2019 RES-540 ADOPTED MARCH 19, 2020 FOR SALARY INFORMATION.  |
| 24-03 | 2012 BUDGET UNFUNDS 1.0 FTE OF POSITION 319, POSITION AUTHORITY TO REMAIN. 2014 BUDGET FUNDS 0.10 FTE, 0.90 FTE UNFUNDED POSITION AUTHORITY TO REMAIN. 2016 BUDGET REQUEST IS TO FUND .35 FTE AND TRANSFER TO POSITION 2294 (VITAL RECORDS CLERK). 0.55 FTE OF POSITION 319 REMAINS UNFUNDED, POSITION AUTHORITY TO REMAIN. 2022 REQUEST IS TO FUND 0.20 FTE AND TRANSFER TO 2499. 0.35 FTE OF POSITION 319 TO REMAIN AUTHORIZED UNFUNDED. |

<b>Dept:</b>	Register of Deeds	24	<b>DANE COUNTY</b>	<b>Fund Name:</b>	General Fund
<b>Prgm:</b>	Register of Deeds	000/00		<b>Fund No:</b>	1110

**Mission:**

To provide the official county repository for real estate, birth, death, marriage, domestic partnership and military discharge records affecting citizens in this county. To provide safe, archival storage and convenient access to these records; and to implement statutory changes, system modernization, program and procedure evaluation, and staff development to assure a high level of timely service for users.

**Description:**

Under Chapters 16, 59, 69, 236, 409, 703, 706, 779, 867 and others of the Wisconsin Statutes, the department provides services in three main areas: Reception and Real Estate reviews, records and indexes documents that affect the rights and interests of citizens in Dane County real estate and the department maintains a tract index of recorded documents making reference to approximately 327,410 parcels in Dane County; Vital Records reviews, indexes and files the legal records of all births, deaths and marriages in Dane County, providing certified copies of these records upon request, and provides a repository for military discharges for veterans; Records Maintenance preserves images of real estate documents according to archival standards and provides public access to these images. The Register of Deeds is also part of the County Land Information Office and collects funds for the Wisconsin Land Information Program to modernize land record keeping systems.

	Actual 2021	Adopted 2022	2021 Carry Forward	Board Transfers	Budget As Modified	2022 YTD	Estimated 2022	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$1,399,881	\$1,429,600	\$0	\$0	\$1,429,600	\$348,582	\$1,289,551	\$1,434,400
Operating Expenses	\$50,637	\$143,790	\$4,707	\$0	\$148,497	\$21,471	\$148,497	\$145,290
Contractual Services	\$188,169	\$218,000	\$0	\$0	\$218,000	\$64,496	\$218,000	\$188,700
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,638,688</b>	<b>\$1,791,390</b>	<b>\$4,707</b>	<b>\$0</b>	<b>\$1,796,097</b>	<b>\$434,548</b>	<b>\$1,656,048</b>	<b>\$1,768,390</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$3,638,985	\$2,696,200	\$0	\$0	\$2,696,200	\$857,859	\$2,696,200	\$2,696,200
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$2,366,695	\$2,193,700	\$0	\$0	\$2,193,700	\$787,986	\$2,193,700	\$2,195,200
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,005,680</b>	<b>\$4,889,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,889,900</b>	<b>\$1,645,846</b>	<b>\$4,889,900</b>	<b>\$4,891,400</b>
<b>GPR SUPPORT</b>	<b>(\$4,366,992)</b>	<b>(\$3,098,510)</b>			<b>(\$3,093,804)</b>			<b>(\$3,123,010)</b>
<b>F.T.E. STAFF</b>	<b>15.350</b>	<b>14.350</b>					<b>14.350</b>	<b>14.350</b>

<b>Dept:</b>	Register of Deeds	24							<b>Fund Name:</b>	General Fund
<b>Prgm:</b>	Register of Deeds	000/00							<b>Fund No.:</b>	1110
DI#	2023 Base	Net Decision Items							2023 Requested Budget	
		01	02	03	04	05	06	07		
<b>PROGRAM EXPENDITURES</b>										
Personnel Costs	\$1,434,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,434,400	
Operating Expenses	\$143,790	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$145,290	
Contractual Services	\$218,100	\$16,800	\$0	(\$46,200)	\$0	\$0	\$0	\$0	\$188,700	
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$1,796,290</b>	<b>\$16,800</b>	<b>\$1,500</b>	<b>(\$46,200)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,768,390</b>	
<b>PROGRAM REVENUE</b>										
Taxes	\$2,696,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,696,200	
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Charges for Services	\$2,193,700	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$2,195,200	
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$4,889,900</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,891,400</b>	
<b>GPR SUPPORT</b>	<b>(\$3,093,610)</b>	<b>\$16,800</b>	<b>\$0</b>	<b>(\$46,200)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$3,123,010)</b>	
<b>F.T.E. STAFF</b>	<b>14.350</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>14.350</b>	

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
<b>2023 BUDGET BASE</b>				\$1,796,290	\$4,889,900	(\$3,093,610)
DI #	REGD-REGD-1	FIDLAR SOFTWARE LIFE CYCLE- CONTRACTUAL INCREASE				
DEPT	Department software contract annual increase.			\$16,800	\$0	\$16,800
EXEC						\$0
ADOPTED						\$0
NET DI # REGD-REGD-1				\$16,800	\$0	\$16,800

<b>Dept:</b>	Register of Deeds	24	<b>Fund Name:</b>	General Fund
<b>Prgm:</b>	Register of Deeds	000/00	<b>Fund No.:</b>	1110

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	REGD-REGD-2	CONFERENCES/ TRAINING AND TRAVEL EXPENSE REALLOCATION			
DEPT	Increase Conferences and Training, remove Travel Expenses.		\$1,500	\$1,500	\$0
EXEC					\$0
ADOPTED					\$0
	NET DI #	REGD-REGD-2	\$1,500	\$1,500	\$0
DI #	REGD-REGD-3	Retire Back Indexing Contract			
DEPT	No longer using Back Index Contract		(\$46,200)	\$0	(\$46,200)
EXEC					\$0
ADOPTED					\$0
	NET DI #	REGD-REGD-3	(\$46,200)	\$0	(\$46,200)
<b>2023 REQUESTED BUDGET</b>			\$1,768,390	\$4,891,400	(\$3,123,010)

DEPARTMENT: Register of Deeds  
PROGRAM: Register of Deeds

**OPERATING BUDGET SUMMARY**

PROGRAM SUMMARY	2021 ACTUAL	ADOPTED BUDGET 2022	2021 CARRYFORWD	2022 CO BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
PERSONNEL COSTS	\$ 1,399,881	\$ 1,429,600	\$ 0	\$ 0	\$ 1,429,600	\$ 348,582	\$ 1,289,551	\$ 0	\$ 1,434,400
OPERATING EXPENSE	50,637	143,790	4,707	0	148,497	21,471	148,497	0	143,790
CONTRACTUAL SERVICES	188,169	218,000	0	0	218,000	64,496	218,000	0	218,100
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$ 1,638,688</b>	<b>\$ 1,791,390</b>	<b>\$ 4,707</b>	<b>\$ 0</b>	<b>\$ 1,796,097</b>	<b>\$ 434,548</b>	<b>\$ 1,656,048</b>	<b>\$ 0</b>	<b>\$ 1,796,290</b>
LESS REVENUES									
TAXES	\$ 3,638,985	\$ 2,696,200	\$ 0	\$ 0	\$ 2,696,200	\$ 857,859	\$ 2,696,200	\$ 0	\$ 2,696,200
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	2,366,695	2,193,700	0	0	2,193,700	787,986	2,193,700	0	2,193,700
MISCELLANEOUS	0	0	0	0	0	0	0	0	0
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$ 6,005,680</b>	<b>\$ 4,889,900</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,889,900</b>	<b>\$ 1,645,846</b>	<b>\$ 4,889,900</b>	<b>\$ 0</b>	<b>\$ 4,889,900</b>
<b>NET COST:</b>	<b>\$ (4,366,992)</b>	<b>\$ (3,098,510)</b>	<b>\$ 4,707</b>	<b>\$ 0</b>	<b>\$ (3,093,804)</b>	<b>\$ (1,211,298)</b>	<b>\$ (3,233,852)</b>	<b>\$ 0</b>	<b>\$ (3,093,610)</b>

**DEPARTMENTAL CHANGES**

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$ 1,434,400	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,434,400
OPERATING EXPENSE	143,790	0	1,500	0	0	0	0	0	145,290
CONTRACTUAL SERVICES	218,100	16,800	0	(46,200)	0	0	0	0	188,700
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$ 1,796,290</b>	<b>\$ 16,800</b>	<b>\$ 1,500</b>	<b>\$ (46,200)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,768,390</b>
LESS REVENUES									
TAXES	\$ 2,696,200	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,696,200
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	2,193,700	0	1,500	0	0	0	0	0	2,195,200
MISCELLANEOUS	0	0	0	0	0	0	0	0	0
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$ 4,889,900</b>	<b>\$ 0</b>	<b>\$ 1,500</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 4,891,400</b>
<b>NET COST:</b>	<b>\$ (3,093,610)</b>	<b>\$ 16,800</b>	<b>\$ 0</b>	<b>\$ (46,200)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (3,123,010)</b>

DEPARTMENT: Register of Deeds  
PROGRAM: Register of Deeds

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021	ADOPTED	2021	2022	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	
					2022	2022		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE
23	REGDEEDS	10009	SALARIES AND WAGES		\$946,759	\$967,600	\$0	\$0	\$967,600	\$226,446	\$879,824	\$0	\$976,100
23	REGDEEDS	10027	OVERTIME		\$0	\$700	\$0	\$0	\$700	\$0	\$1,410	\$0	\$700
23	REGDEEDS	10072	LIMITED TERM EMPLOYEES		\$0	\$22,300	\$0	\$0	\$22,300	\$0	\$14,114	\$0	\$22,300
23	REGDEEDS	10099	RETIREMENT FUND		\$74,339	\$74,100	\$0	\$0	\$74,100	\$17,305	\$67,480	\$0	\$63,500
23	REGDEEDS	10108	SOCIAL SECURITY		\$71,173	\$75,800	\$0	\$0	\$75,800	\$17,019	\$68,341	\$0	\$76,500
23	REGDEEDS	10117	HEALTH		\$281,147	\$282,100	\$0	\$0	\$282,100	\$78,281	\$234,365	\$0	\$291,800
23	REGDEEDS	10126	HEALTH-RETIRES		\$5,607	\$5,800	\$0	\$0	\$5,800	\$5,607	\$5,607	\$0	\$3,300
23	REGDEEDS	10153	DENTAL		\$19,754	\$20,500	\$0	\$0	\$20,500	\$3,806	\$17,181	\$0	\$18,600
23	REGDEEDS	10180	LIFE INSURANCE		\$528	\$600	\$0	\$0	\$600	\$118	\$529	\$0	\$600
23	REGDEEDS	10185	FSA ADMINISTRATION FEE		\$175	\$200	\$0	\$0	\$200	\$0	\$200	\$0	\$200
23	REGDEEDS	10189	WORKERS COMPENSATION		\$400	\$500	\$0	\$0	\$500	\$0	\$500	\$0	\$400
23	REGDEEDS	10250	SALARY SAVINGS		\$0	(\$20,600)	\$0	\$0	(\$20,600)	\$0	\$0	\$0	(\$19,600)
23	REGDEEDS	20648	CONFERENCES AND TRAINING		\$234	\$3,600	\$0	\$0	\$3,600	\$100	\$3,600	\$0	\$3,600
23	REGDEEDS	20760	CUSTOMER SERVICE		\$227	\$27,500	\$0	\$0	\$27,500	\$325	\$27,500	\$0	\$27,500
23	REGDEEDS	21584	MEMBERSHIP FEES		\$520	\$700	\$0	\$0	\$700	\$125	\$700	\$0	\$700
23	REGDEEDS	22043	PRTNG STA & OFFICE SUPPLIES		\$45,591	\$88,800	\$4,707	\$0	\$93,507	\$16,945	\$93,507	\$0	\$88,800
23	REGDEEDS	22250	REPAIR OF EQUIPMENT		\$2,067	\$15,250	\$0	\$0	\$15,250	\$3,380	\$15,250	\$0	\$15,250
23	REGDEEDS	22646	TRAVEL EXPENSE		\$0	\$1,240	\$0	\$0	\$1,240	\$0	\$1,240	\$0	\$1,240
23	REGDEEDS	22736	TELEPHONE		\$1,998	\$6,700	\$0	\$0	\$6,700	\$595	\$6,700	\$0	\$6,700
23	REGDEEDS	30260	BACK INDEXING CONTRACT		\$32,575	\$46,200	\$0	\$0	\$46,200	\$0	\$46,200	\$0	\$46,200
23	REGDEEDS	30643	COMPUTER SOFTWARE LEASE		\$112,128	\$112,200	\$0	\$0	\$112,200	\$56,064	\$112,200	\$0	\$112,200
23	REGDEEDS	31260	INSURANCE		\$4,300	\$4,600	\$0	\$0	\$4,600	\$0	\$4,600	\$0	\$4,700
23	REGDEEDS	31382	LAREDO INTERNET SERVICE		\$39,167	\$55,000	\$0	\$0	\$55,000	\$8,432	\$55,000	\$0	\$55,000
<b>TOTAL EXPENDITURES</b>					<b>\$1,638,688</b>	<b>\$1,791,390</b>	<b>\$4,707</b>	<b>\$0</b>	<b>\$1,796,097</b>	<b>\$434,548</b>	<b>\$1,656,048</b>	<b>\$0</b>	<b>\$1,796,290</b>



DEPARTMENT: Register of Deeds  
PROGRAM: Register of Deeds

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST		
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7	
23	REGDEEDS	10009	SALARIES AND WAGES		\$976,100									\$976,100
23	REGDEEDS	10027	OVERTIME		\$700									\$700
23	REGDEEDS	10072	LIMITED TERM EMPLOYEES		\$22,300									\$22,300
23	REGDEEDS	10099	RETIREMENT FUND		\$63,500									\$63,500
23	REGDEEDS	10108	SOCIAL SECURITY		\$76,500									\$76,500
23	REGDEEDS	10117	HEALTH		\$291,800									\$291,800
23	REGDEEDS	10126	HEALTH-RETIRES		\$3,300									\$3,300
23	REGDEEDS	10153	DENTAL		\$18,600									\$18,600
23	REGDEEDS	10180	LIFE INSURANCE		\$600									\$600
23	REGDEEDS	10185	FSA ADMINISTRATION FEE		\$200									\$200
23	REGDEEDS	10189	WORKERS COMPENSATION		\$400									\$400
23	REGDEEDS	10250	SALARY SAVINGS		(\$19,600)									(\$19,600)
23	REGDEEDS	20648	CONFERENCES AND TRAINING		\$3,600		\$2,740							\$6,340
23	REGDEEDS	20760	CUSTOMER SERVICE		\$27,500									\$27,500
23	REGDEEDS	21584	MEMBERSHIP FEES		\$700									\$700
23	REGDEEDS	22043	PRTNG STA & OFFICE SUPPLIES		\$88,800									\$88,800
23	REGDEEDS	22250	REPAIR OF EQUIPMENT		\$15,250									\$15,250
23	REGDEEDS	22646	TRAVEL EXPENSE		\$1,240		(\$1,240)							\$0
23	REGDEEDS	22736	TELEPHONE		\$6,700									\$6,700
23	REGDEEDS	30260	BACK INDEXING CONTRACT		\$46,200			(\$46,200)						\$0
23	REGDEEDS	30643	COMPUTER SOFTWARE LEASE		\$112,200	\$16,800								\$129,000
23	REGDEEDS	31260	INSURANCE		\$4,700									\$4,700
23	REGDEEDS	31382	LAREDO INTERNET SERVICE		\$55,000									\$55,000
<b>TOTAL EXPENDITURES</b>					<b>\$1,796,290</b>	<b>\$16,800</b>	<b>\$1,500</b>	<b>(\$46,200)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,768,390</b>

DEPARTMENT: Register of Deeds  
PROGRAM: Register of Deeds

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021	ADOPTED	2021	2022	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	BASE
						2022		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
23	REGDEEDS	80120	CO SHARE TRANSFER FEE		\$3,638,985	\$2,696,200	\$0	\$0	\$2,696,200	\$857,859	\$2,696,200	\$0	\$2,696,200
23	REGDEEDS	82515	CUSTOMER SERVICE LAREDO REV.		\$438,047	\$256,700	\$0	\$0	\$256,700	\$120,924	\$256,700	\$0	\$256,700
23	REGDEEDS	82520	RE RECORDING FEES		\$1,685,667	\$1,700,000	\$0	\$0	\$1,700,000	\$589,080	\$1,700,000	\$0	\$1,700,000
23	REGDEEDS	82524	VITAL RECORDS FEES REVENUE		\$242,982	\$237,000	\$0	\$0	\$237,000	\$77,983	\$237,000	\$0	\$237,000
<b>TOTAL REVENUES</b>					<b>\$6,005,680</b>	<b>\$4,889,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,889,900</b>	<b>\$1,645,846</b>	<b>\$4,889,900</b>	<b>\$0</b>	<b>\$4,889,900</b>

DEPARTMENT: Register of Deeds  
PROGRAM: Register of Deeds

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST		
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7	
23	REGDEEDS	80120	CO SHARE TRANSFER FEE		\$2,696,200									\$2,696,200
23	REGDEEDS	82515	CUSTOMER SERVICE LAREDO REV.		\$256,700		\$1,500							\$258,200
23	REGDEEDS	82520	RE RECORDING FEES		\$1,700,000									\$1,700,000
23	REGDEEDS	82524	VITAL RECORDS FEES REVENUE		\$237,000									\$237,000
<b>TOTAL REVENUES</b>					<b>\$4,889,900</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,891,400</b>

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b>	Register of Deeds	<b>3. DEPT. NO.</b>	24	<b>5. FUND NAME</b>	General Fund
<b>2. PROGRAM</b>	Register of Deeds	<b>4. PROGRAM NO.</b>	000/00	<b>6. FUND NO.</b>	1110
<b>7. DECISION ITEM TITLE</b>			<b>8. BUDGETED POSITION CHANGES</b>		
FIDLAR SOFTWARE LIFE CYCLE- CONTRACTUAL INCREASE			POSITION#	TITLE	# FTE
<b>9. DECISION ITEM NUMBER</b> REGD-REGD-1					
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> Department software contract annual increase.					
			<b>TOTAL REQUESTED FTE CHANGE</b>		0.000
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> The Register of Deeds department entered into a software contract extension for five years resulting in an annual increase of \$16,800 each year (2023-2027).			<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>		
			<b>REQUESTED EXPENDITURES</b>		
			PERSONNEL COSTS		\$0
			OPERATING EXPENSE		\$0
			CONTRACTUAL EXPENSE		\$16,800
			OPERATING OUTLAY		\$0
			TOTAL EXPENSE		\$16,800
			<b>RELATED REVENUES</b>		
			TAXES		\$0
			INTERGOVERNMENTAL REVENUE		\$0
			LICENSES & PERMITS		\$0
FINES, FORFEITS & PENALTIES		\$0			
PUBLIC CHARGES FOR SERVICES		\$0			
INTERGOVERNMENTAL CHARGE FOR SERVICES		\$0			
MISCELLANEOUS		\$0			
OTHER FINANCING SOURCES		\$0			
TOTAL REVENUE		\$0			
<b>NET COST TO COUNTY</b>		<b>\$16,800</b>			
<b>(b) What are the consequences of not funding this request?</b> The software is used by both the real estate and vital records section of the office daily.					
<b>(c) What savings/productivity improvements will result from approval of this request?</b>					

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b>	Register of Deeds	<b>3. DEPT. NO.</b>	24	<b>5. FUND NAME</b>	General Fund																				
<b>2. PROGRAM</b>	Register of Deeds	<b>4. PROGRAM NO.</b>	000/00	<b>6. FUND NO.</b>	1110																				
<b>7. DECISION ITEM TITLE</b>			<b>8. BUDGETED POSITION CHANGES</b>																						
CONFERENCES/ TRAINING AND TRAVEL EXPENSE REALLOCATION			POSITION#	TITLE	# FTE																				
<b>9. DECISION ITEM NUMBER</b> REGD-REGD-2																									
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> Increase Conferences and Training, remove Travel Expenses.																									
			<b>TOTAL REQUESTED FTE CHANGE</b> 0.000																						
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b>			<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>																						
<p>The Register of Deeds department wishes to accomplish to consolidate Travel Expenses (\$1240) into Conferences and Training Expense, while increasing Conferences and Training Expense (\$1500) due to the increased cost of expenses incurred to attend Conferences and Training opportunities. Also increase expected revenues in the Customer Service Laredo Revenue line in the amount of \$1,500.00.</p>			<p><b>REQUESTED EXPENDITURES</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">PERSONNEL COSTS</td><td style="text-align: right;">\$0</td></tr> <tr><td>OPERATING EXPENSE</td><td style="text-align: right;">\$1,500</td></tr> <tr><td>CONTRACTUAL EXPENSE</td><td style="text-align: right;">\$0</td></tr> <tr><td>OPERATING OUTLAY</td><td style="text-align: right;">\$0</td></tr> <tr><td style="text-align: right;"><b>TOTAL EXPENSE</b></td><td style="text-align: right;"><b>\$1,500</b></td></tr> </table>			PERSONNEL COSTS	\$0	OPERATING EXPENSE	\$1,500	CONTRACTUAL EXPENSE	\$0	OPERATING OUTLAY	\$0	<b>TOTAL EXPENSE</b>	<b>\$1,500</b>										
PERSONNEL COSTS	\$0																								
OPERATING EXPENSE	\$1,500																								
CONTRACTUAL EXPENSE	\$0																								
OPERATING OUTLAY	\$0																								
<b>TOTAL EXPENSE</b>	<b>\$1,500</b>																								
<b>(b) What are the consequences of not funding this request?</b>			<b>RELATED REVENUES</b>																						
<p>The Register of Deeds department is directly impacted by legislative changes. Attending conferences and training opportunities facilitates the department's knowledge to react to legal changes in office policies and procedures, promoting our goal of remaining proactive to change and adjusting to current developments.</p>			<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">TAXES</td><td style="text-align: right;">\$0</td></tr> <tr><td>INTERGOVERNMENTAL REVENUE</td><td style="text-align: right;">\$0</td></tr> <tr><td>LICENSES &amp; PERMITS</td><td style="text-align: right;">\$0</td></tr> <tr><td>FINES, FORFEITS &amp; PENALTIES</td><td style="text-align: right;">\$0</td></tr> <tr><td>PUBLIC CHARGES FOR SERVICES</td><td style="text-align: right;">\$1,500</td></tr> <tr><td>INTERGOVERNMENTAL CHARGE FOR SERVICES</td><td style="text-align: right;">\$0</td></tr> <tr><td>MISCELLANEOUS</td><td style="text-align: right;">\$0</td></tr> <tr><td>OTHER FINANCING SOURCES</td><td style="text-align: right;">\$0</td></tr> <tr><td style="text-align: right;"><b>TOTAL REVENUE</b></td><td style="text-align: right;"><b>\$1,500</b></td></tr> <tr><td style="text-align: right;"><b>NET COST TO COUNTY</b></td><td style="text-align: right;"><b>\$0</b></td></tr> </table>			TAXES	\$0	INTERGOVERNMENTAL REVENUE	\$0	LICENSES & PERMITS	\$0	FINES, FORFEITS & PENALTIES	\$0	PUBLIC CHARGES FOR SERVICES	\$1,500	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	MISCELLANEOUS	\$0	OTHER FINANCING SOURCES	\$0	<b>TOTAL REVENUE</b>	<b>\$1,500</b>	<b>NET COST TO COUNTY</b>	<b>\$0</b>
TAXES	\$0																								
INTERGOVERNMENTAL REVENUE	\$0																								
LICENSES & PERMITS	\$0																								
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INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0																								
MISCELLANEOUS	\$0																								
OTHER FINANCING SOURCES	\$0																								
<b>TOTAL REVENUE</b>	<b>\$1,500</b>																								
<b>NET COST TO COUNTY</b>	<b>\$0</b>																								
<b>(c) What savings/productivity improvements will result from approval of this request?</b>																									
<p>The Register of Deeds department can anticipate and prepare for legal and technological changes expected in our activities.</p>																									

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b>	Register of Deeds	<b>3. DEPT. NO.</b>	24	<b>5. FUND NAME</b>	General Fund
<b>2. PROGRAM</b>	Register of Deeds	<b>4. PROGRAM NO.</b>	000/00	<b>6. FUND NO.</b>	1110
<b>7. DECISION ITEM TITLE</b>			<b>8. BUDGETED POSITION CHANGES</b>		
Retire Back Indexing Contract			POSITION#	TITLE	# FTE
<b>9. DECISION ITEM NUMBER</b> REGD-REGD-3					
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> No longer using Back Index Contract					
			<b>TOTAL REQUESTED FTE CHANGE</b>		
					0.000
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b>			<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>		
The Register of Deeds department will no longer use this item.			<b>REQUESTED EXPENDITURES</b>		
			PERSONNEL COSTS		\$0
			OPERATING EXPENSE		\$0
			CONTRACTUAL EXPENSE		(\$46,200)
			OPERATING OUTLAY		\$0
			TOTAL EXPENSE		(\$46,200)
			<b>RELATED REVENUES</b>		
			TAXES		\$0
<b>(b) What are the consequences of not funding this request?</b>			INTERGOVERNMENTAL REVENUE		\$0
			LICENSES & PERMITS		\$0
			FINES, FORFEITS & PENALTIES		\$0
			PUBLIC CHARGES FOR SERVICES		\$0
<b>(c) What savings/productivity improvements will result from approval of this request?</b>			INTERGOVERNMENTAL CHARGE FOR SERVICES		\$0
			MISCELLANEOUS		\$0
			OTHER FINANCING SOURCES		\$0
			TOTAL REVENUE		\$0
			<b>NET COST TO COUNTY</b>		<u>(\$46,200)</u>

## BUDGET CARRYFORWARD REQUEST

**DEPT:** REGISTER OF DEEDS

**PROG:** REGISTER OF DEEDS

ORG	EXP OBJECT	REV SOURCE	DESCRIPTION	EXPENDITURES		REVENUES		TYPE	AUTHORIZATION	JUSTIFICATION/COMMENTS
				MODIFIED BUDGET	ESTIMATED CARRYFWD	MODIFIED BUDGET	ESTIMATED CARRYFWD			
			NO CARRYFORWARDS REQUESTED							
				-	-	-	-			

DEPARTMENT: Register of Deeds  
 DIVISION: Register of Deeds-Capital Projects

**CAPITAL BUDGET SUMMARY**

PROGRAM SUMMARY	2021 ACTUAL	ADOPTED BUDGET 2022	2021 CARRYFORWD	2022 CO BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
CAPITAL EXPENDITURES - BORROW	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
CAPITAL EXPENDITURES - LEVY	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0	0	0	0
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
NET COST (BORROWING & LEVY):	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**DEPARTMENTAL CHANGES**

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
CAPITAL EXPENDITURES - BORROW	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
CAPITAL EXPENDITURES - LEVY	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	0	0	0	0	0	0	0	0	0
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
NET COST (BORROWING & LEVY):	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



DEPARTMENT: Register of Deeds  
 PROGRAM: Register of Deeds-Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021 EXPENDITURES	ADOPTED BUDGET 2022	2021 CARRYFORWARD	2022 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT: Register of Deeds  
 PROGRAM: Register of Deeds-Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST	
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7
					\$0								\$0
<b>TOTAL EXPENDITURES</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT: Register of Deeds  
 PROGRAM: Register of Deeds-Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021 REVENUES	ADOPTED BUDGET 2022	2021 CARRYFORWARD	2022 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT: Register of Deeds  
 PROGRAM: Register of Deeds-Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST	
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7
					\$0								\$0
<b>TOTAL REVENUES</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## BUDGET CARRYFORWARD REQUEST

**DEPT:** REGISTER OF DEEDS

**PROG:** REGISTER OF DEEDS-CAPITAL PROJECTS

ORG	EXP OBJECT	REV SOURCE	DESCRIPTION	EXPENDITURES		REVENUES		TYPE	AUTHORIZATION	JUSTIFICATION/COMMENTS
				MODIFIED BUDGET	ESTIMATED CARRYFWD	MODIFIED BUDGET	ESTIMATED CARRYFWD			
			NO CARRYFORWARDS REQUESTED							
				-	-	-	-			