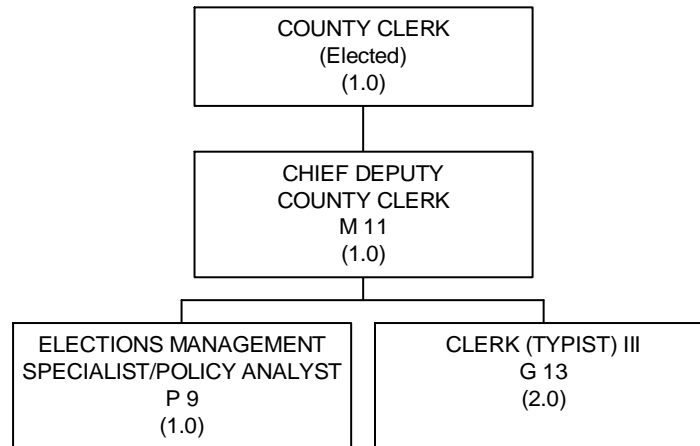


# COUNTY CLERK



5/18/2020

**COUNTY OF DANE  
BUDGETED POSITIONS**

CLASSIFICATION TITLE	RANGE	2021	2022	MOD 2022	2023		
					REQUEST	RECOMM'D	ADOPTED
<b><u>COUNTY CLERK</u></b>							
COUNTY CLERK	ME	1.000 <sup>12-01</sup>	1.000 <sup>12-01</sup>	1.000 <sup>12-01</sup>	1.000 <sup>12-01</sup>	1.000 <sup>12-01</sup>	1.000 <sup>12-01</sup>
CHIEF DEPUTY COUNTY CLERK	M 11	1.000	1.000	1.000	1.000	1.000	1.000
ELECTIONS MANAGEMENT SPECIALIST/POLICY ANALYST CLERK III	P 09 G 13	1.000 2.000	1.000 2.000	1.000 2.000	1.000 2.000	1.000 2.000	1.000 2.000
<b>COUNTY CLERK TOTAL</b>		<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>
		<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>

**COUNTY OF DANE  
BUDGETED POSITIONS**

***SUMMARY OF POSITION FOOTNOTES:***

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COUNTY CLERK

12-01      REFERENCE 2019 RES-540 ADOPTED MARCH 19, 2020 FOR SALARY INFORMATION.

<b>Dept:</b>	County Clerk	12	<b>DANE COUNTY</b>	<b>Fund Name:</b>	General Fund
<b>Prgm:</b>	Administration	110/00		<b>Fund No:</b>	1110

**Mission:**

To provide efficient, effective, accountable, professional, and responsible service in a continuously improving manner to the public in the issuance of marriage licenses and distribution of dog licenses. The County Clerk is also statutorily the secretary for the County Board of Supervisors, and as such, is the preparer of the County Board Proceedings and the custodian of County Board records.

**Description:**

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk's responsibilities include these areas: coordinating county-wide elections (see Elections Program page); issuing marriage licenses (issuing approximately 3,000 annually, and collecting and paying funds); administering the dog licenses (receiving and distributing licenses to municipal treasurers). Finally, the Clerk serves as recording secretary to the County Board of Supervisors, monitors compliance with open meetings and records laws and maintains files of contracts, resolutions, ordinances, committee minutes and other documents.

	Actual 2021	Adopted 2022	2021 Carry Forward	Board Transfers	Budget As Modified	2022 YTD	Estimated 2022	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$511,763	\$549,100	\$0	\$0	\$549,100	\$148,211	\$547,007	\$560,900
Operating Expenses	\$15,670	\$25,300	\$0	\$0	\$25,300	\$4,582	\$25,508	\$40,300
Contractual Services	\$5,097	\$12,400	\$0	\$0	\$12,400	\$765	\$12,400	\$12,900
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$532,530</b>	<b>\$586,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$586,800</b>	<b>\$153,558</b>	<b>\$584,915</b>	<b>\$614,100</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$126,147	\$138,000	\$0	\$0	\$138,000	\$26,790	\$138,000	\$136,500
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$1,505	\$1,200	\$0	\$0	\$1,200	\$360	\$1,200	\$1,200
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$3,888	\$2,000	\$0	\$0	\$2,000	\$440	\$2,000	\$2,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$131,539</b>	<b>\$141,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$141,200</b>	<b>\$27,590</b>	<b>\$141,200</b>	<b>\$139,700</b>
<b>GPR SUPPORT</b>	<b>\$400,991</b>	<b>\$445,600</b>			<b>\$445,600</b>			<b>\$474,400</b>
<b>F.T.E. STAFF</b>	<b>4.250</b>	<b>4.250</b>					<b>4.250</b>	<b>4.250</b>

Dept: County Clerk		12							Fund Name: General Fund	
Prgm: Administration		110/00							Fund No.: 1110	
DI#	2023 Base	Net Decision Items							2023 Requested Budget	
		01	02	03	04	05	06	07		
<b>PROGRAM EXPENDITURES</b>										
Personnel Costs	\$560,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$560,900	
Operating Expenses	\$25,300	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$40,300	
Contractual Services	\$12,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,900	
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$599,100</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$614,100</b>	
<b>PROGRAM REVENUE</b>										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Licenses & Permits	\$138,000	\$0	(\$1,500)	\$0	\$0	\$0	\$0	\$0	\$136,500	
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Charges for Services	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$141,200</b>	<b>\$0</b>	<b>(\$1,500)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$139,700</b>	
<b>GPR SUPPORT</b>	<b>\$457,900</b>	<b>\$15,000</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$474,400</b>	
<b>F.T.E. STAFF</b>	<b>4.250</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>4.250</b>	

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
<b>2023 BUDGET BASE</b>				\$599,100	\$141,200	\$457,900
DI #	CLRK-ADMN-1	TRAVEL EXPENSE				
DEPT	REALLOCATION OF FUNDS FROM COCLKEL 22776, ALLOWING ADDITIONAL FUNDS FOR FACILITY VISITS FOR PLANNING OF FACILITY RELOCATION PROJECT			\$15,000	\$0	\$15,000
EXEC						\$0
ADOPTED						\$0
NET DI # CLRK-ADMN-1				\$15,000	\$0	\$15,000

<b>Dept:</b>	County Clerk	12	<b>Fund Name:</b>	General Fund
<b>Prgm:</b>	Administration	110/00	<b>Fund No.:</b>	1110

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	CLRK-ADMN-2	DOMESTIC PARTNERSHIP REGISTRY			
DEPT	DECREASE REVENUE FOR REGISTRATION OF DOMESTIC PARTNERSHIPS		\$0	(\$1,500)	\$1,500
EXEC					\$0
ADOPTED					\$0
	NET DI #	CLRK-ADMN-2	\$0	(\$1,500)	\$1,500

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<b>2023 REQUESTED BUDGET</b>	\$614,100	\$139,700	\$474,400
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DEPARTMENT: County Clerk  
PROGRAM: Administration

**OPERATING BUDGET SUMMARY**

PROGRAM SUMMARY	2021 ACTUAL	ADOPTED BUDGET 2022	2021 CARRYFORWD	2022 CO BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
PERSONNEL COSTS	\$ 511,763	\$ 549,100	\$ 0	\$ 0	\$ 549,100	\$ 148,211	\$ 547,007	\$ 0	\$ 560,900
OPERATING EXPENSE	15,670	25,300	0	0	25,300	4,582	25,508	0	25,300
CONTRACTUAL SERVICES	5,097	12,400	0	0	12,400	765	12,400	0	12,900
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$ 532,530</b>	<b>\$ 586,800</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 586,800</b>	<b>\$ 153,558</b>	<b>\$ 584,915</b>	<b>\$ 0</b>	<b>\$ 599,100</b>
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	126,147	138,000	0	0	138,000	26,790	138,000	0	138,000
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	1,505	1,200	0	0	1,200	360	1,200	0	1,200
MISCELLANEOUS	3,888	2,000	0	0	2,000	440	2,000	0	2,000
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$ 131,539</b>	<b>\$ 141,200</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 141,200</b>	<b>\$ 27,590</b>	<b>\$ 141,200</b>	<b>\$ 0</b>	<b>\$ 141,200</b>
<b>NET COST:</b>	<b>\$ 400,991</b>	<b>\$ 445,600</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 445,600</b>	<b>\$ 125,968</b>	<b>\$ 443,715</b>	<b>\$ 0</b>	<b>\$ 457,900</b>

**DEPARTMENTAL CHANGES**

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$ 560,900	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 560,900
OPERATING EXPENSE	25,300	15,000	0	0	0	0	0	0	40,300
CONTRACTUAL SERVICES	12,900	0	0	0	0	0	0	0	12,900
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$ 599,100</b>	<b>\$ 15,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 614,100</b>
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	138,000	0	(1,500)	0	0	0	0	0	136,500
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	1,200	0	0	0	0	0	0	0	1,200
MISCELLANEOUS	2,000	0	0	0	0	0	0	0	2,000
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$ 141,200</b>	<b>\$ 0</b>	<b>\$ (1,500)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 139,700</b>
<b>NET COST:</b>	<b>\$ 457,900</b>	<b>\$ 15,000</b>	<b>\$ 1,500</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 474,400</b>

DEPARTMENT: County Clerk  
PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021	ADOPTED	2021	2022	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	
					2022	2022		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE
23	COCLKADM	10009	SALARIES AND WAGES		\$329,132	\$363,000	\$0	\$0	\$363,000	\$94,827	\$359,976	\$0	\$369,900
23	COCLKADM	10027	OVERTIME		\$653	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
23	COCLKADM	10072	LIMITED TERM EMPLOYEES		\$17,077	\$15,000	\$0	\$0	\$15,000	\$0	\$17,226	\$0	\$15,000
23	COCLKADM	10099	RETIREMENT FUND		\$25,823	\$27,600	\$0	\$0	\$27,600	\$7,203	\$27,345	\$0	\$24,100
23	COCLKADM	10108	SOCIAL SECURITY		\$26,047	\$29,000	\$0	\$0	\$29,000	\$7,102	\$28,745	\$0	\$29,500
23	COCLKADM	10117	HEALTH		\$93,634	\$101,200	\$0	\$0	\$101,200	\$33,741	\$101,213	\$0	\$107,800
23	COCLKADM	10126	HEALTH-RETIRES		\$3,744	\$3,900	\$0	\$0	\$3,900	\$3,744	\$3,744	\$0	\$3,900
23	COCLKADM	10153	DENTAL		\$6,206	\$6,700	\$0	\$0	\$6,700	\$1,513	\$6,054	\$0	\$6,100
23	COCLKADM	10171	DISABILITY INSURANCE		\$70	\$0	\$0	\$0	\$0	\$36	\$26	\$0	\$200
23	COCLKADM	10180	LIFE INSURANCE		\$189	\$200	\$0	\$0	\$200	\$45	\$178	\$0	\$200
23	COCLKADM	10185	FSA ADMINISTRATION FEE		\$175	\$100	\$0	\$0	\$100	\$0	\$100	\$0	\$200
23	COCLKADM	10189	WORKERS COMPENSATION		\$800	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$0	\$900
23	COCLKADM	10198	UNEMPLOYMENT COMPENSATION		\$8,213	\$1,400	\$0	\$0	\$1,400	\$0	\$1,400	\$0	\$3,100
23	COCLKADM	20648	CONFERENCES AND TRAINING		\$1,238	\$9,600	\$0	\$0	\$9,600	\$1,165	\$9,600	\$0	\$9,600
23	COCLKADM	21584	MEMBERSHIP FEES		\$155	\$200	\$0	\$0	\$200	\$210	\$210	\$0	\$200
23	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES		\$13,145	\$13,600	\$0	\$0	\$13,600	\$1,809	\$13,600	\$0	\$13,600
23	COCLKADM	22250	REPAIR OF EQUIPMENT		\$0	\$200	\$0	\$0	\$200	\$0	\$200	\$0	\$200
23	COCLKADM	22646	TRAVEL EXPENSE		\$225	\$500	\$0	\$0	\$500	\$0	\$500	\$0	\$500
23	COCLKADM	22736	TELEPHONE		\$907	\$1,200	\$0	\$0	\$1,200	\$1,398	\$1,398	\$0	\$1,200
23	COCLKADM	30315	ADVERTISING & PUBLISHING		\$2,497	\$10,000	\$0	\$0	\$10,000	\$765	\$10,000	\$0	\$10,000
23	COCLKADM	31260	INSURANCE		\$2,600	\$2,400	\$0	\$0	\$2,400	\$0	\$2,400	\$0	\$2,900
<b>TOTAL EXPENDITURES</b>					<b>\$532,530</b>	<b>\$586,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$586,800</b>	<b>\$153,558</b>	<b>\$584,915</b>	<b>\$0</b>	<b>\$599,100</b>



DEPARTMENT: County Clerk  
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST			
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7		
23	COCLKADM	10009	SALARIES AND WAGES		\$369,900										\$369,900
23	COCLKADM	10027	OVERTIME		\$0										\$0
23	COCLKADM	10072	LIMITED TERM EMPLOYEES		\$15,000										\$15,000
23	COCLKADM	10099	RETIREMENT FUND		\$24,100										\$24,100
23	COCLKADM	10108	SOCIAL SECURITY		\$29,500										\$29,500
23	COCLKADM	10117	HEALTH		\$107,800										\$107,800
23	COCLKADM	10126	HEALTH-RETIRES		\$3,900										\$3,900
23	COCLKADM	10153	DENTAL		\$6,100										\$6,100
23	COCLKADM	10171	DISABILITY INSURANCE		\$200										\$200
23	COCLKADM	10180	LIFE INSURANCE		\$200										\$200
23	COCLKADM	10185	FSA ADMINISTRATION FEE		\$200										\$200
23	COCLKADM	10189	WORKERS COMPENSATION		\$900										\$900
23	COCLKADM	10198	UNEMPLOYMENT COMPENSATION		\$3,100										\$3,100
23	COCLKADM	20648	CONFERENCES AND TRAINING		\$9,600										\$9,600
23	COCLKADM	21584	MEMBERSHIP FEES		\$200										\$200
23	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES		\$13,600										\$13,600
23	COCLKADM	22250	REPAIR OF EQUIPMENT		\$200										\$200
23	COCLKADM	22646	TRAVEL EXPENSE		\$500	\$15,000									\$15,500
23	COCLKADM	22736	TELEPHONE		\$1,200										\$1,200
23	COCLKADM	30315	ADVERTISING & PUBLISHING		\$10,000										\$10,000
23	COCLKADM	31260	INSURANCE		\$2,900										\$2,900
<b>TOTAL EXPENDITURES</b>					<b>\$599,100</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$614,100</b>

DEPARTMENT: County Clerk  
PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021	ADOPTED	2021	2022	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	BASE
						2022		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
23	COCLKADM	81860	MARRIAGE LICENSES		\$116,652	\$125,000	\$0	\$0	\$125,000	\$24,440	\$125,000	\$0	\$125,000
23	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$8,000	\$10,000	\$0	\$0	\$10,000	\$2,000	\$10,000	\$0	\$10,000
23	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$1,400	\$3,000	\$0	\$0	\$3,000	\$350	\$3,000	\$0	\$3,000
23	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN		\$95	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
23	COCLKADM	81920	MISCELLANEOUS		\$3,888	\$2,000	\$0	\$0	\$2,000	\$440	\$2,000	\$0	\$2,000
23	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$305	\$600	\$0	\$0	\$600	\$0	\$600	\$0	\$600
23	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES		\$1,200	\$600	\$0	\$0	\$600	\$360	\$600	\$0	\$600
<b>TOTAL REVENUES</b>					<b>\$131,539</b>	<b>\$141,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$141,200</b>	<b>\$27,590</b>	<b>\$141,200</b>	<b>\$0</b>	<b>\$141,200</b>

DEPARTMENT: County Clerk  
 PROGRAM: Administration

			DEPARTMENTAL CHANGES										
YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	AGENCY REQUEST	
						ITEM #1	ITEM #2	ITEM #3	ITEM #4	ITEM #5	ITEM #6		ITEM #7
23	COCLKADM	81860	MARRIAGE LICENSES		\$125,000							\$125,000	
23	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$10,000							\$10,000	
23	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$3,000							\$1,500	
23	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN		\$0							\$0	
23	COCLKADM	81920	MISCELLANEOUS		\$2,000							\$2,000	
23	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$600							\$600	
23	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES		\$600							\$600	
<b>TOTAL REVENUES</b>					<b>\$141,200</b>	<b>\$0</b>	<b>(\$1,500)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$139,700</b>

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Clerk	<b>3. DEPT. NO.</b> 12	<b>5. FUND NAME</b> General Fund
<b>2. PROGRAM</b> Administration	<b>4. PROGRAM NO.</b> 110/00	<b>6. FUND NO.</b> 1110
<b>7. DECISION ITEM TITLE</b> TRAVEL EXPENSE	<b>8. BUDGETED POSITION CHANGES</b>	
<b>9. DECISION ITEM NUMBER</b> CLRK-ADMN-1	POSITION#	TITLE
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> REALLOCATION OF FUNDS FROM COCLKEL 22776, ALLOWING ADDITIONAL FUNDS FOR FACILITY VISITS FOR PLANNING OF FACILITY RELOCATION PROJECT	# FTE	START DATE
	<b>TOTAL REQUESTED FTE CHANGE</b> 0.000	
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> THE CURRENT OFFICE FACILITIES ARE INADEQUATE TO PROPERLY PROTECT STAFF AND ELECTION EQUIPMENT/MATERILS DUE TO ONGOING THREATS TO STAFF AND ELECTIONS IN GENERAL. THESE FUNDS WILL ALLOW FOR STAFF TO TRAVEL TO OTHER ELECTION FACILITIES TO AID IN THE PLANNING OF RELOCATION OF THE COUNTY CLERKS OFFICE.	<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>	
<b>(b) What are the consequences of not funding this request?</b>	<b>REQUESTED EXPENDITURES</b>	
	PERSONNEL COSTS	\$0
<b>(c) What savings/productivity improvements will result from approval of this request?</b>	OPERATING EXPENSE	\$15,000
	CONTRACTUAL EXPENSE	\$0
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	\$15,000
	<b>RELATED REVENUES</b>	
	TAXES	\$0
	INTERGOVERNMENTAL REVENUE	\$0
	LICENSES & PERMITS	\$0
	FINES, FORFEITS & PENALTIES	\$0
	PUBLIC CHARGES FOR SERVICES	\$0
	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
	MISCELLANEOUS	\$0
	OTHER FINANCING SOURCES	\$0
	TOTAL REVENUE	\$0
	<b>NET COST TO COUNTY</b>	<b>\$15,000</b>

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Clerk	<b>3. DEPT. NO.</b> 12	<b>5. FUND NAME</b> General Fund																																	
<b>2. PROGRAM</b> Administration	<b>4. PROGRAM NO.</b> 110/00	<b>6. FUND NO.</b> 1110																																	
<b>7. DECISION ITEM TITLE</b> DOMESTIC PARTNERSHIP REGISTRY	<b>8. BUDGETED POSITION CHANGES</b>																																		
<b>9. DECISION ITEM NUMBER</b> CLRK-ADMN-2	POSITION#	TITLE																																	
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> DECREASE REVENUE FOR REGISTRATION OF DOMESTIC PARTNERSHIPS	# FTE	START DATE																																	
	<b>TOTAL REQUESTED FTE CHANGE</b> 0.000																																		
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> THERE HAS BEEN A STEADY DECLINE IN REQUESTS FOR DOMESTIC PARTNERSHIPS OVER THE PAST SEVERAL YEARS. THIS DECREASE IS A BETTER REPRESENTATION OF ACTUAL REVENUE.	<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>																																		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>REQUESTED EXPENDITURES</b></td> </tr> <tr> <td style="padding-left: 20px;">PERSONNEL COSTS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">OPERATING EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">CONTRACTUAL EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">OPERATING OUTLAY</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 40px;">TOTAL EXPENSE</td> <td style="text-align: right; border-top: 1px solid black;">\$0</td> </tr> <tr> <td colspan="2"><b>RELATED REVENUES</b></td> </tr> <tr> <td style="padding-left: 20px;">TAXES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">INTERGOVERNMENTAL REVENUE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">LICENSES &amp; PERMITS</td> <td style="text-align: right;">(\$1,500)</td> </tr> <tr> <td style="padding-left: 20px;">FINES, FORFEITS &amp; PENALTIES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">PUBLIC CHARGES FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">INTERGOVERNMENTAL CHARGE FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">MISCELLANEOUS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">OTHER FINANCING SOURCES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 40px;">TOTAL REVENUE</td> <td style="text-align: right; border-top: 1px solid black;">(\$1,500)</td> </tr> <tr> <td style="padding-left: 40px;"><b>NET COST TO COUNTY</b></td> <td style="text-align: right; border-top: 3px double black;"><b>\$1,500</b></td> </tr> </table>		<b>REQUESTED EXPENDITURES</b>		PERSONNEL COSTS	\$0	OPERATING EXPENSE	\$0	CONTRACTUAL EXPENSE	\$0	OPERATING OUTLAY	\$0	TOTAL EXPENSE	\$0	<b>RELATED REVENUES</b>		TAXES	\$0	INTERGOVERNMENTAL REVENUE	\$0	LICENSES & PERMITS	(\$1,500)	FINES, FORFEITS & PENALTIES	\$0	PUBLIC CHARGES FOR SERVICES	\$0	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	MISCELLANEOUS	\$0	OTHER FINANCING SOURCES	\$0	TOTAL REVENUE	(\$1,500)	<b>NET COST TO COUNTY</b>
<b>REQUESTED EXPENDITURES</b>																																			
PERSONNEL COSTS	\$0																																		
OPERATING EXPENSE	\$0																																		
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TOTAL REVENUE	(\$1,500)																																		
<b>NET COST TO COUNTY</b>	<b>\$1,500</b>																																		
<b>(b) What are the consequences of not funding this request?</b>																																			
<b>(c) What savings/productivity improvements will result from approval of this request?</b>																																			

## BUDGET CARRYFORWARD REQUEST

DEPT: COUNTY CLERK  
 PROG: ADMINISTRATION

ORG	EXP OBJECT	REV SOURCE	DESCRIPTION	EXPENDITURES		REVENUES		TYPE	AUTHORIZATION	JUSTIFICATION/COMMENTS
				MODIFIED BUDGET	ESTIMATED CARRYFWD	MODIFIED BUDGET	ESTIMATED CARRYFWD			
			NO CARRYFORWARDS REQUESTED							
				-	-	-	-			

<b>Dept:</b> County Clerk	12	<b>DANE COUNTY</b>	<b>Fund Name:</b> General Fund
<b>Prgm:</b> Elections	112/00		<b>Fund No:</b> 1110

**Mission:**

To provide information to the public and training to the municipal clerks and poll workers in the coordination of county-wide elections. To promote a county-wide election system for Dane County.

**Description:**

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk is responsible for coordinating county, state, and national elections, including publishing notices; preparing, printing and distributing ballots; tabulating returns; training poll workers and municipal clerks; monitoring candidate financial reports for county officers; and storing and maintaining election records. The Clerk is the filing officer for nomination papers and campaign finance reports for County elected offices. Through the filing of various election forms, the Clerk determines whether County candidates qualify for ballot placement. The Clerk, when not a candidate for elections, also serves as a member of the County Board of Canvassers.

	Actual 2021	Adopted 2022	2021 Carry Forward	Board Transfers	Budget As Modified	2022 YTD	Estimated 2022	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$87,032	\$107,100	\$0	\$0	\$107,100	\$25,616	\$101,550	\$111,800
Operating Expenses	\$114,736	\$341,700	\$0	\$0	\$341,700	\$49,444	\$341,700	\$201,700
Contractual Services	\$42,494	\$67,500	\$0	\$0	\$67,500	\$46,300	\$67,500	\$72,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$244,263</b>	<b>\$516,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$516,300</b>	<b>\$121,360</b>	<b>\$510,750</b>	<b>\$386,000</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$200,376	\$100,900	\$0	\$0	\$100,900	\$29,800	\$100,900	\$120,900
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$86,899	\$35,100	\$0	\$0	\$35,100	\$5,335	\$35,100	\$35,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$287,275</b>	<b>\$136,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$136,000</b>	<b>\$35,135</b>	<b>\$136,000</b>	<b>\$155,900</b>
<b>GPR SUPPORT</b>	<b>(\$43,012)</b>	<b>\$380,300</b>			<b>\$380,300</b>			<b>\$230,100</b>
<b>F.T.E. STAFF</b>	<b>0.750</b>	<b>0.750</b>					<b>0.750</b>	<b>0.750</b>

Dept: County Clerk		12							Fund Name: General Fund
Prgm: Elections		112/00							Fund No.: 1110
DI#	2023 Base	Net Decision Items							2023 Requested Budget
		01	02	03	04	05	06	07	
<b>PROGRAM EXPENDITURES</b>									
Personnel Costs	\$111,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,800
Operating Expenses	\$341,700	\$0	(\$15,000)	(\$125,000)	\$0	\$0	\$0	\$0	\$201,700
Contractual Services	\$67,500	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$72,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$521,000</b>	<b>\$5,000</b>	<b>(\$15,000)</b>	<b>(\$125,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$386,000</b>
<b>PROGRAM REVENUE</b>									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$100,900	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$120,900
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$35,100	\$0	\$0	(\$100)	\$0	\$0	\$0	\$0	\$35,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$136,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$155,900</b>
<b>GPR SUPPORT</b>	<b>\$385,000</b>	<b>\$5,000</b>	<b>(\$15,000)</b>	<b>(\$144,900)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$230,100</b>
<b>F.T.E. STAFF</b>	<b>0.750</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.750</b>

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
<b>2023 BUDGET BASE</b>				\$521,000	\$136,000	\$385,000
DI #	CLRK-ELEC-1	CODING SUPPORT CONTRACT-ELECTION				
DEPT	CONTRACTUAL SERVICES WITH ELECTION SYSTEMS & SOFTWARE INCREASED FOR 2023			\$5,000	\$0	\$5,000
EXEC						\$0
ADOPTED						\$0
NET DI # CLRK-ELEC-1				\$5,000	\$0	\$5,000



Dept:	County Clerk	12	Fund Name:	General Fund	
Prgm:	Elections	112/00	Fund No.:	1110	
NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	CLRK-ELEC-2	VOTER OUTREACH			
DEPT	REALLOCATION OF FUNDS TO COCLKADM 22646		(\$15,000)	\$0	(\$15,000)
EXEC					\$0
ADOPTED					\$0
	NET DI #	CLRK-ELEC-2	(\$15,000)	\$0	(\$15,000)
DI #	CLRK-ELEC-3	PRINTING STA & OFFICE SUPPLIES			
DEPT	ADJUST EXPENDITURES AND REVENUE DUE TO ELECTION CYCLE. 2023 WILL INVOLVE ONLY TWO ELECTIONS (SPRING PRIMARY & SPRING ELECTION).		(\$125,000)	\$19,900	(\$144,900)
EXEC					\$0
ADOPTED					\$0
	NET DI #	CLRK-ELEC-3	(\$125,000)	\$19,900	(\$144,900)
DI #	CLRK-ELEC-4	LIMITED TERM EMPLOYEES			
DEPT	REALLOCATION OF FUNDS TO COCLKEL 10090		\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
	NET DI #	CLRK-ELEC-4	\$0	\$0	\$0
<b>2023 REQUESTED BUDGET</b>			<b>\$386,000</b>	<b>\$155,900</b>	<b>\$230,100</b>

DEPARTMENT: County Clerk  
PROGRAM: Elections

**OPERATING BUDGET SUMMARY**

PROGRAM SUMMARY	2021 ACTUAL	ADOPTED BUDGET 2022	2021 CARRYFORWD	2022 CO BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
PERSONNEL COSTS	\$ 87,032	\$ 107,100	\$ 0	\$ 0	\$ 107,100	\$ 25,616	\$ 101,550	\$ 0	\$ 111,800
OPERATING EXPENSE	114,736	341,700	0	0	341,700	49,444	341,700	0	341,700
CONTRACTUAL SERVICES	42,494	67,500	0	0	67,500	46,300	67,500	0	67,500
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$ 244,263</b>	<b>\$ 516,300</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 516,300</b>	<b>\$ 121,360</b>	<b>\$ 510,750</b>	<b>\$ 0</b>	<b>\$ 521,000</b>
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	200,376	100,900	0	0	100,900	29,800	100,900	0	100,900
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	86,899	35,100	0	0	35,100	5,335	35,100	0	35,100
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$ 287,275</b>	<b>\$ 136,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 136,000</b>	<b>\$ 35,135</b>	<b>\$ 136,000</b>	<b>\$ 0</b>	<b>\$ 136,000</b>
<b>NET COST:</b>	<b>\$ (43,012)</b>	<b>\$ 380,300</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 380,300</b>	<b>\$ 86,225</b>	<b>\$ 374,750</b>	<b>\$ 0</b>	<b>\$ 385,000</b>

**DEPARTMENTAL CHANGES**

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$ 111,800	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 111,800
OPERATING EXPENSE	341,700	0	(15,000)	(125,000)	0	0	0	0	201,700
CONTRACTUAL SERVICES	67,500	5,000	0	0	0	0	0	0	72,500
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$ 521,000</b>	<b>\$ 5,000</b>	<b>\$ (15,000)</b>	<b>\$ (125,000)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 386,000</b>
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	100,900	0	0	20,000	0	0	0	0	120,900
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	35,100	0	0	(100)	0	0	0	0	35,000
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$ 136,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 19,900</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 155,900</b>
<b>NET COST:</b>	<b>\$ 385,000</b>	<b>\$ 5,000</b>	<b>\$ (15,000)</b>	<b>\$ (144,900)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 230,100</b>

DEPARTMENT: County Clerk  
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021	ADOPTED	2021	2022	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	
					2022	2022		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE
23	COCLKEL	10009	SALARIES AND WAGES		\$52,961	\$57,900	\$0	\$0	\$57,900	\$15,074	\$58,035	\$0	\$61,100
23	COCLKEL	10027	OVERTIME		\$1,960	\$1,000	\$0	\$0	\$1,000	\$0	\$1,765	\$0	\$1,000
23	COCLKEL	10072	LIMITED TERM EMPLOYEES		\$0	\$11,200	\$0	\$0	\$11,200	\$0	\$5,600	\$0	\$11,200
23	COCLKEL	10090	PER MEETING		\$1,152	\$3,800	\$0	\$0	\$3,800	\$700	\$3,800	\$0	\$3,800
23	COCLKEL	10099	RETIREMENT FUND		\$4,361	\$4,600	\$0	\$0	\$4,600	\$1,161	\$4,605	\$0	\$4,100
23	COCLKEL	10108	SOCIAL SECURITY		\$4,064	\$5,700	\$0	\$0	\$5,700	\$1,117	\$4,976	\$0	\$5,900
23	COCLKEL	10117	HEALTH		\$20,967	\$21,500	\$0	\$0	\$21,500	\$7,141	\$21,422	\$0	\$23,000
23	COCLKEL	10153	DENTAL		\$1,348	\$1,400	\$0	\$0	\$1,400	\$315	\$1,259	\$0	\$1,300
23	COCLKEL	10171	DISABILITY INSURANCE		\$209	\$0	\$0	\$0	\$0	\$107	\$78	\$0	\$400
23	COCLKEL	10180	LIFE INSURANCE		\$10	\$0	\$0	\$0	\$0	\$2	\$10	\$0	\$0
23	COCLKEL	20938	ELECTION AUDIT INITIATIVE		\$909	\$2,200	\$0	\$0	\$2,200	\$0	\$2,200	\$0	\$2,200
23	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES		\$96,086	\$275,000	\$0	\$0	\$275,000	\$46,565	\$275,000	\$0	\$275,000
23	COCLKEL	22447	SPANISH LANGUAGE INITIATIVE		\$185	\$5,000	\$0	\$0	\$5,000	\$140	\$5,000	\$0	\$5,000
23	COCLKEL	22646	TRAVEL EXPENSE		\$491	\$1,000	\$0	\$0	\$1,000	\$334	\$1,000	\$0	\$1,000
23	COCLKEL	22736	TELEPHONE		\$17,065	\$13,500	\$0	\$0	\$13,500	\$2,405	\$13,500	\$0	\$13,500
23	COCLKEL	22776	VOTER OUTREACH		\$0	\$45,000	\$0	\$0	\$45,000	\$0	\$45,000	\$0	\$45,000
23	COCLKEL	30315	ADVERTISING & PUBLISHING		\$3,102	\$7,500	\$0	\$0	\$7,500	\$0	\$7,500	\$0	\$7,500
23	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN		\$39,393	\$60,000	\$0	\$0	\$60,000	\$46,300	\$60,000	\$0	\$60,000
<b>TOTAL EXPENDITURES</b>					<b>\$244,263</b>	<b>\$516,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$516,300</b>	<b>\$121,360</b>	<b>\$510,750</b>	<b>\$0</b>	<b>\$521,000</b>

DEPARTMENT: County Clerk  
 PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST		
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7	
23	COCLKEL	10009	SALARIES AND WAGES		\$61,100									\$61,100
23	COCLKEL	10027	OVERTIME		\$1,000									\$1,000
23	COCLKEL	10072	LIMITED TERM EMPLOYEES		\$11,200				(\$11,200)					\$0
23	COCLKEL	10090	PER MEETING		\$3,800				\$11,200					\$15,000
23	COCLKEL	10099	RETIREMENT FUND		\$4,100									\$4,100
23	COCLKEL	10108	SOCIAL SECURITY		\$5,900									\$5,900
23	COCLKEL	10117	HEALTH		\$23,000									\$23,000
23	COCLKEL	10153	DENTAL		\$1,300									\$1,300
23	COCLKEL	10171	DISABILITY INSURANCE		\$400									\$400
23	COCLKEL	10180	LIFE INSURANCE		\$0									\$0
23	COCLKEL	20938	ELECTION AUDIT INITIATIVE		\$2,200									\$2,200
23	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES		\$275,000			(\$125,000)						\$150,000
23	COCLKEL	22447	SPANISH LANGUAGE INITIATIVE		\$5,000									\$5,000
23	COCLKEL	22646	TRAVEL EXPENSE		\$1,000									\$1,000
23	COCLKEL	22736	TELEPHONE		\$13,500									\$13,500
23	COCLKEL	22776	VOTER OUTREACH		\$45,000		(\$15,000)							\$30,000
23	COCLKEL	30315	ADVERTISING & PUBLISHING		\$7,500									\$7,500
23	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN		\$60,000	\$5,000								\$65,000
<b>TOTAL EXPENDITURES</b>					<b>\$521,000</b>	<b>\$5,000</b>	<b>(\$15,000)</b>	<b>(\$125,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$386,000</b>

DEPARTMENT: County Clerk  
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021	ADOPTED	2021	2022	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	BASE
					2022	2022		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
23	COCLKEL	80152	AUDIT REIMBURSEMENT FROM WEC		\$676	\$900	\$0	\$0	\$900	\$0	\$900	\$0	\$900
23	COCLKEL	81875	CODING MUNICIPAL ELECTIONS		\$199,700	\$100,000	\$0	\$0	\$100,000	\$29,800	\$100,000	\$0	\$100,000
23	COCLKEL	81888	VOTER OUTREACH CONTRIBUTION		\$0	\$100	\$0	\$0	\$100	\$0	\$100	\$0	\$100
23	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE		\$86,899	\$35,000	\$0	\$0	\$35,000	\$5,335	\$35,000	\$0	\$35,000
<b>TOTAL REVENUES</b>					<b>\$287,275</b>	<b>\$136,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$136,000</b>	<b>\$35,135</b>	<b>\$136,000</b>	<b>\$0</b>	<b>\$136,000</b>

DEPARTMENT: County Clerk  
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST		
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7	
23	COCLKEL	80152	AUDIT REIMBURSEMENT FROM WEC		\$900									\$900
23	COCLKEL	81875	CODING MUNICIPAL ELECTIONS		\$100,000			\$20,000						\$120,000
23	COCLKEL	81888	VOTER OUTREACH CONTRIBUTION		\$100			(\$100)						\$0
23	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE		\$35,000									\$35,000
<b>TOTAL REVENUES</b>					<b>\$136,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$155,900</b>

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Clerk	<b>3. DEPT. NO.</b> 12	<b>5. FUND NAME</b> General Fund
<b>2. PROGRAM</b> Elections	<b>4. PROGRAM NO.</b> 112/00	<b>6. FUND NO.</b> 1110
<b>7. DECISION ITEM TITLE</b> CODING SUPPORT CONTRACT-ELECTION	<b>8. BUDGETED POSITION CHANGES</b>	
<b>9. DECISION ITEM NUMBER</b> CLRK-ELEC-1	POSITION#	TITLE
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> CONTRACTUAL SERVICES WITH ELECTION SYSTEMS & SOFTWARE INCREASED FOR 2023	# FTE	START DATE
	<b>TOTAL REQUESTED FTE CHANGE</b> 0.000	
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> THE CONTRACT FOR HARWARE/FIRMWARE/SOFTWARE AND MAINTENANCE OF ELECTION EQUIPMENT INCREASED FOR 2023.	<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>	
<b>(b) What are the consequences of not funding this request?</b>	<b>REQUESTED EXPENDITURES</b>	
	PERSONNEL COSTS	\$0
<b>(c) What savings/productivity improvements will result from approval of this request?</b>	OPERATING EXPENSE	\$0
	CONTRACTUAL EXPENSE	\$5,000
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	\$5,000
	<b>RELATED REVENUES</b>	
	TAXES	\$0
	INTERGOVERNMENTAL REVENUE	\$0
	LICENSES & PERMITS	\$0
	FINES, FORFEITS & PENALTIES	\$0
	PUBLIC CHARGES FOR SERVICES	\$0
	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
	MISCELLANEOUS	\$0
	OTHER FINANCING SOURCES	\$0
	TOTAL REVENUE	\$0
	<b>NET COST TO COUNTY</b>	<b>\$5,000</b>

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Clerk	<b>3. DEPT. NO.</b> 12	<b>5. FUND NAME</b> General Fund
<b>2. PROGRAM</b> Elections	<b>4. PROGRAM NO.</b> 112/00	<b>6. FUND NO.</b> 1110
<b>7. DECISION ITEM TITLE</b> VOTER OUTREACH	<b>8. BUDGETED POSITION CHANGES</b>	
<b>9. DECISION ITEM NUMBER</b> CLRK-ELEC-2	POSITION#	TITLE
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> REALLOCATION OF FUNDS TO COCLKADM 22646	# FTE	START DATE
<b>TOTAL REQUESTED FTE CHANGE</b>		0.000
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> THERE ARE ONLY 2 ELECTIONS IN 2023 AND THE FULL AMOUNT IN VOTER OUTREACH WILL NOT BE NEEDED IN 2023. FUNDS WILL BE REALLOCATED TO TRAVEL EXPENSES FOR THE PURPOSE OF PARTICIPATING IN SITE VISITS TO OTHER ELECTION FACILITIES TO AID IN THE PLANNING & DESIGN OF THE FUTURE RELOCATION OF THE COUNTY CLERKS OFFICE.		<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>
<b>(b) What are the consequences of not funding this request?</b>		<b>REQUESTED EXPENDITURES</b>
<b>(c) What savings/productivity improvements will result from approval of this request?</b>		PERSONNEL COSTS \$0
		OPERATING EXPENSE (\$15,000)
		CONTRACTUAL EXPENSE \$0
		OPERATING OUTLAY \$0
		TOTAL EXPENSE (\$15,000)
		<b>RELATED REVENUES</b>
		TAXES \$0
		INTERGOVERNMENTAL REVENUE \$0
		LICENSES & PERMITS \$0
		FINES, FORFEITS & PENALTIES \$0
		PUBLIC CHARGES FOR SERVICES \$0
		INTERGOVERNMENTAL CHARGE FOR SERVICES \$0
		MISCELLANEOUS \$0
		OTHER FINANCING SOURCES \$0
		TOTAL REVENUE \$0
		<b>NET COST TO COUNTY (\$15,000)</b>



# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Clerk	<b>3. DEPT. NO.</b> 12	<b>5. FUND NAME</b> General Fund
<b>2. PROGRAM</b> Elections	<b>4. PROGRAM NO.</b> 112/00	<b>6. FUND NO.</b> 1110
<b>7. DECISION ITEM TITLE</b> PRINTING STA & OFFICE SUPPLIES	<b>8. BUDGETED POSITION CHANGES</b>	
<b>9. DECISION ITEM NUMBER</b> CLRK-ELEC-3	POSITION#	TITLE
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> ADJUST EXPENDITURES AND REVENUE DUE TO ELECTION CYCLE. 2023 WILL INVOLVE ONLY TWO ELECTIONS (SPRING PRIMARY & SPRING ELECTION).	# FTE	START DATE
	<b>TOTAL REQUESTED FTE CHANGE</b> 0.000	
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> THIS ITEM REFLECTS CHANGES DUE TO THE ELECTION CYCLE. 2023 WILL INVOLVE ONLY TWO ELECTIONS (SPRING PRIMARY & SPRING ELECTION). HISTORICALLY, THESE ELECTIONS BRING LIGHTER VOTER TURNOUT. THE BUDGET ITEM REFLECTS A DECREASE IN OVERALL PRINTING EXPENDITURES. THERE WILL BE A SLIGHT INCREASE FOR CODING REVENUE WITH THE CODING OF ADDITIONAL LOCAL MUNICIPAL SPRING ELECTIONS.	<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>	
<b>(b) What are the consequences of not funding this request?</b>	<b>REQUESTED EXPENDITURES</b>	
	PERSONNEL COSTS	\$0
<b>(c) What savings/productivity improvements will result from approval of this request?</b>	OPERATING EXPENSE	(\$125,000)
	CONTRACTUAL EXPENSE	\$0
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	(\$125,000)
	<b>RELATED REVENUES</b>	
	TAXES	\$0
	INTERGOVERNMENTAL REVENUE	\$20,000
	LICENSES & PERMITS	\$0
	FINES, FORFEITS & PENALTIES	\$0
	PUBLIC CHARGES FOR SERVICES	\$0
	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
	MISCELLANEOUS	(\$100)
	OTHER FINANCING SOURCES	\$0
	TOTAL REVENUE	\$19,900
	<b>NET COST TO COUNTY</b>	<b>(\$144,900)</b>

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Clerk	<b>3. DEPT. NO.</b> 12	<b>5. FUND NAME</b> General Fund
<b>2. PROGRAM</b> Elections	<b>4. PROGRAM NO.</b> 112/00	<b>6. FUND NO.</b> 1110
<b>7. DECISION ITEM TITLE</b> LIMITED TERM EMPLOYEES	<b>8. BUDGETED POSITION CHANGES</b>	
<b>9. DECISION ITEM NUMBER</b> CLRK-ELEC-4	POSITION#	TITLE
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> REALLOCATION OF FUNDS TO COCLKEL 10090	# FTE	START DATE
<b>TOTAL REQUESTED FTE CHANGE</b>		0.000
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> THE REALLOCATION OF FUNDS WILL ALLOW FOR THE USE OF ELECTION OFFICIALS WITHIN DANE COUNTY TO ASSIST WITH ELECTION RELATED RECORDS REQUESTS.	<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>	
<b>(b) What are the consequences of not funding this request?</b>	<b>REQUESTED EXPENDITURES</b>	
	PERSONNEL COSTS	\$0
<b>(c) What savings/productivity improvements will result from approval of this request?</b>	OPERATING EXPENSE	\$0
	CONTRACTUAL EXPENSE	\$0
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	\$0
	<b>RELATED REVENUES</b>	
	TAXES	\$0
	INTERGOVERNMENTAL REVENUE	\$0
	LICENSES & PERMITS	\$0
	FINES, FORFEITS & PENALTIES	\$0
	PUBLIC CHARGES FOR SERVICES	\$0
	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
	MISCELLANEOUS	\$0
	OTHER FINANCING SOURCES	\$0
	TOTAL REVENUE	\$0
	<b>NET COST TO COUNTY</b>	<b>\$0</b>

## BUDGET CARRYFORWARD REQUEST

**DEPT:** COUNTY CLERK

**PROG:** ELECTIONS

ORG	EXP OBJECT	REV SOURCE	DESCRIPTION	EXPENDITURES		REVENUES		TYPE	AUTHORIZATION	JUSTIFICATION/COMMENTS
				MODIFIED BUDGET	ESTIMATED CARRYFWD	MODIFIED BUDGET	ESTIMATED CARRYFWD			
			NO CARRYFORWARDS REQUESTED							
				-	-	-	-			

DEPARTMENT: County Clerk  
 DIVISION: Capital Projects

**CAPITAL BUDGET SUMMARY**

PROGRAM SUMMARY	2021 ACTUAL	ADOPTED BUDGET 2022	2021 CARRYFORWD	2022 CO BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
CAPITAL EXPENDITURES - BORROW	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
CAPITAL EXPENDITURES - LEVY	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	0	0	8,000	0	8,000	0	8,000	0	0
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 0	\$ 0	\$ 8,000	\$ 0	\$ 8,000	\$ 0	\$ 8,000	\$ 0	\$ 0
NET COST (BORROWING & LEVY):	\$ 0	\$ 0	\$ (8,000)	\$ 0	\$ (8,000)	\$ 0	\$ (8,000)	\$ 0	\$ 0

**DEPARTMENTAL CHANGES**

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
CAPITAL EXPENDITURES - BORROW	\$ 0	\$ 12,000,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,000,000
CAPITAL EXPENDITURES - LEVY	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES:	\$ 0	\$ 12,000,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,000,000
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	0	12,000,000	0	0	0	0	0	0	12,000,000
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 0	\$ 12,000,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,000,000
NET COST (BORROWING & LEVY):	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

DEPARTMENT: County Clerk  
PROGRAM: Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021 EXPENDITURES	ADOPTED BUDGET 2022	2021 CARRYFORWARD	2022 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
23	CPCLERK	57373	ELECTION SECURITY & RELOCATION		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT: County Clerk  
 PROGRAM: Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST		
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7	
23	CPCLERK	57373	ELECTION SECURITY & RELOCATION		\$0	\$12,000,000								\$12,000,000
<b>TOTAL EXPENDITURES</b>					<b>\$0</b>	<b>\$12,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,000,000</b>

DEPARTMENT: County Clerk  
PROGRAM: Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2021 REVENUES	ADOPTED BUDGET 2022	2021 CARRYFORWARD	2022 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
23	CPCLERK	84974	BORROWING PROCEEDS	C	\$0	\$0	\$8,000	\$0	\$8,000	\$0	\$8,000	\$0	\$0
<b>TOTAL REVENUES</b>					<b>\$0</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>

DEPARTMENT: County Clerk  
PROGRAM: Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST	
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7
23	CPCLERK	84974	BORROWING PROCEEDS	C	\$0	\$12,000,000							\$12,000,000
<b>TOTAL REVENUES</b>					<b>\$0</b>	<b>\$12,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,000,000</b>





# CAPITAL PROJECT DETAIL SHEET

**Year:** 2023

**Fund:** CAPITAL PROJECTS FUND

**Org:** CPCLERK

**Agency:** COUNTY CLERK

**Account:** 57373: ELECTION SECURITY & RELOCATION

PROJECT TITLE	PROJECT COST COMPONENTS (budget year)	
ELECTION SECURITY UPGRADE & RELOCATION PROJECT	<u>Quantity and/or descriptive information</u>	<u>Cost</u>
<b>PROJECT DESCRIPTION / JUSTIFICATION / LOCATION</b>		\$ 12,000,000
<p>THE CURRENT FACILITIES ARE INADEQUATE TO PROPERLY PROTECT STAFF AND ELECTION EQUIPMENT AND MATERIALS DUE TO ONGOING THREATS TO STAFF AND ELECTIONS IN GENERAL. PROJECT WILL INCLUDE CO-LOCATION SPACE FOR ALL MUNICIPALITIES FOR EQUIPMENT AND BALLOT STORAGE.</p> <p>PROJECT COMPONENTS: SITE ACQUISITION PLANNING &amp; DESIGN FURNITURE/EQUIPMENT</p>		
	<b>TOTAL</b>	<b>\$ 12,000,000</b>
	<b>NON-DEBT REVENUE SOURCE (Type/Object/Description/2023 Amount)</b>	
	N NONE	\$ 0
	<b>PROJECT FINANCIAL SUMMARY</b>	<b>2022      2023</b>
<b>TOTAL EXPENDITURES</b>	\$ 0	\$ 12,000,000
<b>PROJECT FUNDING SOURCES</b>		
DEBT	\$ 0	\$ 12,000,000
FEDERAL	0	0
STATE	0	0
MUNICIPAL	0	0
OTHER	0	0
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 0</b>	<b>\$ 12,000,000</b>