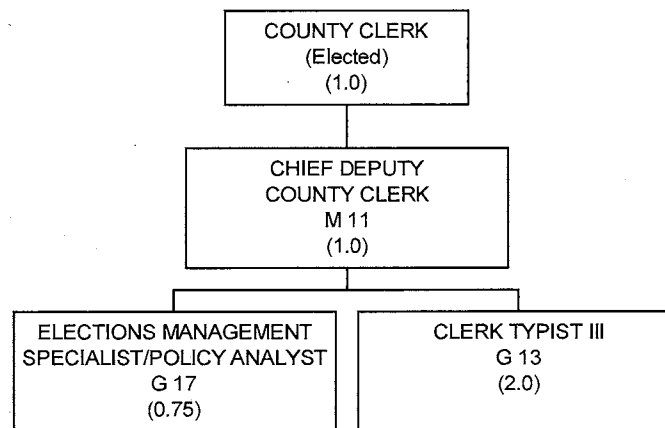


COUNTY CLERK



5/31/2018

**COUNTY OF DANE
BUDGETED POSITIONS**

CLASSIFICATION TITLE	RANGE	2017	2018	MOD 2018	2019		
					REQUEST	RECOMM'D	ADOPTED
<u>COUNTY CLERK</u>							
COUNTY CLERK	ME	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹	1.000 ¹²⁻⁰¹
CHIEF DEPUTY COUNTY CLERK	M 11	1.000	1.000	1.000	1.000	1.000	1.000
ELECTIONS MANAGEMENT SPECIALIST/POLICY ANALYST	P 07	0.750	0.750	0.750	0.750	0.750	0.750
CLERK III	G 13	0.000	0.000	1.000	1.000	1.000	1.000
CLERK TYPIST III	G 13	2.000	2.000	1.000	1.000	1.000	1.000
COUNTY CLERK TOTAL		4.750	4.750	4.750	4.750	4.750	4.750
		4.750	4.750	4.750	4.750	4.750	4.750

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COUNTY OF DANE
BUDGETED POSITIONS

SUMMARY OF POSITION FOOTNOTES:

COUNTY CLERK

12-01 2015 RES-483, ADOPTED 3/17/16, ESTABLISHED SALARY ADJUSTMENTS AS FOLLOWS: EFFECTIVE 2017: \$97,165; EFFECTIVE 2018: \$99,109; EFFECTIVE 2019: \$100,595; EFFECTIVE 2020: \$102,104.

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Dept: County Clerk	12	DANE COUNTY	Fund Name: General Fund
Prgm: Administration	110/00		Fund No: 1110

Mission:

To provide efficient, effective, accountable, professional, and responsible service in a continuously improving manner to the public in the issuance of marriage licenses and distribution of dog licenses. The County Clerk is also statutorily the secretary for the County Board of Supervisors, and as such, is the preparer of the County Board Proceedings and the custodian of County Board records.

Description:

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk's responsibilities include these areas: coordinating county-wide elections (see Elections Program page); issuing marriage licenses (issuing approximately 3,000 annually, and collecting and paying funds); administering the dog licenses (receiving and distributing licenses to municipal treasurers). Finally, the Clerk serves as recording secretary to the County Board of Supervisors, monitors compliance with open meetings and records laws and maintains files of contracts, resolutions, ordinances, committee minutes and other documents.

	Actual 2017	Adopted 2018	2017 Carry Forward	Board Transfers	Budget As Modified	2018 YTD	Estimated 2018	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$453,946	\$459,800	\$0	\$0	\$459,800	\$121,632	\$436,197	\$450,100
Operating Expenses	\$22,645	\$23,700	\$3,140	\$0	\$26,840	\$9,616	\$25,052	\$23,700
Contractual Services	\$6,519	\$10,900	\$0	\$0	\$10,900	\$1,964	\$6,836	\$20,100
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$483,110	\$494,400	\$3,140	\$0	\$497,540	\$133,212	\$468,085	\$493,900
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$154,515	\$151,500	\$0	\$0	\$151,500	\$26,615	\$155,663	\$153,000
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$703	\$1,200	\$0	\$0	\$1,200	\$9	\$667	\$1,200
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$2,147	\$2,000	\$0	\$0	\$2,000	\$774	\$2,000	\$2,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$157,364	\$154,700	\$0	\$0	\$154,700	\$27,398	\$158,330	\$156,200
GPR SUPPORT	\$325,746	\$339,700			\$342,840			\$337,700
F.T.E. STAFF	4.000	4.000					4.000	4.000

Dept: County Clerk		12							Fund Name: General Fund	
Prgm: Administration		110/00							Fund No.: 1110	
DI#	2019 Base	Net Decision Items							2019 Requested Budget	
		01	02	03	04	05	06	07		
PROGRAM EXPENDITURES										
Personnel Costs	\$450,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,100	
Operating Expenses	\$23,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,700	
Contractual Services	\$11,100	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,100	
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$484,900	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$493,900	
PROGRAM REVENUE										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Licenses & Permits	\$151,500	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$153,000	
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Charges for Services	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$154,700	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$156,200	
GPR SUPPORT	\$330,200	\$9,000	(\$1,500)	\$0	\$0	\$0	\$0	\$0	\$337,700	
F.T.E. STAFF	4.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.000	

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
2019 BUDGET BASE				\$484,900	\$154,700	\$330,200
DI #	CLRK-ADMN-1	Lease Scanner		\$9,000	\$0	\$9,000
DEPT	Lease scanner equipment to scan county board proceedings and contracts.					
EXEC						\$0
ADOPTED						\$0
NET DI # CLRK-ADMN-1				\$9,000	\$0	\$9,000

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Dept:	County Clerk	12	Fund Name:	General Fund
Prgm:	Administration	110/00	Fund No.:	1110

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	CLRK-ADMN-2	Revenue Adjustment			
DEPT	Increase Domestic Partnership Registry revenue.		\$0	\$1,500	(\$1,500)
EXEC					\$0
ADOPTED					\$0
	NET DI #	CLRK-ADMN-2	\$0	\$1,500	(\$1,500)

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2019 REQUESTED BUDGET	\$493,900	\$156,200	\$337,700
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DEPARTMENT County Clerk
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2017	ADOPTED	2017	2018	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	BASE
					2018	2018		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
19	COCLKADM	10009	SALARIES AND WAGES		\$290,051	\$313,200	\$0	\$0	\$313,200	\$84,878	\$304,793	\$0	\$311,400
19	COCLKADM	10072	LIMITED TERM EMPLOYEES		\$23,515	\$15,000	\$0	\$0	\$15,000	\$2,401	\$15,000	\$0	\$15,000
19	COCLKADM	10099	RETIREMENT FUND		\$22,954	\$24,400	\$0	\$0	\$24,400	\$6,563	\$23,724	\$0	\$24,300
19	COCLKADM	10108	SOCIAL SECURITY		\$23,575	\$25,200	\$0	\$0	\$25,200	\$6,582	\$24,406	\$0	\$25,000
19	COCLKADM	10117	HEALTH		\$64,852	\$74,100	\$0	\$0	\$74,100	\$19,993	\$61,448	\$0	\$67,700
19	COCLKADM	10126	HEALTH-RETIRES		\$21,933	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19	COCLKADM	10130	HEALTH-PEHP		\$0	\$0	\$0	\$0	\$0	(\$47)	\$0	\$0	\$0
19	COCLKADM	10153	DENTAL		\$5,201	\$5,700	\$0	\$0	\$5,700	\$1,214	\$4,621	\$0	\$5,000
19	COCLKADM	10180	LIFE INSURANCE		\$165	\$200	\$0	\$0	\$200	\$49	\$205	\$0	\$300
19	COCLKADM	10185	FSA ADMINISTRATION FEE		\$101	\$100	\$0	\$0	\$100	\$0	\$100	\$0	\$100
19	COCLKADM	10189	WORKERS COMPENSATION		\$1,600	\$1,900	\$0	\$0	\$1,900	\$0	\$1,900	\$0	\$1,300
19	COCLKADM	20648	CONFERENCES AND TRAINING		\$2,843	\$4,600	\$0	\$0	\$4,600	\$2,363	\$3,260	\$0	\$4,600
19	COCLKADM	21584	MEMBERSHIP FEES		\$125	\$200	\$0	\$0	\$200	\$145	\$152	\$0	\$200
19	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES		\$18,409	\$17,000	\$3,140	\$0	\$20,140	\$6,741	\$20,140	\$0	\$17,000
19	COCLKADM	22250	REPAIR OF EQUIPMENT		\$0	\$200	\$0	\$0	\$200	\$0	\$200	\$0	\$200
19	COCLKADM	22646	TRAVEL EXPENSE		\$450	\$500	\$0	\$0	\$500	\$75	\$500	\$0	\$500
19	COCLKADM	22736	TELEPHONE		\$818	\$1,200	\$0	\$0	\$1,200	\$292	\$800	\$0	\$1,200
19	COCLKADM	30315	ADVERTISING & PUBLISHING		\$5,219	\$10,000	\$0	\$0	\$10,000	\$1,964	\$5,936	\$0	\$10,000
19	COCLKADM	31260	INSURANCE		\$1,300	\$900	\$0	\$0	\$900	\$0	\$900	\$0	\$1,100
19	COCLKADM	30379	SCANNER LEASE		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES					\$483,110	\$494,400	\$3,140	\$0	\$497,540	\$133,212	\$468,085	\$0	\$484,900

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DEPARTMENT County Clerk
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
19	COCLKADM	10009	SALARIES AND WAGES		\$311,400								\$311,400
19	COCLKADM	10072	LIMITED TERM EMPLOYEES		\$15,000								\$15,000
19	COCLKADM	10099	RETIREMENT FUND		\$24,300								\$24,300
19	COCLKADM	10108	SOCIAL SECURITY		\$25,000								\$25,000
19	COCLKADM	10117	HEALTH		\$67,700								\$67,700
19	COCLKADM	10126	HEALTH-RETIREEES		\$0								\$0
19	COCLKADM	10130	HEALTH-PEHP		\$0								\$0
19	COCLKADM	10153	DENTAL		\$5,000								\$5,000
19	COCLKADM	10180	LIFE INSURANCE		\$300								\$300
19	COCLKADM	10185	FSA ADMINISTRATION FEE		\$100								\$100
19	COCLKADM	10189	WORKERS COMPENSATION		\$1,300								\$1,300
19	COCLKADM	20648	CONFERENCES AND TRAINING		\$4,600								\$4,600
19	COCLKADM	21584	MEMBERSHIP FEES		\$200								\$200
19	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES		\$17,000								\$17,000
19	COCLKADM	22250	REPAIR OF EQUIPMENT		\$200								\$200
19	COCLKADM	22646	TRAVEL EXPENSE		\$500								\$500
19	COCLKADM	22736	TELEPHONE		\$1,200								\$1,200
19	COCLKADM	30315	ADVERTISING & PUBLISHING		\$10,000								\$10,000
19	COCLKADM	31260	INSURANCE		\$1,100								\$1,100
19	COCLKADM	30379	SCANNER LEASE		\$0	\$9,000							\$9,000
TOTAL EXPENDITURES					\$484,900	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$493,900

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DEPARTMENT County Clerk
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2017	ADOPTED	2017	2018	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	AGENCY
					2018	2018		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE
19	COCLKADM	81860	MARRIAGE LICENSES		\$138,190	\$140,000	\$0	\$0	\$140,000	\$23,680	\$141,888	\$0	\$140,000
19	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$11,550	\$10,000	\$0	\$0	\$10,000	\$1,950	\$11,000	\$0	\$10,000
19	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$4,220	\$1,500	\$0	\$0	\$1,500	\$880	\$2,670	\$0	\$1,500
19	COCLKADM	81871	DOMESTIC PARTNER CERT WAIVER		\$80	\$0	\$0	\$0	\$0	\$10	\$10	\$0	\$0
19	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN		\$475	\$0	\$0	\$0	\$0	\$95	\$95	\$0	\$0
19	COCLKADM	81920	MISCELLANEOUS		\$2,147	\$2,000	\$0	\$0	\$2,000	\$774	\$2,000	\$0	\$2,000
19	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$463	\$600	\$0	\$0	\$600	\$9	\$467	\$0	\$600
19	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES		\$240	\$600	\$0	\$0	\$600	\$0	\$200	\$0	\$600
TOTAL REVENUES					\$157,364	\$154,700	\$0	\$0	\$154,700	\$27,398	\$158,330	\$0	\$154,700

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DEPARTMENT County Clerk
 PROGRAM: Administration

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
19	COCLKADM	81860	MARRIAGE LICENSES		\$140,000								\$140,000
19	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$10,000								\$10,000
19	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$1,500		\$1,500						\$3,000
19	COCLKADM	81871	DOMESTIC PARTNER CERT WAIVER		\$0								\$0
19	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN		\$0								\$0
19	COCLKADM	81920	MISCELLANEOUS		\$2,000								\$2,000
19	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$600								\$600
19	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES		\$600								\$600
TOTAL REVENUES					\$154,700	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$156,200

OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2017 ACTUAL	ADOPTED BUDGET 2018	2017 CARRYFORWRD	2018 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
PERSONNEL COSTS	\$453,946	\$459,800	\$0	\$0	\$459,800	\$121,632	\$436,197	\$0	\$450,100
OPERATING EXPENSE	\$22,645	\$23,700	\$3,140	\$0	\$26,840	\$9,616	\$25,052	\$0	\$23,700
CONTRACTUAL SERVICES	\$6,519	\$10,900	\$0	\$0	\$10,900	\$1,964	\$6,836	\$0	\$11,100
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$483,110	\$494,400	\$3,140	\$0	\$497,540	\$133,212	\$468,085	\$0	\$484,900
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$154,515	\$151,500	\$0	\$0	\$151,500	\$26,615	\$155,663	\$0	\$151,500
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$703	\$1,200	\$0	\$0	\$1,200	\$9	\$667	\$0	\$1,200
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$2,147	\$2,000	\$0	\$0	\$2,000	\$774	\$2,000	\$0	\$2,000
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$157,364	\$154,700	\$0	\$0	\$154,700	\$27,398	\$158,330	\$0	\$154,700
NET COST:	\$325,746	\$339,700	\$3,140	\$0	\$342,840	\$105,814	\$309,755	\$0	\$330,200

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$450,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,100
OPERATING EXPENSE	\$23,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,700
CONTRACTUAL SERVICES	\$11,100	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,100
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$484,900	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$493,900
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$151,500	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$153,000
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$154,700	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$156,200
NET COST:	\$330,200	\$9,000	(\$1,500)	\$0	\$0	\$0	\$0	\$0	\$337,700

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund	6. FUND NO. 1110
2. PROGRAM Administration	4. PROGRAM NO. 110/00		
7. DECISION ITEM TITLE Lease Scanner		8. BUDGETED POSITION CHANGES	
9. DECISION ITEM NUMBER CLRK-ADMN-1		POSITION#	TITLE
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Lease scanner equipment to scan county board proceedings and contracts.		# FTE	START DATE
		TOTAL REQUESTED FTE CHANGE 0.000	
11. (a) EXPLANATION/JUSTIFICATION (please be specific) Scanning - Either lease equipment in the county clerk department or share a scanner with other departments to scan the entire collection of county board proceedings. Currently the copies prior to 2014 are in bound books on a shelf in the department. There is no way to search them electronically or no back up in case of a disaster. There are also copies of contracts (which consume six large later files drawers) that need to be scanned as well. These documents have been indexed but once scanned hard copies could be removed. (b) What are the consequences of not funding this request? Should there ever be a disaster (i.e. fire, flood, etc.) There are no back ups to these documents. All history would be lost. (c) What savings/productivity improvements will result from approval of this request? Time would be saved when searching for past history and space would be gained if the lateral files were no longer needed.		12. OPERATING EXPENSES / REVENUE SUMMARY	
		REQUESTED EXPENDITURES	
		PERSONNEL COSTS	\$0
		OPERATING EXPENSE	\$0
		CONTRACTUAL EXPENSE	\$9,000
		OPERATING OUTLAY	\$0
		TOTAL EXPENSE	\$9,000
		RELATED REVENUES	
		TAXES	\$0
		INTERGOVERNMENTAL REVENUE	\$0
LICENSES & PERMITS	\$0		
FINES, FORFEITS & PENALTIES	\$0		
PUBLIC CHARGES FOR SERVICES	\$0		
INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0		
MISCELLANEOUS	\$0		
OTHER FINANCING SOURCES	\$0		
TOTAL REVENUE	\$0		
NET COST TO COUNTY	\$9,000		

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund
2. PROGRAM Administration	4. PROGRAM NO. 110/00	6. FUND NO. 1110
7. DECISION ITEM TITLE Revenue Adjustment	8. BUDGETED POSITION CHANGES	
	POSITION#	TITLE
9. DECISION ITEM NUMBER CLRK-ADMN-2	# FTE	START DATE
10. SHORT DESCRIPTION (for budget document—may not exceed 470 characters) Increase Domestic Partnership Registry revenue.		
11. (a) EXPLANATION/JUSTIFICATION (please be specific) The number of Domestic Partnership Licenses issued in 2018 is larger than expected and it is anticipated that this number will be accurate for 2019 also. It is being suggested that the price increase from \$35.00 per license to \$45.00 per license in 2019. (b) What are the consequences of not funding this request? If the increase in the license is not allowed, then the amount in this account should be decreased by \$1,000.00. (c) What savings/productivity improvements will result from approval of this request? Since these licenses are done by hand they require a fair amount of time by staff.	TOTAL REQUESTED FTE CHANGE 0.000	
	12. OPERATING EXPENSES / REVENUE SUMMARY	
	REQUESTED EXPENDITURES	
	PERSONNEL COSTS	\$0
	OPERATING EXPENSE	\$0
	CONTRACTUAL EXPENSE	\$0
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	\$0
	RELATED REVENUES	
	TAXES	\$0
	INTERGOVERNMENTAL REVENUE	\$0
	LICENSES & PERMITS	\$1,500
FINES, FORFEITS & PENALTIES	\$0	
PUBLIC CHARGES FOR SERVICES	\$0	
INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	
MISCELLANEOUS	\$0	
OTHER FINANCING SOURCES	\$0	
TOTAL REVENUE	\$1,500	
NET COST TO COUNTY	(\$1,500)	

Dept: County Clerk	12	DANE COUNTY	Fund Name: General Fund
Prgm: Elections	112/00		Fund No: 1110

Mission:

To provide information to the public and training to the municipal clerks and poll workers in the coordination of county-wide elections. To promote a county-wide election system for Dane County.

Description:

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk is responsible for coordinating county, state, and national elections, including publishing notices; preparing, printing and distributing ballots; tabulating returns; training poll workers and municipal clerks; monitoring candidate financial reports for county officers; and storing and maintaining election records. The Clerk is the filing officer for nomination papers and campaign finance reports for County elected offices. Through the filing of various election forms, the Clerk determines whether County candidates qualify for ballot placement. The Clerk, when not a candidate for elections, also serves as a member of the County Board of Canvassers.

	Actual 2017	Adopted 2018	2017 Carry Forward	Board Transfers	Budget As Modified	2018 YTD	Estimated 2018	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$40,098	\$47,700	\$0	\$0	\$47,700	\$14,045	\$49,169	\$52,800
Operating Expenses	\$90,187	\$211,400	\$34,438	\$0	\$245,838	\$67,036	\$250,565	\$105,000
Contractual Services	\$53,926	\$50,500	\$0	\$0	\$50,500	\$43,202	\$50,500	\$50,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$184,211	\$309,600	\$34,438	\$0	\$344,038	\$124,283	\$350,234	\$208,300
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$126,305	\$125,000	\$0	\$0	\$125,000	\$0	\$125,000	\$125,000
Licenses & Permits	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$230	\$500	\$0	\$0	\$500	\$0	\$500	\$500
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$36,165	\$29,910	\$0	\$0	\$29,910	\$0	\$29,810	\$32,100
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$163,049	\$155,410	\$0	\$0	\$155,410	\$0	\$155,310	\$157,600
GPR SUPPORT	\$21,162	\$154,190			\$188,628			\$50,700
F.T.E. STAFF	0.750	0.750					0.750	0.750

Dept: County Clerk		12							Fund Name: General Fund	
Prgm: Elections		112/00							Fund No.: 1110	
DI#	2019 Base	Net Decision Items							2019 Requested Budget	
		01	02	03	04	05	06	07		
PROGRAM EXPENDITURES										
Personnel Costs	\$52,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$52,800	
Operating Expenses	\$211,400	(\$100,000)	\$6,500	(\$12,900)	\$0	\$0	\$0	\$0	\$105,000	
Contractual Services	\$50,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,500	
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$314,700	(\$100,000)	\$6,500	(\$12,900)	\$0	\$0	\$0	\$0	\$208,300	
PROGRAM REVENUE										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Intergovernmental Revenue	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Charges for Services	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$29,910	\$2,190	\$0	\$0	\$0	\$0	\$0	\$0	\$32,100	
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$155,410	\$2,190	\$0	\$0	\$0	\$0	\$0	\$0	\$157,600	
GPR SUPPORT	\$159,290	(\$102,190)	\$6,500	(\$12,900)	\$0	\$0	\$0	\$0	\$50,700	
F.T.E. STAFF	0.750	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.750	

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
2019 BUDGET BASE				\$314,700	\$155,410	\$159,290
DI #	CLRK-ELEC-1	Elections Cycle				
DEPT	Reduce expenditures for ballots and adjust revenues due to the election cycle. 2019 will have two spring elections.			(\$100,000)	\$2,190	(\$102,190)
EXEC						\$0
ADOPTED						\$0
NET DI # CLRK-ELEC-1				(\$100,000)	\$2,190	(\$102,190)

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Dept: County Clerk	12	Fund Name: General Fund
Prgm: Elections	112/00	Fund No.: 1110

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
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DI #	CLRK-ELEC-2	Adjust Expenditures			
DEPT	Increase the telephone line due to increased costs from AT&T.		\$6,500	\$0	\$6,500
EXEC					\$0
ADOPTED					\$0
	NET DI #	CLRK-ELEC-2	\$6,500	\$0	\$6,500

DI #	CLRK-ELEC-3	Reduce Expenditures			
DEPT	Reduce the Voter Outreach line as this will be concluded at the end of 2018.		(\$12,900)	\$0	(\$12,900)
EXEC					\$0
ADOPTED					\$0
	NET DI #	CLRK-ELEC-3	(\$12,900)	\$0	(\$12,900)

2019 REQUESTED BUDGET			\$208,300	\$157,600	\$50,700
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DEPARTMENT County Clerk
 PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
19	COCLKEL	10009	SALARIES AND WAGES		\$31,100								\$31,100
19	COCLKEL	10027	OVERTIME		\$1,000								\$1,000
19	COCLKEL	10072	LIMITED TERM EMPLOYEES		\$300								\$300
19	COCLKEL	10090	PER MEETING		\$3,500								\$3,500
19	COCLKEL	10099	RETIREMENT FUND		\$2,600								\$2,600
19	COCLKEL	10108	SOCIAL SECURITY		\$2,800								\$2,800
19	COCLKEL	10117	HEALTH		\$10,600								\$10,600
19	COCLKEL	10153	DENTAL		\$900								\$900
19	COCLKEL	10180	LIFE INSURANCE		\$0								\$0
19	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES		\$195,000	(\$100,000)							\$95,000
19	COCLKEL	22646	TRAVEL EXPENSE		\$1,000								\$1,000
19	COCLKEL	22736	TELEPHONE		\$2,500		\$6,500						\$9,000
19	COCLKEL	22776	VOTER OUTREACH		\$12,900			(\$12,900)					\$0
19	COCLKEL	30315	ADVERTISING & PUBLISHING		\$7,500								\$7,500
19	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN		\$43,000								\$43,000
TOTAL EXPENDITURES					\$314,700	(\$100,000)	\$6,500	(\$12,900)	\$0	\$0	\$0	\$0	\$208,300

DEPARTMENT County Clerk
 PROGRAM: Elections

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
19	COCLKEL	81875	CODING MUNICIPAL ELECTIONS		\$125,000								\$125,000
19	COCLKEL	81876	VOTER REGISTRATION SYSTEM REV		\$0								\$0
19	COCLKEL	81878	SALE OF ELECTION SUPPLIES		\$500								\$500
19	COCLKEL	81888	VOTER OUTREACH CONTRIBUTION		\$100								\$100
19	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE		\$29,810	\$2,190							\$32,000
TOTAL REVENUES					\$155,410	\$2,190	\$0	\$0	\$0	\$0	\$0	\$0	\$157,600

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OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2017 ACTUAL	ADOPTED BUDGET 2018	2017 CARRYFORWRD	-2018 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
PERSONNEL COSTS	\$40,098	\$47,700	\$0	\$0	\$47,700	\$14,045	\$49,169	\$0	\$52,800
OPERATING EXPENSE	\$90,187	\$211,400	\$34,438	\$0	\$245,838	\$67,036	\$250,565	\$0	\$211,400
CONTRACTUAL SERVICES	\$53,926	\$50,500	\$0	\$0	\$50,500	\$43,202	\$50,500	\$0	\$50,500
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$184,211	\$309,600	\$34,438	\$0	\$344,038	\$124,283	\$350,234	\$0	\$314,700
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$126,305	\$125,000	\$0	\$0	\$125,000	\$0	\$125,000	\$0	\$125,000
LICENSES & PERMITS	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$230	\$500	\$0	\$0	\$500	\$0	\$500	\$0	\$500
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$36,165	\$29,910	\$0	\$0	\$29,910	\$0	\$29,810	\$0	\$29,910
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$163,049	\$155,410	\$0	\$0	\$155,410	\$0	\$155,310	\$0	\$155,410
NET COST:	\$21,162	\$154,190	\$34,438	\$0	\$188,628	\$124,283	\$194,924	\$0	\$159,290

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$52,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$52,800
OPERATING EXPENSE	\$211,400	(\$100,000)	\$6,500	(\$12,900)	\$0	\$0	\$0	\$0	\$105,000
CONTRACTUAL SERVICES	\$50,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,500
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$314,700	(\$100,000)	\$6,500	(\$12,900)	\$0	\$0	\$0	\$0	\$208,300
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
LICENSES & PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$29,910	\$2,190	\$0	\$0	\$0	\$0	\$0	\$0	\$32,100
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$155,410	\$2,190	\$0	\$0	\$0	\$0	\$0	\$0	\$157,600
NET COST:	\$159,290	(\$102,190)	\$6,500	(\$12,900)	\$0	\$0	\$0	\$0	\$50,700

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund																																	
2. PROGRAM Elections	4. PROGRAM NO. 112/00	6. FUND NO. 1110																																	
7. DECISION ITEM TITLE Elections Cycle	8. BUDGETED POSITION CHANGES																																		
	POSITION#	TITLE																																	
9. DECISION ITEM NUMBER CLRK-ELEC-1	# FTE	START DATE																																	
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Reduce expenditures for ballots and adjust revenues due to the election cycle. 2019 will have two spring elections.																																			
TOTAL REQUESTED FTE CHANGE		0.000																																	
11. (a) EXPLANATION/JUSTIFICATION (please be specific) Due to the election cycle, 2018 had four elections plus two special elections and 2019 will have only two spring elections (February and April).	12. OPERATING EXPENSES / REVENUE SUMMARY																																		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">REQUESTED EXPENDITURES</td> </tr> <tr> <td style="padding-left: 20px;">PERSONNEL COSTS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">OPERATING EXPENSE</td> <td style="text-align: right;">(\$100,000)</td> </tr> <tr> <td style="padding-left: 20px;">CONTRACTUAL EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">OPERATING OUTLAY</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 40px;">TOTAL EXPENSE</td> <td style="text-align: right;">(\$100,000)</td> </tr> <tr> <td colspan="2">RELATED REVENUES</td> </tr> <tr> <td style="padding-left: 20px;">TAXES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">INTERGOVERNMENTAL REVENUE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">LICENSES & PERMITS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">FINES, FORFEITS & PENALTIES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">PUBLIC CHARGES FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">INTERGOVERNMENTAL CHARGE FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">MISCELLANEOUS</td> <td style="text-align: right;">\$2,190</td> </tr> <tr> <td style="padding-left: 20px;">OTHER FINANCING SOURCES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 40px;">TOTAL REVENUE</td> <td style="text-align: right;">\$2,190</td> </tr> <tr> <td style="padding-left: 40px;">NET COST TO COUNTY</td> <td style="text-align: right;">(\$102,190)</td> </tr> </table>		REQUESTED EXPENDITURES		PERSONNEL COSTS	\$0	OPERATING EXPENSE	(\$100,000)	CONTRACTUAL EXPENSE	\$0	OPERATING OUTLAY	\$0	TOTAL EXPENSE	(\$100,000)	RELATED REVENUES		TAXES	\$0	INTERGOVERNMENTAL REVENUE	\$0	LICENSES & PERMITS	\$0	FINES, FORFEITS & PENALTIES	\$0	PUBLIC CHARGES FOR SERVICES	\$0	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	MISCELLANEOUS	\$2,190	OTHER FINANCING SOURCES	\$0	TOTAL REVENUE	\$2,190	NET COST TO COUNTY
REQUESTED EXPENDITURES																																			
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MISCELLANEOUS	\$2,190																																		
OTHER FINANCING SOURCES	\$0																																		
TOTAL REVENUE	\$2,190																																		
NET COST TO COUNTY	(\$102,190)																																		
(b) What are the consequences of not funding this request? Elections are governed by state statute so they must be created and ballots supplied.																																			
(c) What savings/productivity improvements will result from approval of this request?																																			

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund
2. PROGRAM Elections	4. PROGRAM NO. 112/00	6. FUND NO. 1110
7. DECISION ITEM TITLE Adjust expenditures	8. BUDGETED POSITION CHANGES	
	POSITION#	TITLE
9. DECISION ITEM NUMBER CLRK-ELEC-2	# FTE	START DATE
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Increase the telephone line due to increased costs from AT&T.		
	TOTAL REQUESTED FTE CHANGE 0.000	
11. (a) EXPLANATION/JUSTIFICATION (please be specific) Due to increased costs from AT&T Centrex billing. The department has 16 lines so that on election nights clerks can modem in their results. Costs increased to \$16.25 per line per month. (b) What are the consequences of not funding this request? There is no choice. Election results have to be gathered and reported. (c) What savings/productivity improvements will result from approval of this request?	12. OPERATING EXPENSES / REVENUE SUMMARY	
	REQUESTED EXPENDITURES	
	PERSONNEL COSTS	\$0
	OPERATING EXPENSE	\$6,500
	CONTRACTUAL EXPENSE	\$0
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	\$6,500
	RELATED REVENUES	
	TAXES	\$0
	INTERGOVERNMENTAL REVENUE	\$0
LICENSES & PERMITS	\$0	
FINES, FORFEITS & PENALTIES	\$0	
PUBLIC CHARGES FOR SERVICES	\$0	
INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	
MISCELLANEOUS	\$0	
OTHER FINANCING SOURCES	\$0	
TOTAL REVENUE	\$0	
NET COST TO COUNTY	\$6,500	

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DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund																																	
2. PROGRAM Elections	4. PROGRAM NO. 112/00	6. FUND NO. 1110																																	
7. DECISION ITEM TITLE Reduce Expenditures	8. BUDGETED POSITION CHANGES																																		
	POSITION#	TITLE																																	
9. DECISION ITEM NUMBER CLRK-ELEC-3	# FTE	START DATE																																	
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Reduce the Voter Outreach line as this will be concluded at the end of 2018.																																			
	TOTAL REQUESTED FTE CHANGE 0.000																																		
11. (a) EXPLANATION/JUSTIFICATION (please be specific) This expense will be concluded at the end of 2018 so there is no need to budget money in 2019.	12. OPERATING EXPENSES / REVENUE SUMMARY																																		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">REQUESTED EXPENDITURES</td> </tr> <tr> <td style="padding-left: 20px;">PERSONNEL COSTS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">OPERATING EXPENSE</td> <td style="text-align: right;">(\$12,900)</td> </tr> <tr> <td style="padding-left: 20px;">CONTRACTUAL EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">OPERATING OUTLAY</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 40px;">TOTAL EXPENSE</td> <td style="text-align: right;">(\$12,900)</td> </tr> <tr> <td colspan="2">RELATED REVENUES</td> </tr> <tr> <td style="padding-left: 20px;">TAXES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">INTERGOVERNMENTAL REVENUE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">LICENSES & PERMITS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">FINES, FORFEITS & PENALTIES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">PUBLIC CHARGES FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">INTERGOVERNMENTAL CHARGE FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">MISCELLANEOUS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 20px;">OTHER FINANCING SOURCES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 40px;">TOTAL REVENUE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="padding-left: 40px;">NET COST TO COUNTY</td> <td style="text-align: right;">(\$12,900)</td> </tr> </table>		REQUESTED EXPENDITURES		PERSONNEL COSTS	\$0	OPERATING EXPENSE	(\$12,900)	CONTRACTUAL EXPENSE	\$0	OPERATING OUTLAY	\$0	TOTAL EXPENSE	(\$12,900)	RELATED REVENUES		TAXES	\$0	INTERGOVERNMENTAL REVENUE	\$0	LICENSES & PERMITS	\$0	FINES, FORFEITS & PENALTIES	\$0	PUBLIC CHARGES FOR SERVICES	\$0	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	MISCELLANEOUS	\$0	OTHER FINANCING SOURCES	\$0	TOTAL REVENUE	\$0	NET COST TO COUNTY
REQUESTED EXPENDITURES																																			
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NET COST TO COUNTY	(\$12,900)																																		
(b) What are the consequences of not funding this request?																																			
(c) What savings/productivity improvements will result from approval of this request?																																			

DANE COUNTY CAPITAL PROJECTS 5-YEAR SUMMARY

Dept:						Completed by: Sherri Endres					
Priority by Year	Org	Object	CAPPROJ	Project Title	Project Number	Project Cost by Budget Year					Total Project Cost
			Filename			2019	2020	2021	2022	2023	
19	CPCLERK	New	Election Room	ELECTION ROOM UPDATE		\$ 50,000					\$ 50,000
19	CPCLERK	New	Electionware S	ELECTIONWARE HARDWARE & SOFTWARE UPGRADE		\$ 7,000					\$ 7,000
											\$ -
											\$ -
											\$ -
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TOTALS						\$ 57,000	\$ -	\$ -	\$ -	\$ -	\$ 57,000

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DANE COUNTY CAPITAL PROJECTS/EQUIPMENT DETAIL SHEET

AGENCY County Clerk	ORGANIZATION County Clerk	COMPLETED BY Sherri Endres	PHONE 608-266-4121										
PROJECT TITLE Electionware Software & Hardware Upgrade	PROJECT NO. 19-060-01	BEGIN DATE Jan-19	END DATE Jun-19										
PROJECT/EQUIPMENT DESCRIPTION (INCLUDE USEFUL LIFE FOR EQUIPMENT) The current hardware and software supports 3G modems which is used for our voting machines to transmit election data. Verizon currently notified all users that they would no longer be supporting 3G and it would be necessary for everyone to upgrade to 4G. The hardware cost for three voting machines would be approximately \$1,000 plus the software upgrade and installation will be approximately \$6,000.00 for a grand total of \$7,000.	<table border="0"> <thead> <tr> <th data-bbox="1081 441 1787 467">PROJECT COMPONENTS (if applicable)</th> <th data-bbox="1791 441 1986 467">COST</th> </tr> </thead> <tbody> <tr> <td data-bbox="1081 470 1787 503">3 Wireless 4G modems</td> <td data-bbox="1791 470 1986 503">\$ 1,000</td> </tr> <tr> <td data-bbox="1081 506 1787 539">Updated software versions</td> <td data-bbox="1791 506 1986 539">1,400</td> </tr> <tr> <td data-bbox="1081 542 1787 574">Network upgrade install</td> <td data-bbox="1791 542 1986 574">4,600</td> </tr> <tr> <td data-bbox="1081 824 1787 857" style="text-align: right;">TOTAL</td> <td data-bbox="1791 824 1986 857">\$ 7,000</td> </tr> </tbody> </table>			PROJECT COMPONENTS (if applicable)	COST	3 Wireless 4G modems	\$ 1,000	Updated software versions	1,400	Network upgrade install	4,600	TOTAL	\$ 7,000
PROJECT COMPONENTS (if applicable)	COST												
3 Wireless 4G modems	\$ 1,000												
Updated software versions	1,400												
Network upgrade install	4,600												
TOTAL	\$ 7,000												
PROJECT JUSTIFICATION In order for the voting machines and Electionware to function they must be upgraded.	LOCATION CCB Room 106A												

PROJECT FINANCING SUMMARY	Prior Years	2019	2020	2021	2022	2023	Total
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PROJECT EXPENDITURES							
PLANNING & DESIGN	\$0						\$0
ARCHITECTURAL SERVICES	\$0						\$0
PROPERTY ACQUISITION / SITE PREPARATION	\$0						\$0
CONSTRUCTION	\$0						\$0
INFO TECHNOLOGY / TELECOMMUNICATIONS	\$0	\$7,000					\$7,000
OFFICE FURNITURE / EQUIPMENT	\$0						\$0
CONTINGENCY	\$0						\$0
CAPITAL EQUIPMENT PURCHASE	\$0						\$0
TOTAL EXPENDITURES	\$0	\$7,000	\$0	\$0	\$0	\$0	\$7,000

PROJECT FUNDING							
PROPERTY TAX	\$0						\$0
DEBT	\$0	\$7,000					\$7,000
FEDERAL	\$0						\$0
STATE	\$0						\$0
CITY OF MADISON	\$0						\$0
OTHER	\$0						\$0
TOTAL FUNDING	\$0	\$7,000	\$0	\$0	\$0	\$0	\$7,000

ESTIMATED ANNUAL OPERATING COSTS		\$0	\$0	\$0	\$0	\$0	
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DANE COUNTY CAPITAL PROJECTS/EQUIPMENT DETAIL SHEET

AGENCY County Clerk	ORGANIZATION County Clerk	COMPLETED BY Sherri Endres	PHONE 608-266-4121						
PROJECT TITLE Election Room Upgrade	PROJECT NO. 19-060-02	BEGIN DATE Jan-18	END DATE Jun-18						
PROJECT/EQUIPMENT DESCRIPTION (INCLUDE USEFUL LIFE FOR EQUIPMENT) The election room is in need of physical improvements in order to minimize the destruction of critical election equipment infrastructure. Specifically the room has been subject to flooding from juvenile detention which could disrupt the election process countywide. Some physical improvements are also needed to improve security from entry and cyber intrusions.	<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">PROJECT COMPONENTS (if applicable)</td> <td style="text-align: right;">COST</td> </tr> <tr> <td></td> <td style="text-align: right;">\$ 50,000</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">\$ 50,000</td> </tr> </table>			PROJECT COMPONENTS (if applicable)	COST		\$ 50,000	TOTAL	\$ 50,000
PROJECT COMPONENTS (if applicable)	COST								
	\$ 50,000								
TOTAL	\$ 50,000								
PROJECT JUSTIFICATION The county is responsible for preparing for all elections which includes coding, ballots and rendering all election results accurately and timely. In order to ensure that those requirements can be met steps must be made to make our physical location as protected as possible.	LOCATION CCB, ROOM 106A								

PROJECT FINANCING SUMMARY	Prior Years	2019	2020	2021	2022	2023	Total
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PROJECT EXPENDITURES							
PLANNING & DESIGN	\$0						\$0
ARCHITECTURAL SERVICES	\$0						\$0
PROPERTY ACQUISITION / SITE PREPARATION	\$0						\$0
CONSTRUCTION	\$0	\$50,000					\$50,000
INFO TECHNOLOGY / TELECOMMUNICATIONS	\$0						\$0
OFFICE FURNITURE / EQUIPMENT	\$0						\$0
CONTINGENCY	\$0						\$0
CAPITAL EQUIPMENT PURCHASE	\$0						\$0
TOTAL EXPENDITURES	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

PROJECT FUNDING							
PROPERTY TAX	\$0						\$0
DEBT	\$0	\$50,000					\$50,000
FEDERAL	\$0						\$0
STATE	\$0						\$0
CITY OF MADISON	\$0						\$0
OTHER	\$0						\$0
TOTAL FUNDING	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

ESTIMATED ANNUAL OPERATING COSTS		\$0	\$0	\$0	\$0	\$0	
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DEPARTMENT County Clerk
PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2017	ADOPTED	2017	2018	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD					
					2018	2018		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
19	CPCLERK	58014	ELECTIONWARE SOFTWARE & EQUIP	C	\$23,203	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19	CPCLERK	58962	VOTING MACHINES	C	\$0	\$3,500	\$3,500	\$0	\$7,000	\$3,797	\$7,000	\$0	\$0
19	CPCLERK	57044	ELECTION ROOM UPGRADE	C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19	CPCLERK	57045	SOFTWARE/HARDWARE UPGRADE	C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES					\$23,203	\$3,500	\$3,500	\$0	\$7,000	\$3,797	\$7,000	\$0	\$0

DEPARTMENT County Clerk
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
19	CPCLERK	58014	ELECTIONWARE SOFTWARE & EQUIP	C	\$0								\$0
19	CPCLERK	58962	VOTING MACHINES	C	\$0								\$0
19	CPCLERK	57044	ELECTION ROOM UPGRADE	C	\$0	\$50,000							\$50,000
19	CPCLERK	57045	SOFTWARE/HARDWARE UPGRADE	C	\$0	\$7,000							\$7,000
TOTAL EXPENDITURES					\$0	\$57,000	\$0	\$0	\$0	\$0	\$0	\$0	\$57,000

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DEPARTMENT County Clerk
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2017	ADOPTED	2017	2018	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET 2018	CARRYFORWARD	COUNTY BOARD ACTIONS	MODIFIED BUDGET	REVENUES YTD	REVENUES TOTAL	ESTIMATED CARRYFORWARD	BASE
19	CPCLERK	84974	BORROWING PROCEEDS	C	\$25,000	\$3,500	\$3,500	\$0	\$7,000	\$0	\$7,000	\$0	\$0
			TOTAL REVENUES		\$25,000	\$3,500	\$3,500	\$0	\$7,000	\$0	\$7,000	\$0	\$0

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DEPARTMENT County Clerk
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
19	CPCLERK	84974	BORROWING PROCEEDS	C	\$0	\$57,000							\$57,000
			TOTAL REVENUES		\$0	\$57,000	\$0	\$0	\$0	\$0	\$0	\$0	\$57,000

Budget Carryforward Request										
Dept:		COUNTY CLERK								
Program:		CAPITAL PROJECTS								
				Expenditures		Revenues				
Org Code	Object Code	Revenue Source	Account Description	Budget as Modified	Estimated Carryforward	Budget as Modified	Estimated Carryforward	Type	Resolution Number	Justification/Comments
			NONE							
TOTAL				-	-	-	-			