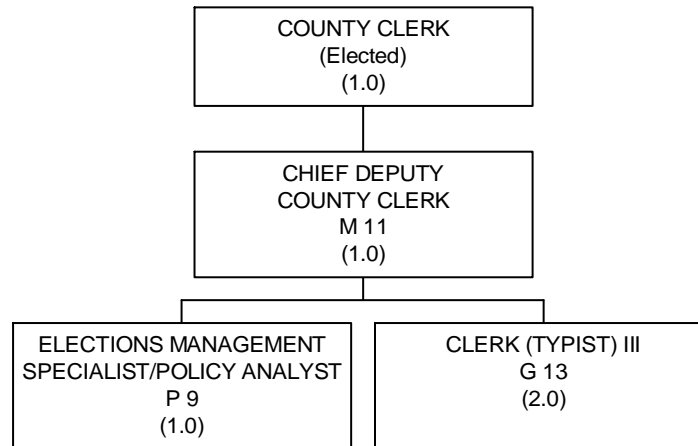


COUNTY CLERK



5/18/2020

**COUNTY OF DANE
BUDGETED POSITIONS**

CLASSIFICATION TITLE	RANGE	2020	2021	MOD 2021	2022		
					REQUEST	RECOMM'D	ADOPTED
<u>COUNTY CLERK</u>							
COUNTY CLERK	ME	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹
CHIEF DEPUTY COUNTY CLERK	M 11	1.000	1.000	1.000	1.000	1.000	1.000
ELECTIONS MANAGEMENT SPECIALIST/POLICY ANALYST CLERK III	P 09 G 13	1.000 2.000	1.000 2.000	1.000 2.000	1.000 2.000	1.000 2.000	1.000 2.000
COUNTY CLERK TOTAL		5.000	5.000	5.000	5.000	5.000	5.000
		5.000	5.000	5.000	5.000	5.000	5.000

**COUNTY OF DANE
BUDGETED POSITIONS**

SUMMARY OF POSITION FOOTNOTES:

COUNTY CLERK

12-01 REFERENCE 2019 RES-540 ADOPTED MARCH 19, 2020 FOR SALARY INFORMATION.

Dept:	County Clerk	12	DANE COUNTY	Fund Name:	General Fund
Prgm:	Administration	110/00		Fund No:	1110

Mission:

To provide efficient, effective, accountable, professional, and responsible service in a continuously improving manner to the public in the issuance of marriage licenses and distribution of dog licenses. The County Clerk is also statutorily the secretary for the County Board of Supervisors, and as such, is the preparer of the County Board Proceedings and the custodian of County Board records.

Description:

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk's responsibilities include these areas: coordinating county-wide elections (see Elections Program page); issuing marriage licenses (issuing approximately 3,000 annually, and collecting and paying funds); administering the dog licenses (receiving and distributing licenses to municipal treasurers). Finally, the Clerk serves as recording secretary to the County Board of Supervisors, monitors compliance with open meetings and records laws and maintains files of contracts, resolutions, ordinances, committee minutes and other documents.

	Actual 2020	Adopted 2021	2020 Carry Forward	Board Transfers	Budget As Modified	2021 YTD	Estimated 2021	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$516,508	\$521,100	\$0	\$0	\$521,100	\$148,164	\$516,906	\$530,400
Operating Expenses	\$11,678	\$25,300	\$0	\$0	\$25,300	\$6,065	\$24,835	\$25,300
Contractual Services	\$6,027	\$12,600	\$0	\$0	\$12,600	\$793	\$12,600	\$12,400
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$534,214	\$559,000	\$0	\$0	\$559,000	\$155,022	\$554,341	\$568,100
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$119,863	\$138,000	\$0	\$0	\$138,000	\$20,985	\$116,642	\$138,000
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$24	\$1,200	\$0	\$0	\$1,200	\$720	\$744	\$1,200
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$2,116	\$2,000	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$122,002	\$141,200	\$0	\$0	\$141,200	\$21,705	\$119,386	\$141,200
GPR SUPPORT	\$412,211	\$417,800			\$417,800			\$426,900
F.T.E. STAFF	4.000	4.000					4.000	4.000

Dept: County Clerk		12							Fund Name: General Fund	
Prgm: Administration		110/00							Fund No.: 1110	
DI#	NONE	2022 Base	Net Decision Items							2022 Requested Budget
			01	02	03	04	05	06	07	
PROGRAM EXPENDITURES										
Personnel Costs		\$530,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$530,400
Operating Expenses		\$25,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,300
Contractual Services		\$12,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,400
Operating Capital		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL		\$568,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$568,100
PROGRAM REVENUE										
Taxes		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits		\$138,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,000
Fines, Forfeits & Penalties		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services		\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
Intergovernmental Charge for Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous		\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
Other Financing Sources		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL		\$141,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,200
GPR SUPPORT		\$426,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$426,900
F.T.E. STAFF		4.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.000

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
2022 BUDGET BASE				\$568,100	\$141,200	\$426,900
2022 REQUESTED BUDGET				\$568,100	\$141,200	\$426,900

DEPARTMENT: County Clerk
PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2020	ADOPTED	2020	2021	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	
					2021		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE	
22	COCLKADM	10009	SALARIES AND WAGES		\$320,469	\$340,700	\$0	\$0	\$340,700	\$92,430	\$341,142	\$0	\$346,000
22	COCLKADM	10027	OVERTIME		\$1,709	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKADM	10072	LIMITED TERM EMPLOYEES		\$31,266	\$15,000	\$0	\$0	\$15,000	\$0	\$10,000	\$0	\$15,000
22	COCLKADM	10099	RETIREMENT FUND		\$25,361	\$26,800	\$0	\$0	\$26,800	\$7,250	\$26,760	\$0	\$27,200
22	COCLKADM	10108	SOCIAL SECURITY		\$29,198	\$27,200	\$0	\$0	\$27,200	\$6,857	\$26,708	\$0	\$27,700
22	COCLKADM	10117	HEALTH		\$91,194	\$99,900	\$0	\$0	\$99,900	\$33,271	\$99,814	\$0	\$101,200
22	COCLKADM	10126	HEALTH-RETIRES		\$3,744	\$4,100	\$0	\$0	\$4,100	\$3,744	\$3,744	\$0	\$3,900
22	COCLKADM	10153	DENTAL		\$5,272	\$6,200	\$0	\$0	\$6,200	\$1,990	\$6,468	\$0	\$6,700
22	COCLKADM	10171	DISABILITY INSURANCE		\$0	\$0	\$0	\$0	\$0	\$8	\$0	\$0	\$0
22	COCLKADM	10180	LIFE INSURANCE		\$145	\$200	\$0	\$0	\$200	\$55	\$179	\$0	\$200
22	COCLKADM	10185	FSA ADMINISTRATION FEE		\$98	\$200	\$0	\$0	\$200	\$0	\$200	\$0	\$100
22	COCLKADM	10189	WORKERS COMPENSATION		\$1,100	\$800	\$0	\$0	\$800	\$0	\$800	\$0	\$1,000
22	COCLKADM	10198	UNEMPLOYMENT COMPENSATION		\$6,952	\$0	\$0	\$0	\$0	\$2,558	\$1,091	\$0	\$1,400
22	COCLKADM	20648	CONFERENCES AND TRAINING		\$75	\$9,600	\$0	\$0	\$9,600	\$0	\$9,600	\$0	\$9,600
22	COCLKADM	21584	MEMBERSHIP FEES		\$190	\$200	\$0	\$0	\$200	\$125	\$200	\$0	\$200
22	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES		\$10,387	\$13,600	\$0	\$0	\$13,600	\$5,635	\$13,600	\$0	\$13,600
22	COCLKADM	22250	REPAIR OF EQUIPMENT		\$0	\$200	\$0	\$0	\$200	\$0	\$0	\$0	\$200
22	COCLKADM	22646	TRAVEL EXPENSE		\$75	\$500	\$0	\$0	\$500	\$0	\$500	\$0	\$500
22	COCLKADM	22736	TELEPHONE		\$952	\$1,200	\$0	\$0	\$1,200	\$305	\$935	\$0	\$1,200
22	COCLKADM	30315	ADVERTISING & PUBLISHING		\$4,227	\$10,000	\$0	\$0	\$10,000	\$793	\$10,000	\$0	\$10,000
22	COCLKADM	31260	INSURANCE		\$1,800	\$2,600	\$0	\$0	\$2,600	\$0	\$2,600	\$0	\$2,400
TOTAL EXPENDITURES					\$534,214	\$559,000	\$0	\$0	\$559,000	\$155,022	\$554,341	\$0	\$568,100

DEPARTMENT: County Clerk
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST			
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7		
22	COCLKADM	10009	SALARIES AND WAGES		\$346,000										\$346,000
22	COCLKADM	10027	OVERTIME		\$0										\$0
22	COCLKADM	10072	LIMITED TERM EMPLOYEES		\$15,000										\$15,000
22	COCLKADM	10099	RETIREMENT FUND		\$27,200										\$27,200
22	COCLKADM	10108	SOCIAL SECURITY		\$27,700										\$27,700
22	COCLKADM	10117	HEALTH		\$101,200										\$101,200
22	COCLKADM	10126	HEALTH-RETIRES		\$3,900										\$3,900
22	COCLKADM	10153	DENTAL		\$6,700										\$6,700
22	COCLKADM	10171	DISABILITY INSURANCE		\$0										\$0
22	COCLKADM	10180	LIFE INSURANCE		\$200										\$200
22	COCLKADM	10185	FSA ADMINISTRATION FEE		\$100										\$100
22	COCLKADM	10189	WORKERS COMPENSATION		\$1,000										\$1,000
22	COCLKADM	10198	UNEMPLOYMENT COMPENSATION		\$1,400										\$1,400
22	COCLKADM	20648	CONFERENCES AND TRAINING		\$9,600										\$9,600
22	COCLKADM	21584	MEMBERSHIP FEES		\$200										\$200
22	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES		\$13,600										\$13,600
22	COCLKADM	22250	REPAIR OF EQUIPMENT		\$200										\$200
22	COCLKADM	22646	TRAVEL EXPENSE		\$500										\$500
22	COCLKADM	22736	TELEPHONE		\$1,200										\$1,200
22	COCLKADM	30315	ADVERTISING & PUBLISHING		\$10,000										\$10,000
22	COCLKADM	31260	INSURANCE		\$2,400										\$2,400
TOTAL EXPENDITURES					\$568,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$568,100

DEPARTMENT: County Clerk
PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2020	ADOPTED	2020	2021	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET 2021	CARRYFORWARD	COUNTY BOARD ACTIONS	MODIFIED BUDGET	REVENUES YTD	REVENUES TOTAL	ESTIMATED CARRYFORWARD	BASE
22	COCLKADM	81860	MARRIAGE LICENSES		\$106,764	\$125,000	\$0	\$0	\$125,000	\$19,280	\$108,000	\$0	\$125,000
22	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$10,994	\$10,000	\$0	\$0	\$10,000	\$1,425	\$7,443	\$0	\$10,000
22	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$1,820	\$3,000	\$0	\$0	\$3,000	\$280	\$1,199	\$0	\$3,000
22	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN		\$285	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKADM	81920	MISCELLANEOUS		\$2,116	\$2,000	\$0	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
22	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$24	\$600	\$0	\$0	\$600	\$0	\$24	\$0	\$600
22	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES		\$0	\$600	\$0	\$0	\$600	\$720	\$720	\$0	\$600
TOTAL REVENUES					\$122,002	\$141,200	\$0	\$0	\$141,200	\$21,705	\$119,386	\$0	\$141,200

DEPARTMENT: County Clerk
PROGRAM: Administration

			DEPARTMENTAL CHANGES										
YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	AGENCY REQUEST	
						ITEM #1	ITEM #2	ITEM #3	ITEM #4	ITEM #5	ITEM #6		ITEM #7
22	COCLKADM	81860	MARRIAGE LICENSES		\$125,000							\$125,000	
22	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$10,000							\$10,000	
22	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$3,000							\$3,000	
22	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN		\$0							\$0	
22	COCLKADM	81920	MISCELLANEOUS		\$2,000							\$2,000	
22	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$600							\$600	
22	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES		\$600							\$600	
TOTAL REVENUES					\$141,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,200

DEPARTMENT: County Clerk
 DIVISION: Administration

OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2020 ACTUAL	ADOPTED BUDGET 2021	2020 CARRYFORWD	2021 CO BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
PERSONNEL COSTS	\$ 516,508	\$ 521,100	\$ 0	\$ 0	\$ 521,100	\$ 148,164	\$ 516,906	\$ 0	\$ 530,400
OPERATING EXPENSE	11,678	25,300	0	0	25,300	6,065	24,835	0	25,300
CONTRACTUAL SERVICES	6,027	12,600	0	0	12,600	793	12,600	0	12,400
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES - BORROW	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES - LEVY	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM EXPENDITURES	\$ 534,214	\$ 559,000	\$ 0	\$ 0	\$ 559,000	\$ 155,022	\$ 554,341	\$ 0	\$ 568,100
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	119,863	138,000	0	0	138,000	20,985	116,642	0	138,000
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	24	1,200	0	0	1,200	720	744	0	1,200
MISCELLANEOUS	2,116	2,000	0	0	2,000	0	2,000	0	2,000
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 122,002	\$ 141,200	\$ 0	\$ 0	\$ 141,200	\$ 21,705	\$ 119,386	\$ 0	\$ 141,200
NET COST:	\$ 412,211	\$ 417,800	\$ 0	\$ 0	\$ 417,800	\$ 133,317	\$ 434,955	\$ 0	\$ 426,900

DEPARTMENTAL CHANGES

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$ 530,400	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 530,400
OPERATING EXPENSE	25,300	0	0	0	0	0	0	0	25,300
CONTRACTUAL SERVICES	12,400	0	0	0	0	0	0	0	12,400
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES - BORROW	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES - LEVY	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM EXPENDITURES	\$ 568,100	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 568,100
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	0	0	0	0	0	0	0	0	0
LICENSES & PERMITS	138,000	0	0	0	0	0	0	0	138,000
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	1,200	0	0	0	0	0	0	0	1,200
MISCELLANEOUS	2,000	0	0	0	0	0	0	0	2,000
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 141,200	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 141,200
NET COST:	\$ 426,900	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 426,900

BUDGET CARRYFORWARD REQUEST

DEPT: COUNTY CLERK
 PROG: ADMINISTRATION

ORG	EXP OBJECT	REV SOURCE	DESCRIPTION	EXPENDITURES		REVENUES		TYPE	AUTHORIZATION	JUSTIFICATION/COMMENTS
				MODIFIED BUDGET	ESTIMATED CARRYFWD	MODIFIED BUDGET	ESTIMATED CARRYFWD			
			NO CARRYFORWARDS REQUESTED							
				-	-	-	-			

Dept: County Clerk	12	DANE COUNTY	Fund Name: General Fund
Prgm: Elections	112/00		Fund No: 1110

Mission:

To provide information to the public and training to the municipal clerks and poll workers in the coordination of county-wide elections. To promote a county-wide election system for Dane County.

Description:

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk is responsible for coordinating county, state, and national elections, including publishing notices; preparing, printing and distributing ballots; tabulating returns; training poll workers and municipal clerks; monitoring candidate financial reports for county officers; and storing and maintaining election records. The Clerk is the filing officer for nomination papers and campaign finance reports for County elected offices. Through the filing of various election forms, the Clerk determines whether County candidates qualify for ballot placement. The Clerk, when not a candidate for elections, also serves as a member of the County Board of Canvassers.

	Actual 2020	Adopted 2021	2020 Carry Forward	Board Transfers	Budget As Modified	2021 YTD	Estimated 2021	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$305,349	\$89,500	\$0	\$0	\$89,500	\$24,760	\$88,817	\$104,300
Operating Expenses	\$493,525	\$207,200	\$0	\$0	\$207,200	\$94,378	\$215,250	\$341,700
Contractual Services	\$514,092	\$67,500	\$0	\$0	\$67,500	\$41,065	\$67,500	\$67,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,312,967	\$364,200	\$0	\$0	\$364,200	\$160,203	\$371,567	\$513,500
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$970,583	\$100,900	\$0	\$0	\$100,900	\$94,100	\$100,900	\$100,900
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$75,759	\$35,100	\$0	\$0	\$35,100	\$58,453	\$60,100	\$35,100
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,046,342	\$136,000	\$0	\$0	\$136,000	\$152,553	\$161,000	\$136,000
GPR SUPPORT	\$266,625	\$228,200			\$228,200			\$377,500
F.T.E. STAFF	1.000	1.000					1.000	1.000

Dept: County Clerk	12								Fund Name: General Fund
Prgm: Elections	112/00								Fund No.: 1110
DI#	2022 Base	Net Decision Items							2022 Requested Budget
		01	02	03	04	05	06	07	
PROGRAM EXPENDITURES									
Personnel Costs	\$92,200	\$12,100	\$0	\$0	\$0	\$0	\$0	\$0	\$104,300
Operating Expenses	\$207,200	\$134,500	\$0	\$0	\$0	\$0	\$0	\$0	\$341,700
Contractual Services	\$67,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$67,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$366,900	\$146,600	\$0	\$0	\$0	\$0	\$0	\$0	\$513,500
PROGRAM REVENUE									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$100,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,900
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$35,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,100
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$136,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136,000
GPR SUPPORT	\$230,900	\$146,600	\$0	\$0	\$0	\$0	\$0	\$0	\$377,500
F.T.E. STAFF	1.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.000

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	GPR Support
2022 BUDGET BASE		\$366,900	\$136,000	\$230,900
DI #	CLRK-ELEC-1 Election Related Expenses			
DEPT	Adjust expenditures for additional costs for election related items.	\$146,600	\$0	\$146,600
EXEC				\$0
ADOPTED				\$0
NET DI # CLRK-ELEC-1		\$146,600	\$0	\$146,600
2022 REQUESTED BUDGET		\$513,500	\$136,000	\$377,500

DEPARTMENT: County Clerk
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2020	ADOPTED	2020	2021	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	
					2021		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE	
22	COCLKEL	10009	SALARIES AND WAGES		\$50,771	\$52,900	\$0	\$0	\$52,900	\$14,190	\$52,889	\$0	\$55,400
22	COCLKEL	10027	OVERTIME		\$4,244	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000
22	COCLKEL	10090	PER MEETING		\$4,337	\$3,800	\$0	\$0	\$3,800	\$987	\$4,275	\$0	\$3,800
22	COCLKEL	10099	RETIREMENT FUND		\$4,374	\$4,300	\$0	\$0	\$4,300	\$1,128	\$4,284	\$0	\$4,500
22	COCLKEL	10108	SOCIAL SECURITY		\$4,017	\$5,200	\$0	\$0	\$5,200	\$1,040	\$4,088	\$0	\$4,600
22	COCLKEL	10110	LTE - ELECTION RECOUNT		\$217,558	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKEL	10117	HEALTH		\$18,956	\$21,000	\$0	\$0	\$21,000	\$6,975	\$20,926	\$0	\$21,500
22	COCLKEL	10153	DENTAL		\$1,085	\$1,300	\$0	\$0	\$1,300	\$414	\$1,346	\$0	\$1,400
22	COCLKEL	10171	DISABILITY INSURANCE		\$0	\$0	\$0	\$0	\$0	\$23	\$0	\$0	\$0
22	COCLKEL	10180	LIFE INSURANCE		\$7	\$0	\$0	\$0	\$0	\$3	\$9	\$0	\$0
22	COCLKEL	20025	COVID-19 EXPENSES		\$86,321	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKEL	20051	ELECTIONS GRANT EXPENSE		\$10,654	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKEL	20938	ELECTION AUDIT INITIATIVE		\$0	\$2,200	\$0	\$0	\$2,200	\$406	\$2,200	\$0	\$2,200
22	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES		\$371,427	\$145,000	\$0	\$0	\$145,000	\$89,641	\$142,000	\$0	\$145,000
22	COCLKEL	22447	SPANISH LANGUAGE INITIATIVE		\$755	\$5,000	\$0	\$0	\$5,000	\$185	\$740	\$0	\$5,000
22	COCLKEL	22646	TRAVEL EXPENSE		\$1,204	\$1,000	\$0	\$0	\$1,000	\$345	\$1,000	\$0	\$1,000
22	COCLKEL	22736	TELEPHONE		\$21,064	\$9,000	\$0	\$0	\$9,000	\$3,801	\$24,310	\$0	\$9,000
22	COCLKEL	22776	VOTER OUTREACH		\$2,100	\$45,000	\$0	\$0	\$45,000	\$0	\$45,000	\$0	\$45,000
22	COCLKEL	30110	ELECTION RECOUNT EXPENSES		\$435,424	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKEL	30315	ADVERTISING & PUBLISHING		\$2,639	\$7,500	\$0	\$0	\$7,500	\$1,672	\$7,500	\$0	\$7,500
22	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN		\$76,029	\$60,000	\$0	\$0	\$60,000	\$39,393	\$60,000	\$0	\$60,000
22	COCLKEL	10072	LIMITED TERM EMPLOYEES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES					\$1,312,967	\$364,200	\$0	\$0	\$364,200	\$160,203	\$371,567	\$0	\$366,900

DEPARTMENT: County Clerk
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST		
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7	
22	COCLKEL	10009	SALARIES AND WAGES		\$55,400									\$55,400
22	COCLKEL	10027	OVERTIME		\$1,000									\$1,000
22	COCLKEL	10090	PER MEETING		\$3,800									\$3,800
22	COCLKEL	10099	RETIREMENT FUND		\$4,500									\$4,500
22	COCLKEL	10108	SOCIAL SECURITY		\$4,600	\$900								\$5,500
22	COCLKEL	10110	LTE - ELECTION RECOUNT		\$0									\$0
22	COCLKEL	10117	HEALTH		\$21,500									\$21,500
22	COCLKEL	10153	DENTAL		\$1,400									\$1,400
22	COCLKEL	10171	DISABILITY INSURANCE		\$0									\$0
22	COCLKEL	10180	LIFE INSURANCE		\$0									\$0
22	COCLKEL	20025	COVID-19 EXPENSES		\$0									\$0
22	COCLKEL	20051	ELECTIONS GRANT EXPENSE		\$0									\$0
22	COCLKEL	20938	ELECTION AUDIT INITIATIVE		\$2,200									\$2,200
22	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES		\$145,000	\$130,000								\$275,000
22	COCLKEL	22447	SPANISH LANGUAGE INITIATIVE		\$5,000									\$5,000
22	COCLKEL	22646	TRAVEL EXPENSE		\$1,000									\$1,000
22	COCLKEL	22736	TELEPHONE		\$9,000	\$4,500								\$13,500
22	COCLKEL	22776	VOTER OUTREACH		\$45,000									\$45,000
22	COCLKEL	30110	ELECTION RECOUNT EXPENSES		\$0									\$0
22	COCLKEL	30315	ADVERTISING & PUBLISHING		\$7,500									\$7,500
22	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN		\$60,000									\$60,000
22	COCLKEL	10072	LIMITED TERM EMPLOYEES		\$0	\$11,200								\$11,200
TOTAL EXPENDITURES					\$366,900	\$146,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$513,500

DEPARTMENT: County Clerk
PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2020	ADOPTED	2020	2021	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	BASE
					2021	2021		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
22	COCLKEL	80002	CARES ACT REVENUE		\$86,321	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKEL	80141	ELECTIONS GRANT REVENUE		\$10,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKEL	80152	AUDIT REIMBURSEMENT FROM WEC		\$329	\$900	\$0	\$0	\$900	\$0	\$900	\$0	\$900
22	COCLKEL	80210	ELECTION RECOUNT REIMBURSEMENT		\$729,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22	COCLKEL	81875	CODING MUNICIPAL ELECTIONS		\$143,500	\$100,000	\$0	\$0	\$100,000	\$94,100	\$100,000	\$0	\$100,000
22	COCLKEL	81888	VOTER OUTREACH CONTRIBUTION		\$0	\$100	\$0	\$0	\$100	\$0	\$100	\$0	\$100
22	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE		\$75,759	\$35,000	\$0	\$0	\$35,000	\$58,453	\$60,000	\$0	\$35,000
TOTAL REVENUES					\$1,046,342	\$136,000	\$0	\$0	\$136,000	\$152,553	\$161,000	\$0	\$136,000

DEPARTMENT: County Clerk
PROGRAM: Elections

			DEPARTMENTAL CHANGES										
YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	
						ITEM #1	ITEM #2	ITEM #3	ITEM #4	ITEM #5	ITEM #6	ITEM #7	AGENCY REQUEST
22	COCLKEL	80002	CARES ACT REVENUE		\$0								\$0
22	COCLKEL	80141	ELECTIONS GRANT REVENUE		\$0								\$0
22	COCLKEL	80152	AUDIT REIMBURSEMENT FROM WEC		\$900								\$900
22	COCLKEL	80210	ELECTION RECOUNT REIMBURSEMENT		\$0								\$0
22	COCLKEL	81875	CODING MUNICIPAL ELECTIONS		\$100,000								\$100,000
22	COCLKEL	81888	VOTER OUTREACH CONTRIBUTION		\$100								\$100
22	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE		\$35,000								\$35,000
TOTAL REVENUES					\$136,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136,000

DEPARTMENT: County Clerk
 DIVISION: Elections

OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2020 ACTUAL	ADOPTED BUDGET 2021	2020 CARRYFORWD	2021 CO BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
PERSONNEL COSTS	\$ 305,349	\$ 89,500	\$ 0	\$ 0	\$ 89,500	\$ 24,760	\$ 88,817	\$ 0	\$ 92,200
OPERATING EXPENSE	493,525	207,200	0	0	207,200	94,378	215,250	0	207,200
CONTRACTUAL SERVICES	514,092	67,500	0	0	67,500	41,065	67,500	0	67,500
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES - BORROW	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES - LEVY	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM EXPENDITURES	\$ 1,312,967	\$ 364,200	\$ 0	\$ 0	\$ 364,200	\$ 160,203	\$ 371,567	\$ 0	\$ 366,900
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	970,583	100,900	0	0	100,900	94,100	100,900	0	100,900
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	75,759	35,100	0	0	35,100	58,453	60,100	0	35,100
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 1,046,342	\$ 136,000	\$ 0	\$ 0	\$ 136,000	\$ 152,553	\$ 161,000	\$ 0	\$ 136,000
NET COST:	\$ 266,625	\$ 228,200	\$ 0	\$ 0	\$ 228,200	\$ 7,650	\$ 210,567	\$ 0	\$ 230,900

DEPARTMENTAL CHANGES

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$ 92,200	\$ 12,100	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 104,300
OPERATING EXPENSE	207,200	134,500	0	0	0	0	0	0	341,700
CONTRACTUAL SERVICES	67,500	0	0	0	0	0	0	0	67,500
OPERATING CAPITAL	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES - BORROW	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES - LEVY	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM EXPENDITURES	\$ 366,900	\$ 146,600	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 513,500
LESS REVENUES									
TAXES	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
INTERGOVERNMENTAL REVENUE	100,900	0	0	0	0	0	0	0	100,900
LICENSES & PERMITS	0	0	0	0	0	0	0	0	0
FINES, FORFEITS & PENALTIES	0	0	0	0	0	0	0	0	0
PUBLIC CHARGE FOR SERVICE	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	35,100	0	0	0	0	0	0	0	35,100
OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0	0
TOTAL PROGRAM REVENUES	\$ 136,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 136,000
NET COST:	\$ 230,900	\$ 146,600	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 377,500

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund
2. PROGRAM Elections	4. PROGRAM NO. 112/00	6. FUND NO. 1110
7. DECISION ITEM TITLE Election Related Expenses	8. BUDGETED POSITION CHANGES	
	POSITION#	TITLE
	# FTE	START DATE
9. DECISION ITEM NUMBER CLRK-ELEC-1		
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Adjust expenditures for additional costs for election related items.		
	TOTAL REQUESTED FTE CHANGE	0.000
11. (a) EXPLANATION/JUSTIFICATION (please be specific) This item reflects changes due to the election cycle. 2022 will involve four elections, including the Fall gubernatorial general election. Historically, the fall general elections bring higher voter turnout. This item includes the additional expenditures for printing of ballots, LTE costs to assist with election related records requests, and additional costs for tabulator modems.	12. OPERATING EXPENSES / REVENUE SUMMARY	
	REQUESTED EXPENDITURES	
	PERSONNEL COSTS	\$12,100
	OPERATING EXPENSE	\$134,500
	CONTRACTUAL EXPENSE	\$0
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	\$146,600
	RELATED REVENUES	
	TAXES	\$0
	INTERGOVERNMENTAL REVENUE	\$0
	LICENSES & PERMITS	\$0
	FINES, FORFEITS & PENALTIES	\$0
	PUBLIC CHARGES FOR SERVICES	\$0
	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
	MISCELLANEOUS	\$0
	OTHER FINANCING SOURCES	\$0
	TOTAL REVENUE	\$0
	NET COST TO COUNTY	\$146,600
(b) What are the consequences of not funding this request?		
(c) What savings/productivity improvements will result from approval of this request?		

BUDGET CARRYFORWARD REQUEST

DEPT: COUNTY CLERK

PROG: ELECTIONS

ORG	EXP OBJECT	REV SOURCE	DESCRIPTION	EXPENDITURES		REVENUES		TYPE	AUTHORIZATION	JUSTIFICATION/COMMENTS
				MODIFIED BUDGET	ESTIMATED CARRYFWD	MODIFIED BUDGET	ESTIMATED CARRYFWD			
			None							
				-	-	-	-			

DEPARTMENT: County Clerk
PROGRAM: Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2020	ADOPTED	2020	2021	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	
					2021	2021	ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE	
22	CPCLERK	58962	VOTING MACHINES	C	\$7,280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES					\$7,280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

DEPARTMENT: County Clerk
 PROGRAM: Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST		
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7	
22	CPCLERK	58962	VOTING MACHINES	C	\$0									\$0
TOTAL EXPENDITURES					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

DEPARTMENT: County Clerk
 PROGRAM: Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2020 REVENUES	ADOPTED BUDGET 2021	2020 CARRYFORWARD	2021 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE
22	CPCLERK	84974	BORROWING PROCEEDS	C	\$0	\$0	\$8,000	\$0	\$8,000	\$0	\$8,000	\$0	\$0
TOTAL REVENUES					\$0	\$0	\$8,000	\$0	\$8,000	\$0	\$8,000	\$0	\$0

DEPARTMENT: County Clerk
 PROGRAM: Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	DEPARTMENTAL CHANGES							AGENCY REQUEST	
					AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6		DECISION ITEM #7
22	CPCLERK	84974	BORROWING PROCEEDS	C	\$0								\$0
TOTAL REVENUES					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0