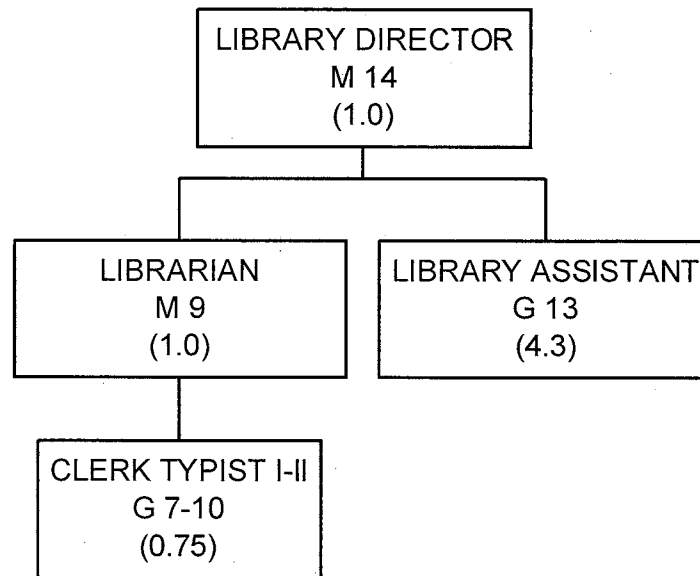


LIBRARY



5/31/2018

COUNTY OF DANE
BUDGETED POSITIONS

| CLASSIFICATION TITLE | RANGE | 2017 | 2018 | MOD 2018 | 2019 | | |
|-----------------------|---------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| | | | | | REQUEST | RECOMM'D | ADOPTED |
| <u>LIBRARY</u> | | | | | | | |
| LIBRARY DIRECTOR | MC | 1.000 ⁶⁸⁻⁰¹ | 1.000 ⁶⁸⁻⁰¹ | 1.000 ⁶⁸⁻⁰¹ | 1.000 ⁶⁸⁻⁰¹ | 1.000 ⁶⁸⁻⁰¹ | 1.000 ⁶⁸⁻⁰¹ |
| LIBRARIAN | M 09 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 | 1.000 |
| LIBRARY ASSISTANT | G 13 | 4.300 | 4.300 | 4.300 | 4.300 | 4.300 | 4.300 |
| CLERK TYPIST I-II | G 07-10 | 0.750 | 0.750 | 0.750 | 0.750 | 0.750 | 0.750 |
| LIBRARY TOTAL | | 7.050 | 7.050 | 7.050 | 7.050 | 7.050 | 7.050 |
| | | 7.050 | 7.050 | 7.050 | 7.050 | 7.050 | 7.050 |

2

COUNTY OF DANE
BUDGETED POSITIONS

SUMMARY OF POSITION FOOTNOTES:

LIBRARY

68-01 RES. 421, 2014, ADOPTED DEC. 04, 2014 APPROVED FIVE YEAR MANAGEMENT CONTRACT .

3

| | | | |
|----------------------|--------|--------------------|--------------------------------|
| Dept: Library | 68 | DANE COUNTY | Fund Name: Library Fund |
| Prgm: Library | 000/00 | | Fund No: 2410 |

Mission:

The Dane County Library Service is dedicated to providing public library services for all 92,000 residents of Dane County's towns, the villages of Blue Mounds, Brooklyn, Cottage Grove, Dane, Maple Bluff, Rockdale, and Shorewood Hills.

Description:

The Dane County Library Service offers a range of public library services to all residents of towns and villages upon which the county library tax is levied. Direct library service is provided via the Bookmobile, which serves sixteen communities with weekly service of a variety of children's and adult materials. Programs, including a dynamic summer reading program, are offered free of charge. Residents of areas taxed by the county for library service are free to use municipal public libraries through a system of reimbursement contracts. Daily delivery service to municipal libraries is provided through South Central Library System; the cost of which is managed through DCLS. Specialized Outreach programs provide age-appropriate books and curriculum kits to children enrolled in licensed and registered daycare through a partnership with those providers. DCLS Outreach also coordinates services and library material delivery to residents of senior living facilities, residential care facilities, and patrons who cannot leave their homes. Finally, county residents have remote access to a rich collection of electronic resources including downloadable audio and ebooks.

| | Actual 2017 | Adopted 2018 | 2017 Carry Forward | Board Transfers | Budget As Modified | 2018 YTD | Estimated 2018 | Department Request |
|---------------------------------------|--------------------|--------------------|-----------------------|--------------------|-----------------------|------------------|--------------------|-----------------------|
| PROGRAM EXPENDITURES | | | | | | | | |
| Personnel Costs | \$619,616 | \$635,300 | \$0 | \$0 | \$635,300 | \$184,106 | \$638,283 | \$648,800 |
| Operating Expenses | \$228,381 | \$277,875 | \$0 | \$0 | \$277,875 | \$70,879 | \$269,532 | \$275,670 |
| Contractual Services | \$4,260,604 | \$4,534,150 | \$0 | \$0 | \$4,534,150 | \$405,283 | \$4,550,516 | \$4,851,341 |
| Operating Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$5,108,601 | \$5,447,325 | \$0 | \$0 | \$5,447,325 | \$660,267 | \$5,458,331 | \$5,775,811 |
| PROGRAM REVENUE | | | | | | | | |
| Taxes | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Intergovernmental Revenue | \$234,918 | \$277,400 | \$0 | \$0 | \$277,400 | \$13,148 | \$277,400 | \$399,600 |
| Licenses & Permits | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fines, Forfeits & Penalties | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Charges for Services | \$94,685 | \$80,800 | \$0 | \$0 | \$80,800 | \$5,913 | \$80,800 | \$80,800 |
| Intergovernmental Charge for Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Miscellaneous | \$4,539 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Financing Sources | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$334,142 | \$358,200 | \$0 | \$0 | \$358,200 | \$19,061 | \$358,200 | \$480,400 |
| TAX LEVY SUPPORT | \$4,774,459 | \$5,089,125 | | | \$5,089,125 | | | \$5,295,411 |
| F.T.E. STAFF | 7.050 | 7.050 | | | | | 7.050 | 7.050 |

| Dept: Library | | 68 | | Fund Name: Library Fund | | | | | |
|---------------------------------------|--------------------|--------------------|--------------|-------------------------|--------------|--------------|--------------|--------------|-----------------------|
| Prgm: Library | | 000/00 | | Fund No.: 2410 | | | | | |
| DI# | 2019 Base | Net Decision Items | | | | | | | 2019 Requested Budget |
| | | 01 | 02 | 03 | 04 | 05 | 06 | 07 | |
| PROGRAM EXPENDITURES | | | | | | | | | |
| Personnel Costs | \$646,600 | \$0 | \$2,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$648,800 |
| Operating Expenses | \$277,870 | \$0 | (\$2,200) | \$0 | \$0 | \$0 | \$0 | \$0 | \$275,670 |
| Contractual Services | \$4,550,941 | \$300,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,851,341 |
| Operating Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$5,475,411 | \$300,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,775,811 |
| PROGRAM REVENUE | | | | | | | | | |
| Taxes | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Intergovernmental Revenue | \$277,400 | \$122,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$399,600 |
| Licenses & Permits | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fines, Forfeits & Penalties | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Charges for Services | \$80,800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$80,800 |
| Intergovernmental Charge for Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Miscellaneous | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Financing Sources | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL | \$358,200 | \$122,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$480,400 |
| TAX LEVY SUPPORT | \$5,117,211 | \$178,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,295,411 |
| F.T.E. STAFF | 7.050 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 7.050 |

| NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE | | | | Expenditures | Revenue | Tax Levy Support |
|--|---|--|--|--------------|-----------|------------------|
| 2019 BUDGET BASE | | | | \$5,475,411 | \$358,200 | \$5,117,211 |
| DI # | LBRY-LBRY-1 | PAYMENTS TO LIBRARIES FOR SERVING COUNTY RESIDENTS | | | | |
| DEPT | Increase expenditures for payments to municipal libraries serving residents taxed by the county for library service. This continues the practice of reimbursing libraries in Dane County at 100% as well as meeting its obligation under state law to reimburse libraries in adjacent counties. | | | \$300,400 | \$122,200 | \$178,200 |
| EXEC | | | | | | \$0 |
| ADOPTED | | | | | | \$0 |
| NET DI # LBRY-LBRY-1 | | | | \$300,400 | \$122,200 | \$178,200 |

| | | | | | |
|--------------|---------|--------|--|-------------------|--------------|
| Dept: | Library | 68 | | Fund Name: | Library Fund |
| Prgm: | Library | 000/00 | | Fund No.: | 2410 |

| NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE | | | Expenditures | Revenue | Tax Levy Support |
|---|--|------------------|--------------|---------|------------------|
| DI # | LBRY-LBRY-2 | LTE Reallocation | | | |
| DEPT | Reallocate funds from the Data Processing line to the Limited Term Employees line to reflect expected costs. | | \$0 | \$0 | \$0 |
| EXEC | | | | | \$0 |
| ADOPTED | | | | | \$0 |
| | NET DI # | LBRY-LBRY-2 | \$0 | \$0 | \$0 |

| | | | |
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| | | | |
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| | | | |
|------------------------------|-------------|-----------|-------------|
| 2019 REQUESTED BUDGET | \$5,775,811 | \$480,400 | \$5,295,411 |
|------------------------------|-------------|-----------|-------------|

DEPARTMENT Library
PROGRAM: Library

| YR | ORG CODE | OBJECT | DESCRIPTION | C A P B D | AGENCY BASE | DECISION ITEM #1 | DECISION ITEM #2 | DECISION ITEM #3 | DECISION ITEM #4 | DECISION ITEM #5 | DECISION ITEM #6 | DECISION ITEM #7 | AGENCY REQUEST |
|---------------------------|----------|--------|--------------------------------|-----------------------|--------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------|
| 19 | LIBR | 10009 | SALARIES AND WAGES | | \$456,400 | | | | | | | | \$456,400 |
| 19 | LIBR | 10027 | OVERTIME | | \$300 | | | | | | | | \$300 |
| 19 | LIBR | 10072 | LIMITED TERM EMPLOYEES | | \$15,000 | | \$2,000 | | | | | | \$17,000 |
| 19 | LIBR | 10090 | PER MEETING | | \$2,000 | | | | | | | | \$2,000 |
| 19 | LIBR | 10099 | RETIREMENT FUND | | \$36,100 | | | | | | | | \$36,100 |
| 19 | LIBR | 10108 | SOCIAL SECURITY | | \$36,300 | | \$200 | | | | | | \$36,500 |
| 19 | LIBR | 10117 | HEALTH | | \$86,800 | | | | | | | | \$86,800 |
| 19 | LIBR | 10153 | DENTAL | | \$8,000 | | | | | | | | \$8,000 |
| 19 | LIBR | 10171 | DISABILITY INSURANCE | | \$500 | | | | | | | | \$500 |
| 19 | LIBR | 10180 | LIFE INSURANCE | | \$200 | | | | | | | | \$200 |
| 19 | LIBR | 10185 | FSA ADMINISTRATION FEE | | \$100 | | | | | | | | \$100 |
| 19 | LIBR | 10189 | WORKERS COMPENSATION | | \$4,900 | | | | | | | | \$4,900 |
| 19 | LIBR | 20437 | BEYOND THE PAGE EXPENSE | | \$60,000 | | | | | | | | \$60,000 |
| 19 | LIBR | 20507 | BOOKS & MATERIALS FOR LIB COLL | | \$73,000 | | | | | | | | \$73,000 |
| 19 | LIBR | 20535 | CHILDREN'S PROGRAM RES | | \$1,800 | | | | | | | | \$1,800 |
| 19 | LIBR | 20648 | CONFERENCES AND TRAINING | | \$2,800 | | | | | | | | \$2,800 |
| 19 | LIBR | 20810 | DATA PROCESSING SERVICES | | \$36,900 | | (\$2,200) | | | | | | \$34,700 |
| 19 | LIBR | 21415 | LIBRARY DONATIONS PURCHASES | | \$10,000 | | | | | | | | \$10,000 |
| 19 | LIBR | 21463 | LOCAL LIBRARY SUPPLIES | | \$10,000 | | | | | | | | \$10,000 |
| 19 | LIBR | 21465 | LSTA GRANT EXPENSE | | \$0 | | | | | | | | \$0 |
| 19 | LIBR | 21809 | OPERATING EQUIPMENT EXPENSE | | \$20,100 | | | | | | | | \$20,100 |
| 19 | LIBR | 21979 | PRINCIPAL & INTEREST ON DEBT | | \$41,870 | | | | | | | | \$41,870 |
| 19 | LIBR | 22043 | PRTNG STA & OFFICE SUPPLIES | | \$7,700 | | | | | | | | \$7,700 |
| 19 | LIBR | 22373 | SHARED UTILITIES & MAINTENANCE | | \$10,000 | | | | | | | | \$10,000 |
| 19 | LIBR | 22646 | TRAVEL EXPENSE | | \$2,100 | | | | | | | | \$2,100 |
| 19 | LIBR | 22736 | TELEPHONE | | \$1,600 | | | | | | | | \$1,600 |
| 19 | LIBR | 30835 | DELIVERY SERVICE | | \$195,000 | \$2,000 | | | | | | | \$197,000 |
| 19 | LIBR | 31226 | INDIRECT COSTS | | \$46,641 | | | | | | | | \$46,641 |
| 19 | LIBR | 31260 | INSURANCE | | \$13,400 | | | | | | | | \$13,400 |
| 19 | LIBR | 31305 | JANITOR SERVICE-POS | | \$20,000 | | | | | | | | \$20,000 |
| 19 | LIBR | 31944 | PMT TO ADJ CO LIB | | \$195,000 | \$4,500 | | | | | | | \$199,500 |
| 19 | LIBR | 31953 | PMT TO LIB FOR EXTEN OF SERV | | \$3,138,700 | \$186,100 | | | | | | | \$3,324,800 |
| 19 | LIBR | 31954 | PMT TO LIB FOR LIB FACILITIES | | \$857,200 | \$107,800 | | | | | | | \$965,000 |
| 19 | LIBR | 32232 | RENTAL OF SPACE | | \$85,000 | | | | | | | | \$85,000 |
| | | | | | \$0 | | | | | | | | \$0 |
| | | | | | \$0 | | | | | | | | \$0 |
| | | | | | \$0 | | | | | | | | \$0 |
| | | | | | \$0 | | | | | | | | \$0 |
| TOTAL EXPENDITURES | | | | | \$5,475,411 | \$300,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,775,811 |

8

DEPARTMENT Library
PROGRAM: Library

| YR | ORG CODE | OBJECT | DESCRIPTION | C A P B D | 2017 | ADOPTED | 2017 | 2018 | CURRENT | ACTUAL | ESTIMATED | TOTAL | AGENCY |
|-----------------------|----------|--------|-------------------------------|-----------------------|------------------|------------------|--------------|--------------|------------------|-----------------|------------------|--------------|------------------|
| | | | | | REVENUES | BUDGET | CARRYFORWARD | COUNTY BOARD | MODIFIED | REVENUES | REVENUES | ESTIMATED | AGENCY |
| | | | | | 2018 | 2018 | | | BUDGET | YTD | TOTAL | CARRYFORWARD | BASE |
| 19 | LIBR | 81566 | DONATIONS | | \$6,260 | \$10,000 | \$0 | \$0 | \$10,000 | \$5,793 | \$10,000 | \$0 | \$10,000 |
| 19 | LIBR | 84050 | LIBRARY REVENUE | | \$1,196 | \$800 | \$0 | \$0 | \$800 | \$121 | \$800 | \$0 | \$800 |
| 19 | LIBR | 84053 | LSTA GRANT REVENUE | | \$2,854 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 19 | LIBR | 84055 | REIMBURSEMENT PROGRAM REVENUE | | \$221,099 | \$264,200 | \$0 | \$0 | \$264,200 | \$0 | \$264,200 | \$0 | \$264,200 |
| 19 | LIBR | 84059 | ADJACENT COUNTY PAYMENTS | | \$10,965 | \$13,200 | \$0 | \$0 | \$13,200 | \$13,148 | \$13,200 | \$0 | \$13,200 |
| 19 | LIBR | 84060 | LOCAL LIBRARY SUPPLIES | | \$4,560 | \$10,000 | \$0 | \$0 | \$10,000 | \$0 | \$10,000 | \$0 | \$10,000 |
| 19 | LIBR | 84063 | BEYOND THE PAGE REVENUE | | \$82,669 | \$60,000 | \$0 | \$0 | \$60,000 | \$0 | \$60,000 | \$0 | \$60,000 |
| 19 | LIBR | 84830 | SALE OF COUNTY PROPERTY | | \$4,539 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL REVENUES | | | | | \$334,142 | \$358,200 | \$0 | \$0 | \$358,200 | \$19,061 | \$358,200 | \$0 | \$358,200 |

OPERATING & CAPITAL BUDGET SUMMARY

| PROGRAM SUMMARY | 2017 ACTUAL | ADOPTED BUDGET 2018 | 2017 CARRYFORWRD | 2018 COUNTY BOARD ACTIONS | CURRENT MODIFIED BUDGET | ACTUAL YTD | ESTIMATED TOTAL | TOTAL ESTIMATED CARRYFORWRD | AGENCY BASE |
|--------------------------------|----------------|---------------------------|---------------------|---------------------------------|-------------------------------|---------------|--------------------|-----------------------------------|----------------|
| PERSONNEL COSTS | \$619,616 | \$635,300 | \$0 | \$0 | \$635,300 | \$184,106 | \$638,283 | \$0 | \$646,600 |
| OPERATING EXPENSE | \$228,381 | \$277,875 | \$0 | \$0 | \$277,875 | \$70,879 | \$269,532 | \$0 | \$277,870 |
| CONTRACTUAL SERVICES | \$4,260,604 | \$4,534,150 | \$0 | \$0 | \$4,534,150 | \$405,283 | \$4,550,516 | \$0 | \$4,550,941 |
| OPERATING CAPITAL | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| CAPITAL EXPENDITURES - BORROW | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| CAPITAL EXPENDITURES - LEVY | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL PROGRAM EXPENDITURES | \$5,108,601 | \$5,447,325 | \$0 | \$0 | \$5,447,325 | \$660,267 | \$5,458,331 | \$0 | \$5,475,411 |
| LESS REVENUES | | | | | | | | | |
| TAXES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| INTERGOVERNMENTAL REVENUE | \$234,918 | \$277,400 | \$0 | \$0 | \$277,400 | \$13,148 | \$277,400 | \$0 | \$277,400 |
| LICENSES & PERMITS | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FINES, FORFEITS & PENALTIES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| PUBLIC CHARGE FOR SERVICE | \$94,685 | \$80,800 | \$0 | \$0 | \$80,800 | \$5,913 | \$80,800 | \$0 | \$80,800 |
| INTERGOV'L CHARGES FOR SERVICE | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| MISCELLANEOUS | \$4,539 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| OTHER FINANCING SOURCES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL PROGRAM REVENUES | \$334,142 | \$358,200 | \$0 | \$0 | \$358,200 | \$19,061 | \$358,200 | \$0 | \$358,200 |
| NET COST: | \$4,774,459 | \$5,089,125 | \$0 | \$0 | \$5,089,125 | \$641,206 | \$5,100,131 | \$0 | \$5,117,211 |

| PROGRAM SUMMARY | AGENCY BASE | DECISION ITEM #1 | DECISION ITEM #2 | DECISION ITEM #3 | DECISION ITEM #4 | DECISION ITEM #5 | DECISION ITEM #6 | DECISION ITEM #7 | AGENCY REQUEST |
|--------------------------------|----------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------|
| PERSONNEL COSTS | \$646,600 | \$0 | \$2,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$648,800 |
| OPERATING EXPENSE | \$277,870 | \$0 | (\$2,200) | \$0 | \$0 | \$0 | \$0 | \$0 | \$275,670 |
| CONTRACTUAL SERVICES | \$4,550,941 | \$300,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,851,341 |
| OPERATING CAPITAL | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| CAPITAL EXPENDITURES - BORROW | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| CAPITAL EXPENDITURES - LEVY | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL PROGRAM EXPENDITURES | \$5,475,411 | \$300,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,775,811 |
| LESS REVENUES | | | | | | | | | |
| TAXES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| INTERGOVERNMENTAL REVENUE | \$277,400 | \$122,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$399,600 |
| LICENSES & PERMITS | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| FINES, FORFEITS & PENALTIES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| PUBLIC CHARGE FOR SERVICE | \$80,800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$80,800 |
| INTERGOV'L CHARGES FOR SERVICE | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| MISCELLANEOUS | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| OTHER FINANCING SOURCES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL PROGRAM REVENUES | \$358,200 | \$122,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$480,400 |
| NET COST: | \$5,117,211 | \$178,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,295,411 |

DANE COUNTY BUDGET DECISION ITEM REQUEST

| 1. DEPARTMENT Library | 3. DEPT. NO. 68 | 5. FUND NAME Library Fund | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------------------------|---|------------------------|-------|-----------------|------------|-------------------|-----|---------------------|-----------|------------------|-----|----------------------|------------------|------------------|--|-------|-----|---------------------------|-----------|--------------------|-----|-----------------------------|-----|-----------------------------|-----|---------------------------------------|-----|---------------|-----|-------------------------|-----|----------------------|------------------|---------------------------|------------------|--|--|-----------------------------------|--|-------|--|
| 2. PROGRAM Library | 4. PROGRAM NO. 000/00 | 6. FUND NO. 2410 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. DECISION ITEM TITLE PAYMENTS TO LIBRARIES FOR SERVING COUNTY RESIDENTS | | 8. BUDGETED POSITION CHANGES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. DECISION ITEM NUMBER LBRY-LBRY-1 | | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">POSITION#</th> <th style="width: 60%;">TITLE</th> <th style="width: 10%;"># FTE</th> <th style="width: 20%;">START DATE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr> <td colspan="2" style="text-align: right;">TOTAL REQUESTED FTE CHANGE</td> <td style="text-align: center;">0.000</td> <td> </td> </tr> </tbody> </table> | POSITION# | TITLE | # FTE | START DATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | TOTAL REQUESTED FTE CHANGE | | 0.000 | |
| POSITION# | TITLE | # FTE | START DATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| TOTAL REQUESTED FTE CHANGE | | 0.000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Increase expenditures for payments to municipal libraries serving residents taxed by the county for library service. This continues the practice of reimbursing libraries in Dane County at 100% as well as meeting its obligation under state law to reimburse libraries in adjacent counties. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. (a) EXPLANATION/JUSTIFICATION (please be specific) <p>Dane County reimburses public libraries in Dane County and in adjacent counties for serving Dane County residents who live in areas taxed by the county for library service. Areas taxed in the county for library service include all townships and the villages of Blue Mounds, Brooklyn, Cottage Grove, Dane, Maple Bluff, Rockdale, and Shorewood Hills.</p> <p>Municipal libraries in Dane County are reimbursed at 100% of the operating cost they incur in serving non-residents. The base budget for this expenditure is \$3,138,700. The increase needed to maintain 100% funding of this program is \$186,020, a 6% increase. This includes revenue of \$236,113 that will come from the Madison Public Library. (To achieve 100% reimbursement of operating and facility costs, the County Library must successfully negotiate a contract with the Madison Public Library Board requiring payment on their part. This funding will be distributed to other municipal libraries where use by Madison residents exceeds the community's residents' use of the Madison Public Library.)</p> <p>Dane County also reimburses municipal libraries for the facility costs they incur in serving non-residents. The base budget for this expenditure is \$857,182. The increase needed to maintain 100% funding of this program is \$107,786, a 12.6% increase. This increase is due to an increase in cost per square foot. The increase is offset by revenue of \$156,132 that will come from the Madison Public Library.</p> <p>Delivery is a contracted service with South Central Library Service which is deducted from the operational reimbursements paid to all Dane County libraries. The increase for this service is \$2,000, which will be deducted from libraries' reimbursements.</p> <p>Dane County is mandated by state law to reimburse libraries in adjacent counties. The base budget for this expenditure is \$195,000. The increase to maintain funding for this mandate is \$4,500, a 2% increase.</p> <p>(b) What are the consequences of not funding this request?</p> <p>By state law, municipal libraries in adjacent counties must be compensated in the amount provided in this budget request.</p> <p>Not funding the increases related to reimburseing libraries within Dane County would result in municipal library taxpayers subsidizing non-residents' use of their libraries.</p> <p>(c) What savings/productivity improvements will result from approval of this request?</p> <p>Tax equity will be preserved between those communities supporting a local library and those communities whose residents must borrow from other libraries. Municipal libraries will be fairly compensated for serving non-residents. Most importantly, all county residents will be free to use the public library that best suits their needs.</p> | | 12. OPERATING EXPENSES / REVENUE SUMMARY <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">REQUESTED EXPENDITURES</th> </tr> </thead> <tbody> <tr><td>PERSONNEL COSTS</td><td style="text-align: right;">\$0</td></tr> <tr><td>OPERATING EXPENSE</td><td style="text-align: right;">\$0</td></tr> <tr><td>CONTRACTUAL EXPENSE</td><td style="text-align: right;">\$300,400</td></tr> <tr><td>OPERATING OUTLAY</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL EXPENSE</td><td style="text-align: right;">\$300,400</td></tr> <tr> <th colspan="2" style="text-align: left;">RELATED REVENUES</th> </tr> <tr><td>TAXES</td><td style="text-align: right;">\$0</td></tr> <tr><td>INTERGOVERNMENTAL REVENUE</td><td style="text-align: right;">\$122,200</td></tr> <tr><td>LICENSES & PERMITS</td><td style="text-align: right;">\$0</td></tr> <tr><td>FINES, FORFEITS & PENALTIES</td><td style="text-align: right;">\$0</td></tr> <tr><td>PUBLIC CHARGES FOR SERVICES</td><td style="text-align: right;">\$0</td></tr> <tr><td>INTERGOVERNMENTAL CHARGE FOR SERVICES</td><td style="text-align: right;">\$0</td></tr> <tr><td>MISCELLANEOUS</td><td style="text-align: right;">\$0</td></tr> <tr><td>OTHER FINANCING SOURCES</td><td style="text-align: right;">\$0</td></tr> <tr><td>TOTAL REVENUE</td><td style="text-align: right;">\$122,200</td></tr> <tr><td>NET COST TO COUNTY</td><td style="text-align: right;">\$178,200</td></tr> </tbody> </table> | REQUESTED EXPENDITURES | | PERSONNEL COSTS | \$0 | OPERATING EXPENSE | \$0 | CONTRACTUAL EXPENSE | \$300,400 | OPERATING OUTLAY | \$0 | TOTAL EXPENSE | \$300,400 | RELATED REVENUES | | TAXES | \$0 | INTERGOVERNMENTAL REVENUE | \$122,200 | LICENSES & PERMITS | \$0 | FINES, FORFEITS & PENALTIES | \$0 | PUBLIC CHARGES FOR SERVICES | \$0 | INTERGOVERNMENTAL CHARGE FOR SERVICES | \$0 | MISCELLANEOUS | \$0 | OTHER FINANCING SOURCES | \$0 | TOTAL REVENUE | \$122,200 | NET COST TO COUNTY | \$178,200 | | | | | | |
| REQUESTED EXPENDITURES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PERSONNEL COSTS | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OPERATING EXPENSE | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONTRACTUAL EXPENSE | \$300,400 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OPERATING OUTLAY | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL EXPENSE | \$300,400 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RELATED REVENUES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TAXES | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INTERGOVERNMENTAL REVENUE | \$122,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LICENSES & PERMITS | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FINES, FORFEITS & PENALTIES | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PUBLIC CHARGES FOR SERVICES | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INTERGOVERNMENTAL CHARGE FOR SERVICES | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MISCELLANEOUS | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OTHER FINANCING SOURCES | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL REVENUE | \$122,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NET COST TO COUNTY | \$178,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

DANE COUNTY BUDGET DECISION ITEM REQUEST

| | | |
|--|---|----------------------------------|
| 1. DEPARTMENT Library | 3. DEPT. NO. 68 | 5. FUND NAME Library Fund |
| 2. PROGRAM Library | 4. PROGRAM NO. 000/00 | 6. FUND NO. 2410 |
| 7. DECISION ITEM TITLE LTE Reallocation | 8. BUDGETED POSITION CHANGES | |
| | POSITION# | TITLE |
| 9. DECISION ITEM NUMBER LBRY-LBRY-2 | # FTE | START DATE |
| | | |
| 10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Reallocate funds from the Data Processing line to the Limited Term Employees line to reflect expected costs. | | |
| | | |
| | | |
| | | |
| | | |
| | TOTAL REQUESTED FTE CHANGE | 0.000 |
| 11. (a) EXPLANATION/JUSTIFICATION (please be specific) <p>The LTE wages for Clerks were increased beginning in 2018 through a County mandate. The library relies on 20 Clerk hours per week to process daily delivery, hold requests, and reshelve all items returned to the collection. The estimated increase to maintain these hours is \$2,000 in wages and \$200 in Social Security.</p> <p>The Data Processing fees for technology services through South Central Library System are expected to decrease by approximately \$2,200 due to new libraries participating in services.</p> <p>This Decision Item reallocates the savings in Data Processing to the LTE wage increase to maintain 20 LTE hours per week.</p> <p>(b) What are the consequences of not funding this request?</p> <p>The Library will not be able to process daily delivery resulting in a back up of patron hold requests and items to be shelved.</p> <p>(c) What savings/productivity improvements will result from approval of this request?</p> <p>There is no fiscal impact.</p> | 12. OPERATING EXPENSES / REVENUE SUMMARY | |
| | REQUESTED EXPENDITURES | |
| | PERSONNEL COSTS | \$2,200 |
| | OPERATING EXPENSE | (\$2,200) |
| | CONTRACTUAL EXPENSE | \$0 |
| | OPERATING OUTLAY | \$0 |
| | TOTAL EXPENSE | \$0 |
| | RELATED REVENUES | |
| | TAXES | \$0 |
| | INTERGOVERNMENTAL REVENUE | \$0 |
| LICENSES & PERMITS | \$0 | |
| FINES, FORFEITS & PENALTIES | \$0 | |
| PUBLIC CHARGES FOR SERVICES | \$0 | |
| INTERGOVERNMENTAL CHARGE FOR SERVICES | \$0 | |
| MISCELLANEOUS | \$0 | |
| OTHER FINANCING SOURCES | \$0 | |
| TOTAL REVENUE | \$0 | |
| NET COST TO COUNTY | \$0 | |

**Dane County
5-Year Budget Projections**

Department:

Library

Program:

Library

| Expenditures | 2018 Adopted | 2019 Projected | 2020 Projected | 2021 Projected | 2022 Projected | 2023 Projected |
|---------------------------|-------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services | \$635,300 | \$646,600 | \$658,000 | \$666,700 | \$676,200 | \$689,400 |
| Operating Expenses | \$277,875 | \$282,975 | \$283,975 | \$288,575 | \$290,875 | \$296,075 |
| Contractual Services | \$4,534,150 | \$4,856,850 | \$4,922,050 | \$4,988,550 | \$5,056,650 | \$5,125,150 |
| Operating Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Expenditures | \$5,447,325 | \$5,786,425 | \$5,864,025 | \$5,943,825 | \$6,023,725 | \$6,110,625 |

| Revenue | 2018 Adopted | 2019 Projected | 2020 Projected | 2021 Projected | 2022 Projected | 2023 Projected |
|--|-------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Taxes | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Intergovernmental Revenue | \$277,400 | \$399,600 | \$405,400 | \$411,500 | \$417,500 | \$423,700 |
| Licenses & Permits | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fines, Forfeits & Penalties | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Public Charges for Services | \$80,800 | \$85,800 | \$85,800 | \$87,800 | \$87,800 | \$90,800 |
| Intergovernmental Charges for Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Miscellaneous | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other Financing Sources | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Revenues | \$358,200 | \$485,400 | \$491,200 | \$499,300 | \$505,300 | \$514,500 |

| | | | | | | |
|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| GPR Impact | \$5,089,125 | \$5,301,025 | \$5,372,825 | \$5,444,525 | \$5,518,425 | \$5,596,125 |
|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|

Percentage Change **4.16%** **1.35%** **1.33%** **1.36%** **1.41%**



Prepared by Tracy Herold, Director
5-year Budget Projection, 2019-2022: Assumptions & Issues

- Payments to libraries are projected to grow, with some flux in adjacent county reimbursements, as well as Dane County operating and facility reimbursements for municipal libraries. Usage patterns resulting from Fitchburg Public Library are still playing out across the county. The communities of Sun Prairie and Middleton are considering their space and service needs for the immediate and long-term future.
- Data processing costs have remained fairly stable and are expected to grow modestly over the next 5 years.
- Beyond the Page Endowment revenue is expected to grow slowly.
- Indirect costs and rent are projected to remain somewhat stable.
- A proposed partnership with Madison Public Libraries could see a modest impact on staffing requests.

DEPARTMENT Library
 PROGRAM: Library-Capital Projects

| YR | ORG CODE | OBJECT | DESCRIPTION | C | ADOPTED | 2017 | 2018 | CURRENT | ACTUAL | ESTIMATED | TOTAL | AGENCY | |
|----|----------|--------|--------------------|---|--------------|--------------|--------------|----------|--------------|--------------|--------------|--------|-----|
| | | | | A | BUDGET | CARRYFORWARD | COUNTY BOARD | MODIFIED | EXPENDITURES | EXPENDITURES | ESTIMATED | | |
| | | | | P | 2018 | | | BUDGET | YTD | TOTAL | CARRYFORWARD | BASE | |
| | | | | B | EXPENDITURES | | | | | | | | |
| 19 | CPLIBR | 57107 | BOOKMOBILE | C | \$362,180 | \$0 | \$11,750 | \$0 | \$11,750 | \$0 | \$11,750 | \$0 | \$0 |
| | | | TOTAL EXPENDITURES | | \$362,180 | \$0 | \$11,750 | \$0 | \$11,750 | \$0 | \$11,750 | \$0 | \$0 |

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DEPARTMENT Library
 PROGRAM: Library-Capital Projects

| YR | ORG CODE | OBJECT | DESCRIPTION | C A P B D | AGENCY BASE | DECISION ITEM #1 | DECISION ITEM #2 | DECISION ITEM #3 | DECISION ITEM #4 | DECISION ITEM #5 | DECISION ITEM #6 | DECISION ITEM #7 | AGENCY REQUEST |
|----|----------|--------|--------------------|-----------------------|----------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------|
| 19 | CPLIBR | 57107 | BOOKMOBILE | C | \$0 | | | | | | | | \$0 |
| | | | TOTAL EXPENDITURES | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

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DEPARTMENT Library
 PROGRAM: Library-Capital Projects

| YR | ORG CODE | OBJECT | DESCRIPTION | C A P B D | 2017 REVENUES | ADOPTED BUDGET 2018 | 2017 CARRYFORWARD | 2018 COUNTY BOARD ACTIONS | CURRENT MODIFIED BUDGET | ACTUAL REVENUES YTD | ESTIMATED REVENUES TOTAL | TOTAL ESTIMATED CARRYFORWARD | AGENCY BASE |
|----|----------|--------|--------------------|-----------------------|------------------|---------------------------|----------------------|---------------------------------|-------------------------------|---------------------------|--------------------------------|------------------------------------|----------------|
| 19 | CPLIBR | 84974 | BORROWING PROCEEDS | C | \$0 | \$0 | \$10,135 | \$0 | \$10,135 | \$0 | \$10,135 | \$0 | \$0 |
| | | | TOTAL REVENUES | | \$0 | \$0 | \$10,135 | \$0 | \$10,135 | \$0 | \$10,135 | \$0 | \$0 |

DEPARTMENT Library
 PROGRAM: Library-Capital Projects

| YR | ORG CODE | OBJECT | DESCRIPTION | C A P B D | AGENCY BASE | DECISION ITEM #1 | DECISION ITEM #2 | DECISION ITEM #3 | DECISION ITEM #4 | DECISION ITEM #5 | DECISION ITEM #6 | DECISION ITEM #7 | AGENCY REQUEST |
|----|----------|--------|--------------------|-----------------------|----------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------|
| 19 | CPLIBR | 84974 | BORROWING PROCEEDS | C | \$0 | | | | | | | | \$0 |
| | | | TOTAL REVENUES | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

20