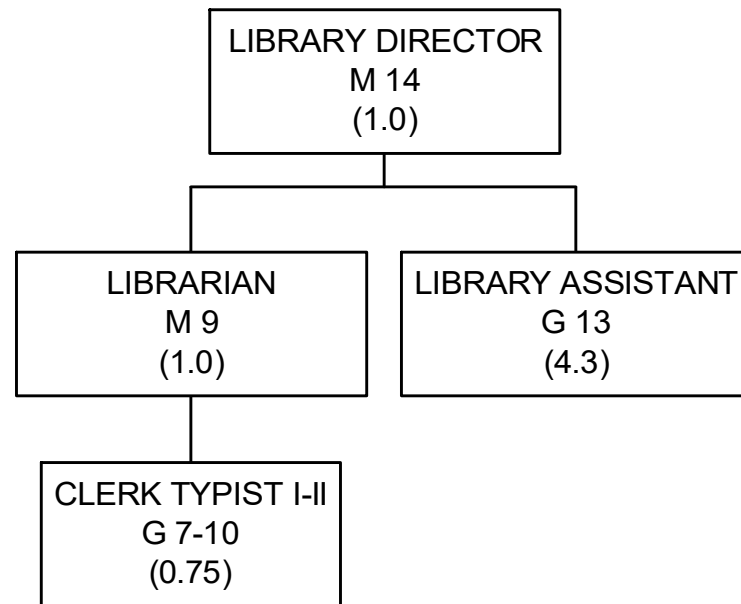


LIBRARY



**COUNTY OF DANE
BUDGETED POSITIONS**

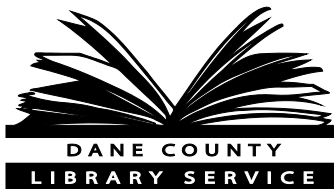
CLASSIFICATION TITLE	RANGE	2020	2021	MOD 2021	2022		
					REQUEST	RECOMM'D	ADOPTED
<u>LIBRARY</u>							
LIBRARY DIRECTOR	MC	1.000 ⁶⁸⁻⁰¹	1.000 ⁶⁸⁻⁰¹	1.000 ⁶⁸⁻⁰¹	1.000 ⁶⁸⁻⁰¹	1.000 ⁶⁸⁻⁰¹	1.000 ⁶⁸⁻⁰¹
LIBRARIAN	M 09	1.000	1.000	1.000	1.000	1.000	1.000
LIBRARY ASSISTANT	G 13	4.300	4.300	4.300	4.300	4.300	4.300
CLERK I-II	G 07-10	0.750	0.750	0.750	0.750	0.750	0.750
LIBRARY TOTAL		7.050	7.050	7.050	7.050	7.050	7.050
		7.050	7.050	7.050	7.050	7.050	7.050

**COUNTY OF DANE
BUDGETED POSITIONS**

SUMMARY OF POSITION FOOTNOTES:

LIBRARY

68-01	RES. 421, 2014, ADOPTED DEC. 04, 2014 APPROVED FIVE YEAR MANAGEMENT CONTRACT. 2019 RES-402 EXTENDS EMPLOYEE SERVICES AGREEMENT AT AN ANNUAL SALARY OF \$107,640.
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August 6, 2021

To: County Executive Joseph Parisi
From: Tracy Herold, Director
CC: Dane County Library Board
RE: Equity staffing plan

Dane County Library Service has a robust DEI plan that it has been actively implementing for over two years. Under this plan, there have been many successes with regards to assessment, staff training and moving equity in libraries forward across Dane County libraries.

DCLS has spearheaded the Ripple Project, a key driver for cross-library culture assessment, DEI training for over 560 library staff, policing-in-library discussions, and the establishment of regional equity teams that meet once a month. DCLS is working with its partner libraries on a pilot Ripple Intern Project that invites youth of color to work at Dane County libraries through paid internships in order to further diversify the library field and be more inclusive of the community. This work has been overseen by me and a contracted, part-time Beyond the Page staff position.

Dream Bus service, a partnership between DCLS and Madison Public Library, has seen success even though the pandemic. We hired residents from within Dream Bus neighborhoods to serve as LTE Clerks. The Dream Bus, partially funded by Madison Public Library Foundation has had extraordinary impact on the lives of people living in isolated neighborhoods. We served over 5,000 people and issued almost 400 library cards in 2019. In the second year of service we served 1,380 people from January to March and September to October. Between June and August, we distributed over 1,300 book/craft bags, and between November 2020 and February 2021, we delivered bi-weekly book boxes to 23 MSCR sites.

DCLS has had success in expanding its services through the Bookmobile, Dream Bus, and Outreach Services and in our partnerships with other libraries and other County departments. We have taken on new services with weekly stops at the Henry Vilas Zoo, and at the Lussier Heritage Center. We work with the Office of Equity & Inclusion on summer internships and RESJ projects. We work with Dane County Extension on education and promotion through our mobile services. More independent project oversight and decision-making from librarian staff will make these efforts more effective and sustainable.

In order to continue our work in establishing libraries as change-agents, and serving as RESJ model for libraries, I ask you to consider my staffing proposal outlined below. The costs for the entire project are outlined below.

Re-class three Library Assistant/create three new librarian positions: no FTE change
I'm working with ER on whether these positions are re-classed as librarians or should be new positions. The work covered by these positions overlaps with that of librarian classification. PDs have not been updated since 2002.

Re-class one library assistant/create one new manager position: no FTE change
This position would oversee our vehicles, maintenance and building issues.

Create one new Beyond the Page manager position: .60 FTE
This manager will be partly funded by the Beyond the Page endowment and will provide facilitation for the regional equity teams, as well as restorative justice training for libraries. This position will oversee all Beyond the Page and Ripple/RESJ initiatives for the Dane County libraries, including overseeing the Ripple Intern program.

Create one new .5 Library Assistant: .5 FTE
This would provide the opportunity for the current LTE Library Assistant to move into a permanent position. The position supports both the Bookmobile and the Ripple Project.

Create two new .5 Clerks: 1 FTE
This move provides the opportunity for the current LTE Clerks to move into permanent positions. The positions support the Bookmobile, Dream Bus and serve on the regional equity teams.

Total FTE change: 2.1

Total net cost (wages, FICA, benefits, WRS): \$112,400

This request does not fall under 2021 budget guidelines; therefore, it is not included in the DCLS cost-to-continue operational budget. It is my hope that you will consider funding these staffing initiatives through your Executive Budget. The Library Board took action to approve this proposal at their June 3, 2021 meeting.

Please do not hesitate to contact me with any questions. Thank you for your consideration.

Dept:	Library	68	DANE COUNTY	Fund Name:	Library
Prgm:	Library	000/00		Fund No:	2410

Mission:

The Dane County Library Service is dedicated to providing public library services for all 92,000 residents of Dane County's towns, the villages of Blue Mounds, Brooklyn, Cottage Grove, Dane, Maple Bluff, Rockdale, and Shorewood Hills.

Description:

Dane County Library Service offers a range of library services to all residents of towns and villages upon which the county library tax is levied. These residents are free to use any municipal public library through a system of reimbursement contracts. The Bookmobile provides mobile library service to 16 communities with weekly service, as well as a dynamic Summer Reading Program. Daily delivery service to municipal libraries is provided through South Central Library System. Delivery costs are managed and billed to Dane County libraries through DCLS. Specialized Outreach programs provide age-appropriate books and curriculum kits to children enrolled in licensed and registered daycare through a partnership with those providers. DCLS Outreach coordinates services and library material delivery to residents of senior living facilities, residential care facilities, and patrons who cannot leave their homes. County residents have remote access to a rich collection of electronic resources including downloadable audio and ebooks. The Dream Bus provides mobile services to isolated urban areas. These services are reimbursed by the municipal bodies that receive them.

	Actual 2020	Adopted 2021	2020 Carry Forward	Board Transfers	Budget As Modified	2021 YTD	Estimated 2021	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$715,792	\$785,300	\$0	\$0	\$785,300	\$203,234	\$770,621	\$788,700
Operating Expenses	\$172,903	\$259,090	\$71,396	\$0	\$330,486	\$91,121	\$314,911	\$264,089
Contractual Services	\$5,130,382	\$5,503,317	\$0	\$0	\$5,503,317	\$408,796	\$5,485,801	\$5,530,217
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,019,076	\$6,547,707	\$71,396	\$0	\$6,619,103	\$703,152	\$6,571,333	\$6,583,006
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$564,773	\$615,380	\$0	\$0	\$615,380	\$7,259	\$615,380	\$621,280
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$53,487	\$60,800	\$0	\$0	\$60,800	\$1,117	\$61,900	\$65,800
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$618,260	\$676,180	\$0	\$0	\$676,180	\$8,376	\$677,280	\$687,080
TAX LEVY SUPPORT	\$5,400,817	\$5,871,527			\$5,942,923			\$5,895,926
F.T.E. STAFF	7.050	7.050					7.050	7.050

Dept:	Library	68						Fund Name:	Library
Prgm:	Library	000/00						Fund No.:	2410
DI#	2022 Base	Net Decision Items							2022 Requested Budget
		01	02	03	04	05	06	07	
PROGRAM EXPENDITURES									
Personnel Costs	\$782,800	\$5,900	\$0	\$0	\$0	\$0	\$0	\$0	\$788,700
Operating Expenses	\$259,089	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$264,089
Contractual Services	\$5,508,017	\$0	\$16,300	\$0	\$5,900	\$0	\$0	\$0	\$5,530,217
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,549,906	\$5,900	\$16,300	\$5,000	\$5,900	\$0	\$0	\$0	\$6,583,006
PROGRAM REVENUE									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$615,380	\$5,900	\$0	\$0	\$0	\$0	\$0	\$0	\$621,280
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$60,800	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$65,800
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$676,180	\$5,900	\$0	\$5,000	\$0	\$0	\$0	\$0	\$687,080
TAX LEVY SUPPORT	\$5,873,726	\$0	\$16,300	\$0	\$5,900	\$0	\$0	\$0	\$5,895,926
F.T.E. STAFF	7.050	0.000	0.000	0.000	0.000	0.000	0.000	0.000	7.050

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	Tax Levy Support
2022 BUDGET BASE				\$6,549,906	\$676,180	\$5,873,726
DI #	LBRY-LBRY-1	DREAM BUS PERSONNEL				
DEPT	Dream Bus personnel increase			\$5,900	\$5,900	\$0
EXEC						\$0
ADOPTED						\$0
NET DI # LBRY-LBRY-1				\$5,900	\$5,900	\$0

Dept:	Library	68	Fund Name:	Library	
Prgm:	Library	000/00	Fund No.:	2410	
NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	Tax Levy Support
DI #	LBRY-LBRY-2	ADJACENT COUNTY LIBRARY PAYMENTS			
DEPT	Increase in payments to libraries in adjacent counties		\$16,300	\$0	\$16,300
EXEC					\$0
ADOPTED					\$0
NET DI # LBRY-LBRY-2			\$16,300	\$0	\$16,300
DI #	LBRY-LBRY-3	BEYOND THE PAGE			
DEPT	Beyond the Page expenses and revenue increases		\$5,000	\$5,000	\$0
EXEC					\$0
ADOPTED					\$0
NET DI # LBRY-LBRY-3			\$5,000	\$5,000	\$0
DI #	LBRY-LBRY-4	Contractual Increase			
DEPT	South Central Library Service Delivery increase		\$5,900	\$0	\$5,900
EXEC					\$0
ADOPTED					\$0
NET DI # LBRY-LBRY-4			\$5,900	\$0	\$5,900
2022 REQUESTED BUDGET			\$6,583,006	\$687,080	\$5,895,926

DEPARTMENT: Library
PROGRAM: Library

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2020 EXPENDITURES	ADOPTED BUDGET 2021	2020 CARRYFORWARD	2021 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
22	LIBR	10009	SALARIES AND WAGES		\$475,186	\$492,900	\$0	\$0	\$492,900	\$131,200	\$489,087	\$0	\$490,600
22	LIBR	10027	OVERTIME		\$0	\$300	\$0	\$0	\$300	\$0	\$300	\$0	\$300
22	LIBR	10072	LIMITED TERM EMPLOYEES		\$24,180	\$17,000	\$0	\$0	\$17,000	\$5,978	\$24,030	\$0	\$17,000
22	LIBR	10089	LTE-READMOBILE		\$30,419	\$66,900	\$0	\$0	\$66,900	\$6,977	\$52,237	\$0	\$66,900
22	LIBR	10090	PER MEETING		\$411	\$1,000	\$0	\$0	\$1,000	\$120	\$1,011	\$0	\$1,000
22	LIBR	10099	RETIREMENT FUND		\$38,852	\$39,200	\$0	\$0	\$39,200	\$10,644	\$39,120	\$0	\$39,100
22	LIBR	10108	SOCIAL SECURITY		\$39,548	\$44,800	\$0	\$0	\$44,800	\$10,660	\$43,001	\$0	\$44,100
22	LIBR	10109	SOCIAL SECURITY - READMOBILE		\$0	\$5,200	\$0	\$0	\$5,200	\$0	\$3,996	\$0	\$5,200
22	LIBR	10117	HEALTH		\$95,616	\$104,700	\$0	\$0	\$104,700	\$34,884	\$104,652	\$0	\$104,400
22	LIBR	10153	DENTAL		\$6,895	\$8,200	\$0	\$0	\$8,200	\$2,625	\$8,531	\$0	\$8,900
22	LIBR	10171	DISABILITY INSURANCE		\$175	\$500	\$0	\$0	\$500	\$67	\$69	\$0	\$100
22	LIBR	10180	LIFE INSURANCE		\$213	\$300	\$0	\$0	\$300	\$80	\$287	\$0	\$300
22	LIBR	10185	FSA ADMINISTRATION FEE		\$98	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100
22	LIBR	10189	WORKERS COMPENSATION		\$4,200	\$4,300	\$0	\$0	\$4,300	\$0	\$4,300	\$0	\$4,800
22	LIBR	20437	BEYOND THE PAGE EXPENSE		\$32,002	\$60,000	\$36,900	\$0	\$96,900	\$23,402	\$96,900	\$0	\$60,000
22	LIBR	20507	BOOKS & MATERIALS FOR LIB COLL		\$48,607	\$73,000	\$24,393	\$0	\$97,393	\$18,699	\$82,196	\$83,847	\$73,000
22	LIBR	20535	CHILDREN'S PROGRAM RES		\$550	\$1,800	\$0	\$0	\$1,800	\$0	\$1,583	\$0	\$1,800
22	LIBR	20648	CONFERENCES AND TRAINING		\$1,469	\$2,100	\$0	\$0	\$2,100	\$1,402	\$2,100	\$0	\$2,100
22	LIBR	20810	DATA PROCESSING SERVICES		\$32,530	\$34,700	\$0	\$0	\$34,700	\$27,690	\$32,438	\$0	\$34,700
22	LIBR	21415	LIBRARY DONATIONS PURCHASES		\$15,390	\$0	\$10,103	\$0	\$10,103	\$5,905	\$10,103	\$6,054	\$0
22	LIBR	21463	LOCAL LIBRARY SUPPLIES		\$1,966	\$0	\$0	\$0	\$0	\$47	\$0	\$0	\$0
22	LIBR	21809	OPERATING EQUIPMENT EXPENSE		\$18,650	\$20,100	\$0	\$0	\$20,100	\$9,574	\$26,000	\$0	\$20,100
22	LIBR	21979	PRINCIPAL & INTEREST ON DEBT		\$0	\$41,890	\$0	\$0	\$41,890	\$0	\$41,890	\$0	\$41,889
22	LIBR	22043	PRTNG STA & OFFICE SUPPLIES		\$4,004	\$7,000	\$0	\$0	\$7,000	\$798	\$4,595	\$0	\$7,000
22	LIBR	22165	READMOBILE COLLECTION		\$4,549	\$3,000	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
22	LIBR	22166	READMOBILE PROGRAMMING		\$97	\$500	\$0	\$0	\$500	\$0	\$500	\$0	\$500
22	LIBR	22167	READMOBILE OPERATING EXP		\$1,879	\$2,000	\$0	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
22	LIBR	22373	SHARED UTILITIES & MAINTENANCE		\$9,177	\$10,000	\$0	\$0	\$10,000	\$2,885	\$9,488	\$0	\$10,000
22	LIBR	22646	TRAVEL EXPENSE		\$258	\$1,400	\$0	\$0	\$1,400	\$272	\$681	\$0	\$1,400
22	LIBR	22736	TELEPHONE		\$1,776	\$1,600	\$0	\$0	\$1,600	\$446	\$1,437	\$0	\$1,600
22	LIBR	30835	DELIVERY SERVICE		\$198,427	\$196,500	\$0	\$0	\$196,500	\$196,462	\$196,462	\$0	\$196,500
22	LIBR	31226	INDIRECT COSTS		\$52,555	\$76,164	\$0	\$0	\$76,164	\$25,388	\$76,164	\$0	\$76,164
22	LIBR	31260	INSURANCE		\$21,800	\$21,800	\$0	\$0	\$21,800	\$0	\$21,800	\$0	\$26,500
22	LIBR	31305	JANITOR SERVICE-POS		\$17,532	\$20,000	\$0	\$0	\$20,000	\$3,435	\$13,361	\$0	\$20,000
22	LIBR	31944	PMT TO ADJ CO LIB		\$199,634	\$190,200	\$0	\$0	\$190,200	\$183,511	\$179,361	\$0	\$190,200
22	LIBR	31953	PMT TO LIB FOR EXTEN OF SERV		\$3,536,887	\$3,830,753	\$0	\$0	\$3,830,753	\$0	\$3,830,753	\$0	\$3,830,753
22	LIBR	31954	PMT TO LIB FOR LIB FACILITIES		\$1,018,547	\$1,082,900	\$0	\$0	\$1,082,900	\$0	\$1,082,900	\$0	\$1,082,900
22	LIBR	32232	RENTAL OF SPACE		\$85,000	\$85,000	\$0	\$0	\$85,000	\$0	\$85,000	\$0	\$85,000
TOTAL EXPENDITURES					\$6,019,076	\$6,547,707	\$71,396	\$0	\$6,619,103	\$703,152	\$6,571,333	\$89,902	\$6,549,906

DEPARTMENT: Library
PROGRAM: Library

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DEPARTMENTAL CHANGES							AGENCY REQUEST	
						DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7		
22	LIBR	10009	SALARIES AND WAGES		\$490,600									\$490,600
22	LIBR	10027	OVERTIME		\$300									\$300
22	LIBR	10072	LIMITED TERM EMPLOYEES		\$17,000									\$17,000
22	LIBR	10089	LTE-READMOBILE		\$66,900	\$5,500								\$72,400
22	LIBR	10090	PER MEETING		\$1,000									\$1,000
22	LIBR	10099	RETIREMENT FUND		\$39,100									\$39,100
22	LIBR	10108	SOCIAL SECURITY		\$44,100									\$44,100
22	LIBR	10109	SOCIAL SECURITY - READMOBILE		\$5,200	\$400								\$5,600
22	LIBR	10117	HEALTH		\$104,400									\$104,400
22	LIBR	10153	DENTAL		\$8,900									\$8,900
22	LIBR	10171	DISABILITY INSURANCE		\$100									\$100
22	LIBR	10180	LIFE INSURANCE		\$300									\$300
22	LIBR	10185	FSA ADMINISTRATION FEE		\$100									\$100
22	LIBR	10189	WORKERS COMPENSATION		\$4,800									\$4,800
22	LIBR	20437	BEYOND THE PAGE EXPENSE		\$60,000			\$5,000						\$65,000
22	LIBR	20507	BOOKS & MATERIALS FOR LIB COLL		\$73,000									\$73,000
22	LIBR	20535	CHILDREN'S PROGRAM RES		\$1,800									\$1,800
22	LIBR	20648	CONFERENCES AND TRAINING		\$2,100									\$2,100
22	LIBR	20810	DATA PROCESSING SERVICES		\$34,700									\$34,700
22	LIBR	21415	LIBRARY DONATIONS PURCHASES		\$0									\$0
22	LIBR	21463	LOCAL LIBRARY SUPPLIES		\$0									\$0
22	LIBR	21809	OPERATING EQUIPMENT EXPENSE		\$20,100									\$20,100
22	LIBR	21979	PRINCIPAL & INTEREST ON DEBT		\$41,889									\$41,889
22	LIBR	22043	PRTNG STA & OFFICE SUPPLIES		\$7,000									\$7,000
22	LIBR	22165	READMOBILE COLLECTION		\$3,000									\$3,000
22	LIBR	22166	READMOBILE PROGRAMMING		\$500									\$500
22	LIBR	22167	READMOBILE OPERATING EXP		\$2,000									\$2,000
22	LIBR	22373	SHARED UTILITIES & MAINTENANCE		\$10,000									\$10,000
22	LIBR	22646	TRAVEL EXPENSE		\$1,400									\$1,400
22	LIBR	22736	TELEPHONE		\$1,600									\$1,600
22	LIBR	30835	DELIVERY SERVICE		\$196,500			\$5,900						\$202,400
22	LIBR	31226	INDIRECT COSTS		\$76,164									\$76,164
22	LIBR	31260	INSURANCE		\$26,500									\$26,500
22	LIBR	31305	JANITOR SERVICE-POS		\$20,000									\$20,000
22	LIBR	31944	PMT TO ADJ CO LIB		\$190,200		\$16,300							\$206,500
22	LIBR	31953	PMT TO LIB FOR EXTEN OF SERV		\$3,830,753									\$3,830,753
22	LIBR	31954	PMT TO LIB FOR LIB FACILITIES		\$1,082,900									\$1,082,900
22	LIBR	32232	RENTAL OF SPACE		\$85,000									\$85,000
TOTAL EXPENDITURES					\$6,549,906	\$5,900	\$16,300	\$5,000	\$5,900	\$0	\$0	\$0	\$0	\$6,583,006

DEPARTMENT: Library
PROGRAM: Library

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2020 REVENUES	ADOPTED BUDGET 2021	2020 CARRYFORWARD	2021 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
22	LIBR	81566	DONATIONS		\$19,495	\$0	\$0	\$0	\$0	\$1,100	\$1,100	\$0	\$0
22	LIBR	84050	LIBRARY REVENUE		\$365	\$800	\$0	\$0	\$800	\$17	\$800	\$0	\$800
22	LIBR	84052	READMOBILE REIMB-MADISON		\$51,734	\$71,300	\$0	\$0	\$71,300	\$0	\$71,300	\$0	\$71,300
22	LIBR	84055	REIMBURSEMENT PROGRAM REVENUE		\$501,705	\$525,580	\$0	\$0	\$525,580	\$0	\$525,580	\$0	\$525,580
22	LIBR	84058	READMOBILE REIMB-MUNICIPAL		\$5,708	\$11,200	\$0	\$0	\$11,200	\$0	\$11,200	\$0	\$11,200
22	LIBR	84059	ADJACENT COUNTY PAYMENTS		\$5,626	\$7,300	\$0	\$0	\$7,300	\$7,259	\$7,300	\$0	\$7,300
22	LIBR	84060	LOCAL LIBRARY SUPPLIES		\$1,625	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	LIBR	84063	BEYOND THE PAGE REVENUE		\$32,002	\$60,000	\$0	\$0	\$60,000	\$0	\$60,000	\$0	\$60,000
TOTAL REVENUES					\$618,260	\$676,180	\$0	\$0	\$676,180	\$8,376	\$677,280	\$0	\$676,180

DEPARTMENT: Library
PROGRAM: Library

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST		
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7	
22	LIBR	81566	DONATIONS		\$0									\$0
22	LIBR	84050	LIBRARY REVENUE		\$800									\$800
22	LIBR	84052	READMOBILE REIMB-MADISON		\$71,300	\$5,900								\$77,200
22	LIBR	84055	REIMBURSEMENT PROGRAM REVENUE		\$525,580									\$525,580
22	LIBR	84058	READMOBILE REIMB-MUNICIPAL		\$11,200									\$11,200
22	LIBR	84059	ADJACENT COUNTY PAYMENTS		\$7,300									\$7,300
22	LIBR	84060	LOCAL LIBRARY SUPPLIES		\$0									\$0
22	LIBR	84063	BEYOND THE PAGE REVENUE		\$60,000			\$5,000						\$65,000
TOTAL REVENUES					\$676,180	\$5,900	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$687,080

DEPARTMENT: Library
PROGRAM: Library

OPERATING BUDGET SUMMARY

PROGRAM SUMMARY	2020 ACTUAL	ADOPTED BUDGET 2021	2020 CARRYFORWD	2021 CO BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
PERSONNEL COSTS	\$ 715,792	\$ 785,300	\$ 0	\$ 0	\$ 785,300	\$ 203,234	\$ 770,621	\$ 0	\$ 782,800
OPERATING EXPENSE	172,903	259,090	71,396	0	330,486	91,121	314,911	89,902	259,089
CONTRACTUAL SERVICES	5,130,382	5,503,317	0	0	5,503,317	408,796	5,485,801	0	5,508,017
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM EXPENDITURES	\$ 6,019,076	\$ 6,547,707	\$ 71,396	\$ 0	\$ 6,619,103	\$ 703,152	\$ 6,571,333	\$ 89,902	\$ 6,549,906
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	564,773	615,380	0	0	615,380	7,259	615,380	0	615,380
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	53,487	60,800	0	0	60,800	1,117	61,900	0	60,800
MISCELLANEOUS	0	0	0	0	0	0	0	0	0
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 618,260	\$ 676,180	\$ 0	\$ 0	\$ 676,180	\$ 8,376	\$ 677,280	\$ 0	\$ 676,180
NET COST:	\$ 5,400,817	\$ 5,871,527	\$ 71,396	\$ 0	\$ 5,942,923	\$ 694,776	\$ 5,894,053	\$ 89,902	\$ 5,873,726

DEPARTMENTAL CHANGES

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$ 782,800	\$ 5,900	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 788,700
OPERATING EXPENSE	259,089	0	0	5,000	0	0	0	0	264,089
CONTRACTUAL SERVICES	5,508,017	0	16,300	0	5,900	0	0	0	5,530,217
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM EXPENDITURES	\$ 6,549,906	\$ 5,900	\$ 16,300	\$ 5,000	\$ 5,900	\$ 0	\$ 0	\$ 0	\$ 6,583,006
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	615,380	5,900	0	0	0	0	0	0	621,280
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	60,800	0	0	5,000	0	0	0	0	65,800
MISCELLANEOUS	0	0	0	0	0	0	0	0	0
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 676,180	\$ 5,900	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 687,080
NET COST:	\$ 5,873,726	\$ 0	\$ 16,300	\$ 0	\$ 5,900	\$ 0	\$ 0	\$ 0	\$ 5,895,926

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT Library	3. DEPT. NO. 68	5. FUND NAME Library																														
2. PROGRAM Library	4. PROGRAM NO. 000/00	6. FUND NO. 2410																														
7. DECISION ITEM TITLE DREAM BUS PERSONNEL	8. BUDGETED POSITION CHANGES																															
9. DECISION ITEM NUMBER LBRY-LBRY-1	POSITION#	TITLE																														
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Dream Bus personnel increase		# FTE																														
		START DATE																														
		TOTAL REQUESTED FTE CHANGE 0.000																														
11. (a) EXPLANATION/JUSTIFICATION (please be specific) Dream Bus personnel (10089 and 10109) are increased due to expansion in use of the Dream Bus. The revenue line for this service (84052) increases synchronously.	12. OPERATING EXPENSES / REVENUE SUMMARY																															
(b) What are the consequences of not funding this request?	<p>REQUESTED EXPENDITURES</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">PERSONNEL COSTS</td> <td style="text-align: right;">\$5,900</td> </tr> <tr> <td>OPERATING EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>CONTRACTUAL EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>OPERATING OUTLAY</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">TOTAL EXPENSE</td> <td style="text-align: right;">\$5,900</td> </tr> </table> <p>RELATED REVENUES</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">TAXES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>INTERGOVERNMENTAL REVENUE</td> <td style="text-align: right;">\$5,900</td> </tr> <tr> <td>LICENSES & PERMITS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>FINES, FORFEITS & PENALTIES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>PUBLIC CHARGES FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>INTERGOVERNMENTAL CHARGE FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>MISCELLANEOUS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>OTHER FINANCING SOURCES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">TOTAL REVENUE</td> <td style="text-align: right;">\$5,900</td> </tr> <tr> <td style="text-align: right;">NET COST TO COUNTY</td> <td style="text-align: right;">\$0</td> </tr> </table>		PERSONNEL COSTS	\$5,900	OPERATING EXPENSE	\$0	CONTRACTUAL EXPENSE	\$0	OPERATING OUTLAY	\$0	TOTAL EXPENSE	\$5,900	TAXES	\$0	INTERGOVERNMENTAL REVENUE	\$5,900	LICENSES & PERMITS	\$0	FINES, FORFEITS & PENALTIES	\$0	PUBLIC CHARGES FOR SERVICES	\$0	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	MISCELLANEOUS	\$0	OTHER FINANCING SOURCES	\$0	TOTAL REVENUE	\$5,900	NET COST TO COUNTY	\$0
PERSONNEL COSTS	\$5,900																															
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MISCELLANEOUS	\$0																															
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TOTAL REVENUE	\$5,900																															
NET COST TO COUNTY	\$0																															
(c) What savings/productivity improvements will result from approval of this request?																																

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT Library	3. DEPT. NO. 68	5. FUND NAME Library																														
2. PROGRAM Library	4. PROGRAM NO. 000/00	6. FUND NO. 2410																														
7. DECISION ITEM TITLE ADJACENT COUNTY LIBRARY PAYMENTS	8. BUDGETED POSITION CHANGES																															
9. DECISION ITEM NUMBER LBRY-LBRY-2	POSITION#	TITLE																														
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Increase in payments to libraries in adjacent counties	# FTE	START DATE																														
11. (a) EXPLANATION/JUSTIFICATION (please be specific) WI State Statute requires libraries in adjacent counties to be compensated at 70% of their cost-per-circulation. Payments required from Dane County total an increase of \$16,300, a 8.6% increase from 2021. This increase is due to a higher cost-per-circulation and to access to libraries outside of Dane County, where public health restrictions may have been different.	TOTAL REQUESTED FTE CHANGE 0.000																															
(b) What are the consequences of not funding this request?	12. OPERATING EXPENSES / REVENUE SUMMARY																															
(c) What savings/productivity improvements will result from approval of this request?	<p>REQUESTED EXPENDITURES</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">PERSONNEL COSTS</td><td style="text-align: right;">\$0</td></tr> <tr><td>OPERATING EXPENSE</td><td style="text-align: right;">\$0</td></tr> <tr><td>CONTRACTUAL EXPENSE</td><td style="text-align: right;">\$16,300</td></tr> <tr><td>OPERATING OUTLAY</td><td style="text-align: right;">\$0</td></tr> <tr><td style="text-align: right;">TOTAL EXPENSE</td><td style="text-align: right;">\$16,300</td></tr> </table> <p>RELATED REVENUES</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">TAXES</td><td style="text-align: right;">\$0</td></tr> <tr><td>INTERGOVERNMENTAL REVENUE</td><td style="text-align: right;">\$0</td></tr> <tr><td>LICENSES & PERMITS</td><td style="text-align: right;">\$0</td></tr> <tr><td>FINES, FORFEITS & PENALTIES</td><td style="text-align: right;">\$0</td></tr> <tr><td>PUBLIC CHARGES FOR SERVICES</td><td style="text-align: right;">\$0</td></tr> <tr><td>INTERGOVERNMENTAL CHARGE FOR SERVICES</td><td style="text-align: right;">\$0</td></tr> <tr><td>MISCELLANEOUS</td><td style="text-align: right;">\$0</td></tr> <tr><td>OTHER FINANCING SOURCES</td><td style="text-align: right;">\$0</td></tr> <tr><td style="text-align: right;">TOTAL REVENUE</td><td style="text-align: right;">\$0</td></tr> <tr><td style="text-align: right;">NET COST TO COUNTY</td><td style="text-align: right;">\$16,300</td></tr> </table>		PERSONNEL COSTS	\$0	OPERATING EXPENSE	\$0	CONTRACTUAL EXPENSE	\$16,300	OPERATING OUTLAY	\$0	TOTAL EXPENSE	\$16,300	TAXES	\$0	INTERGOVERNMENTAL REVENUE	\$0	LICENSES & PERMITS	\$0	FINES, FORFEITS & PENALTIES	\$0	PUBLIC CHARGES FOR SERVICES	\$0	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	MISCELLANEOUS	\$0	OTHER FINANCING SOURCES	\$0	TOTAL REVENUE	\$0	NET COST TO COUNTY	\$16,300
PERSONNEL COSTS	\$0																															
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CONTRACTUAL EXPENSE	\$16,300																															
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TOTAL EXPENSE	\$16,300																															
TAXES	\$0																															
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FINES, FORFEITS & PENALTIES	\$0																															
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INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0																															
MISCELLANEOUS	\$0																															
OTHER FINANCING SOURCES	\$0																															
TOTAL REVENUE	\$0																															
NET COST TO COUNTY	\$16,300																															

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT	Library	3. DEPT. NO.	68	5. FUND NAME	Library		
2. PROGRAM	Library	4. PROGRAM NO.	000/00	6. FUND NO.	2410		
7. DECISION ITEM TITLE			8. BUDGETED POSITION CHANGES				
BEYOND THE PAGE			POSITION#	TITLE	# FTE		
9. DECISION ITEM NUMBER							
LBRY-LBRY-3							
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)							
Beyond the Page expenses and revenue increases							
			TOTAL REQUESTED FTE CHANGE		0.000		
11. (a) EXPLANATION/JUSTIFICATION (please be specific)			12. OPERATING EXPENSES / REVENUE SUMMARY				
<p>Beyond the Page expenses, the endowment that supports humanities programming in Dane County Libraries and the Ripple Project, will increase \$5,000 with a synchronous increase to revenues. Beyond the Page funds the Ripple Project, a joint initiative between Dane County Libraries to adapt libraries to be more inclusive in hiring employees and seeking out underserved patrons served, as well as representing the growing diversity of the Dane County community. Ripple Project seeks to leverage libraries in each Dane County community to work toward the goals of equity and inclusion throughout the County.</p>			REQUESTED EXPENDITURES				
			PERSONNEL COSTS		\$0		
			OPERATING EXPENSE		\$5,000		
			CONTRACTUAL EXPENSE		\$0		
			OPERATING OUTLAY		\$0		
			TOTAL EXPENSE		\$5,000		
			RELATED REVENUES				
			TAXES		\$0		
			INTERGOVERNMENTAL REVENUE		\$0		
			LICENSES & PERMITS		\$0		
FINES, FORFEITS & PENALTIES		\$0					
PUBLIC CHARGES FOR SERVICES		\$5,000					
INTERGOVERNMENTAL CHARGE FOR SERVICES		\$0					
MISCELLANEOUS		\$0					
OTHER FINANCING SOURCES		\$0					
TOTAL REVENUE		\$5,000					
NET COST TO COUNTY		\$0					
11. (b) What are the consequences of not funding this request?							
11. (c) What savings/productivity improvements will result from approval of this request?							

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT Library	3. DEPT. NO. 68	5. FUND NAME Library
2. PROGRAM Library	4. PROGRAM NO. 000/00	6. FUND NO. 2410
7. DECISION ITEM TITLE	8. BUDGETED POSITION CHANGES	
9. DECISION ITEM NUMBER LBRY-LBRY-4	POSITION#	TITLE
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) South Central Library Service Delivery increase	# FTE	START DATE
11. (a) EXPLANATION/JUSTIFICATION (please be specific) South Central Library System Delivery Service delivers library materials to fill holds and return items to home libraries. Delivery is made to all libraries Monday - Friday and to some libraries on Saturday. Dane County Library Service pays for Delivery and then charges it back to the Dane County Libraries as a reduction of their reimbursements. The cost of Delivery is expected to increase 2% or \$5,900. This will be charged back to libraries from their future reimbursements.	TOTAL REQUESTED FTE CHANGE	0.000
(b) What are the consequences of not funding this request?	12. OPERATING EXPENSES / REVENUE SUMMARY	
(c) What savings/productivity improvements will result from approval of this request?	REQUESTED EXPENDITURES	
	PERSONNEL COSTS \$0	
	OPERATING EXPENSE \$0	
	CONTRACTUAL EXPENSE \$5,900	
	OPERATING OUTLAY \$0	
	TOTAL EXPENSE \$5,900	
	RELATED REVENUES	
	TAXES \$0	
	INTERGOVERNMENTAL REVENUE \$0	
	LICENSES & PERMITS \$0	
	FINES, FORFEITS & PENALTIES \$0	
	PUBLIC CHARGES FOR SERVICES \$0	
	INTERGOVERNMENTAL CHARGE FOR SERVICES \$0	
	MISCELLANEOUS \$0	
	OTHER FINANCING SOURCES \$0	
	TOTAL REVENUE \$0	
	NET COST TO COUNTY \$5,900	

BUDGET CARRYFORWARD REQUEST

DEPT: LIBRARY

PROG: LIBRARY

ORG	EXP OBJECT	REV SOURCE	DESCRIPTION	EXPENDITURES		REVENUES		TYPE	AUTHORIZATION	JUSTIFICATION/COMMENTS
				MODIFIED BUDGET	ESTIMATED CARRYFWD	MODIFIED BUDGET	ESTIMATED CARRYFWD			
LIBR	20507		BOOKS & MATERIALS FOR LIB COLL	97,393	83,847	-	-	OPERATING	2022 BUDGET	
LIBR	21415		LIBRARY DONATIONS PURCHASES	10,103	6,054	-	-	SELF FUNDED	2021 Budget	
				107,496	89,902	-	-			



Prepared by Tracy Herold, Director
5-year Budget Projection, 2022-2026: Assumptions & Issues

- Payments to libraries are projected to grow, with some flux in adjacent county reimbursements and Dane County operating and facility reimbursements for municipal libraries. The new Madison Public Library Pinney Branch (2020) and the new 39,000 SF Waunakee Public Library (2019) will have effects on the operating and facility reimbursement payments to libraries. A possible Cottage Grove Public Library will have an impact on reimbursements.
- COVID-19 has affected all public destination services, including libraries. DCLS has stabilized reimbursements to libraries by repeating the 2021 payments in 2022. Beginning in 2023, the 3-year average will use 2018, 2019 & 2021 annual report data for reimbursements.
- Data processing costs have remained fairly stable and are expected to grow modestly over the next 5 years.
- Beyond the Page Endowment revenue continues to grow. This funding supports the Ripple Project, a racial equity/social justice initiative shared by all libraries in Dane County. There is likely to be staff needs to continue support of the Ripple Project. This staff will be partly supported by Beyond the Page.
- Indirect costs and rent are projected to remain stable.
- The Dream Bus partnership with Madison Public Library will continue to grow and impact staffing needs.

**Dane County
5-Year Budget Projections**

Department:

Library

Program:

Library

Expenditures	2021 Adopted	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Personal Services	\$785,300	\$782,800	\$789,400	\$805,000	\$811,500	\$819,600
Operating Expenses	\$259,090	\$271,703	\$274,503	\$277,303	\$279,803	\$282,503
Contractual Services	\$5,503,317	\$5,558,400	\$5,614,000	\$5,670,200	\$5,726,900	\$5,784,100
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$6,547,707	\$6,612,903	\$6,677,903	\$6,752,503	\$6,818,203	\$6,886,203

Revenue	2021 Adopted	2022 Projected	2023 Projected	2024 Projected	2025 Projected	2026 Projected
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$615,380	\$621,500	\$627,800	\$634,100	\$640,400	\$646,800
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$60,800	\$62,500	\$63,100	\$63,700	\$64,300	\$65,100
Intergovernmental Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$676,180	\$684,000	\$690,900	\$697,800	\$704,700	\$711,900

GPR Impact	\$5,871,527	\$5,928,903	\$5,987,003	\$6,054,703	\$6,113,503	\$6,174,303
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<i>Percentage Change</i>	<i>0.98%</i>	<i>0.98%</i>	<i>1.13%</i>	<i>0.97%</i>	<i>0.99%</i>
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