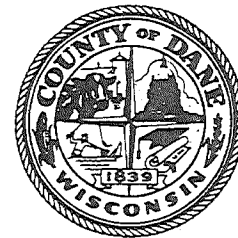


# BOARD OF SUPERVISORS County of Dane

ROOM 106B, CITY-COUNTY BUILDING  
210 MARTIN LUTHER KING, JR. BOULEVARD  
MADISON, WISCONSIN 53703-3342  
608/266-5758 • FAX 266-4361 •  
TTY: Call Wisconsin Relay 7-1-1



July 25, 2017

## MEMORANDUM

TO: Greg Brockmeyer, Interim Director  
Department of Administration

Attn: Helen Anderson

FROM: Karin Peterson Thurlow, Chief of Staff  
Office of the Dane County Board of Supervisors

SUBJECT: 2018 Budget Request Submission

*Karin F. Thurlow*

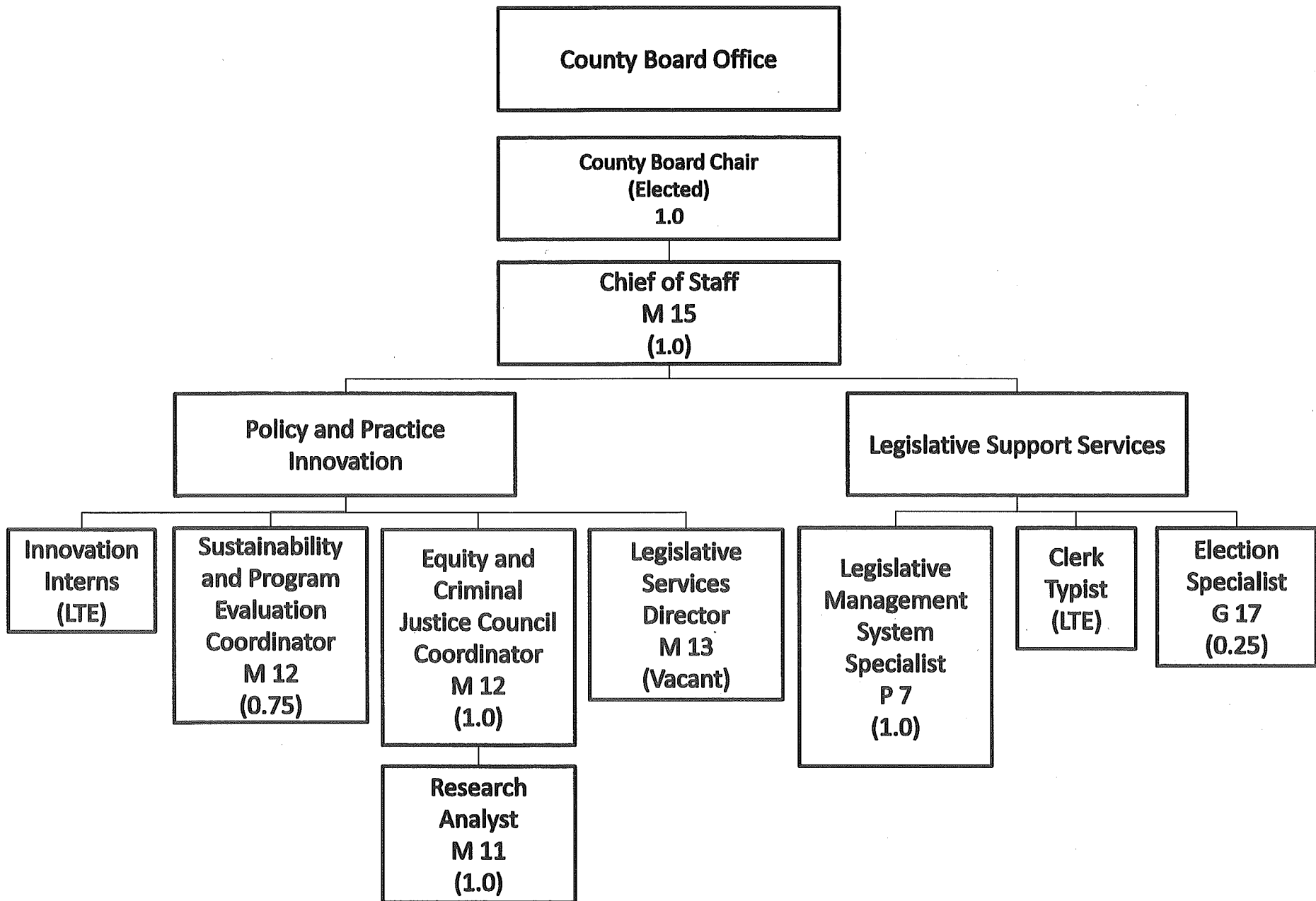
Attached is the 2018 Budget Request for the Office of the Dane County Board. The request has been approved by County Board Chair Sharon Corrigan.

As you may recall, in our budget meeting we discussed the possibility of transferring the account for repair of equipment to the Division of Information Management. Upon further discussion with Sam Olson, we decided that the best course of action is to keep the accounts separate that this juncture. Sam's shop spent considerable time untangling confused billing by the vendor amongst several county departments and – now that it has been straightened out – we do not think it wise to make changes.

Printing costs should be charged to account number COBOARD 22043.

Please do not hesitate to contact me if you need additional information.

CC: Supervisor Sharon Corrigan, Dane County Board Chair



COUNTY OF DANE  
BUDGETED POSITIONS

CLASSIFICATION TITLE	RANGE	2016	2017	MOD 2017	2018		
					REQUEST	RECOMM'D	ADOPTED
<b>COUNTY BOARD</b>							
COUNTY BOARD SUPERVISOR	ME CO_BD_	N/A <sup>06-02</sup>	N/A <sup>06-02</sup>	N/A <sup>06-02</sup>	N/A <sup>06-02</sup>	N/A <sup>06-02</sup>	N/A <sup>06-02</sup>
COUNTY BOARD CHAIR	ME CO_BD_	1.000 <sup>06-04</sup>	1.000 <sup>06-04</sup>	1.000 <sup>06-04</sup>	1.000 <sup>06-04</sup>	1.000 <sup>06-04</sup>	1.000 <sup>06-04</sup>
CHIEF OF STAFF	M 15	1.000	1.000	1.000	1.000	1.000	1.000
LEGISLATIVE SERVICES DIRECTOR	M 13	1.000 <sup>06-03</sup>	1.000 <sup>06-03</sup>	1.000 <sup>06-03</sup>	1.000 <sup>06-03</sup>	1.000 <sup>06-03</sup>	1.000 <sup>06-03</sup>
EQUITY AND CRIMINAL JUSTICE COUNCIL COORDINATOR	M 12	1.000	1.000	1.000	1.000	1.000	1.000
SUSTAINABILITY AND PROGRAM EVALUATION COORDINATOR	M 12	0.750	0.750	0.750	0.750	0.750	0.750
RESEARCH ANALYST	M 11	1.000 <sup>06-01</sup>	1.000	1.000	1.000	1.000	1.000
LEGISLATIVE MANAGEMENT SYSTEM SPECIALIST	P 07	1.000	1.000	1.000	1.000	1.000	1.000
ELECTION SUPPORT SPECIALIST	G 17	0.250	0.250	0.250	0.250	0.250	0.250
<b>COUNTY BOARD TOTAL</b>		<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>
		<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>	<b>7.000</b>

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**COUNTY OF DANE  
BUDGETED POSITIONS**

**SUMMARY OF POSITION FOOTNOTES:**

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**COUNTY BOARD**

- 06-01      2016 ADOPTED CREATES 1.0 FTE EFFECTIVE 04/01/2016.
- 06-02      ORD. AMDT. 39, 07-08, ADOPTED NOVEMBER 15, 2007, EFFECTIVE AT THE TERM OF THE COUNTY BOARD COMMENCING ON APRIL 15, 2008: COUNTY BOARD SUPERVISORS SHALL RECEIVE AN ANNUAL SALARY OF \$8,200, PAYABLE AS SET FORTH IN S. 6.045.
- 2018: SUB. 1 TO ORDINANCE AMENDMENT 2016 OA-052 ADOPTED NOVEMBER 17, 2016, EFFECTIVE WITH THE THIRD TUESDAY IN APRIL OF 2018, COUNTY BOARD SUPERVISORS SHALL RECEIVE AN ANNUAL SALARY OF \$10,550; EFFECTIVE THE THIRD TUESDAY IN APRIL OF 2019, COUNTY BOARD SUPERVISORS SHALL RECEIVE AN ANNUAL SALARY OF \$10,725; EFFECTIVE WITH THE THIRD TUESDAY IN APRIL OF 2020, COUNTY BOARD SUPERVISORS SHALL RECEIVE AN ANNUAL SALARY OF \$10,900. INCREASES IN ANNUAL SALARY SHALL BE PAYABLE AS SET FORTH IN S. 6.045.
- 06-03      2012 BUDGET UNFUNDS POSITION 1749, POSITION AUTHORITY TO REMAIN.
- 06-04      SUB. 1 TO ORDINANCE AMENDMENT 31, 11-12, ADOPTED NOVEMBER 14, 2011, THE CHAIRPERSON SHALL RECEIVE AS TOTAL COMPENSATION AN ANNUAL SALARY OF \$37,000 PAYABLE AS SET FORTH IN S. 6.045.
- 2018: SUB. 1 TO ORDINANCE AMENDMENT 2016 OA-052 ADOPTED NOVEMBER 17, 2016, EFFECTIVE WITH THE THIRD TUESDAY IN APRIL 2018, THE COUNTY BOARD CHAIRPERSON SHALL RECEIVE AN ANNUAL SALARY OF \$50,000; EFFECTIVE WITH THE THIRD TUESDAY IN APRIL OF 2019, THE COUNTY BOARD CHAIRPERSON SHALL RECEIVE AN ANNUAL SALARY OF \$50,750; EFFECTIVE WITH THE THIRD TUESDAY OF 2020, THE COUNTY BOARD CHAIRPERSON SHALL RECEIVE AN ANNUAL SALARY OF \$51,500. INCREASES IN SALARY SHALL BE PAYABLE AS SET FORTH IN S. 6.045.

<b>Dept:</b> County Board	06	<b>DANE COUNTY</b>	<b>Fund Name:</b> General Fund
<b>Prgm:</b> Legislative Services	100/00		<b>Fund No:</b> 1110

**Mission:**  
To effectively represent the people of Dane County, providing services which secure the blessings of freedom, ensure domestic tranquility, promote the general welfare, and perfect the forms of government.

**Description:**  
The Dane County Board of Supervisors consists of 37 members elected to two year terms in the spring of even-numbered years. The County Board establishes policy for, and oversees the activities of, Dane County government. State Statutes authorizes over 100 general powers for county boards, including administration and finance, health and human services, public protection and safety, cultural affairs and education, transportation, land use and zoning administration. Each supervisor serves on a standing committee and also may serve on the Executive Committee. Supervisors also may be appointed to other boards and commissions created by the Board or advisory to the Executive. County Board staff consists of 3.75 FTE analysts, 1.0 FTE legislative management system specialist and one .25 FTE position to provide support. Staff responsibilities include data analysis, research, program evaluation, policy development, committee staffing, sustainability and equity coordination, as well as coordination of the Criminal Justice Council, and legislative tracking administration. The Board Chair also is considered a salaried employee. The Board typically meets twice monthly.

	Actual 2016	Adopted 2017	2016 Carry Forward	Board Transfers	Budget As Modified	2017 YTD	Estimated 2017	Department Request
<b>PROGRAM EXPENDITURES</b>								
Personnel Costs	\$929,342	\$1,007,000	\$0	\$43,100	\$1,050,100	\$283,047	\$989,611	\$1,135,400
Operating Expenses	\$77,062	\$93,339	\$7,354	\$6,000	\$106,693	\$62,847	\$92,914	\$93,339
Contractual Services	\$58,037	\$106,300	\$153,167	\$0	\$259,467	\$29,874	\$256,567	\$106,100
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,064,441</b>	<b>\$1,206,639</b>	<b>\$160,521</b>	<b>\$49,100</b>	<b>\$1,416,260</b>	<b>\$375,769</b>	<b>\$1,339,092</b>	<b>\$1,334,839</b>
<b>PROGRAM REVENUE</b>								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$49,100	\$49,100	\$49,100	\$0	\$43,100
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,100</b>	<b>\$49,100</b>	<b>\$49,100</b>	<b>\$0</b>	<b>\$43,100</b>
<b>GPR SUPPORT</b>	<b>\$1,064,441</b>	<b>\$1,206,639</b>			<b>\$1,367,160</b>			<b>\$1,291,739</b>
<b>F.T.E. STAFF</b>	<b>7.000</b>	<b>7.000</b>					<b>7.000</b>	<b>7.000</b>

Dept: County Board		06		Fund Name: General Fund						
Prgm: Legislative Services		100/00		Fund No.: 1110						
DI#	2018 Base	Net Decision Items							2018 Requested Budget	
		01	02	03	04	05	06	07		
<b>PROGRAM EXPENDITURES</b>										
Personnel Costs	\$1,092,300	\$43,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,135,400
Operating Expenses	\$93,339	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93,339
Contractual Services	\$106,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$106,100
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,291,739</b>	<b>\$43,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,334,839</b>
<b>PROGRAM REVENUE</b>										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$43,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43,100
<b>TOTAL</b>	<b>\$0</b>	<b>\$43,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,100</b>
<b>GPR SUPPORT</b>	<b>\$1,291,739</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,291,739</b>
<b>F.T.E. STAFF</b>	<b>7.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>7.000</b>

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
<b>2018 BUDGET BASE</b>				\$1,291,739	\$0	\$1,291,739
DI #	COBD-LEG-1	Recognizing grant revenue and expenditures				
DEPT	Increase revenue by \$43,100 in the LJAF Data Analysis Revenue line and expenditures of \$40,000 for Limited Term Employee and \$3,100 for Social Security to reflect a multi-year grant award memorialized in resolution 2016 RES-597.			\$43,100	\$43,100	\$0
EXEC						\$0
ADOPTED						\$0
NET DI # COBD-LEG-1				\$43,100	\$43,100	\$0
<b>2018 REQUESTED BUDGET</b>				<b>\$1,334,839</b>	<b>\$43,100</b>	<b>\$1,291,739</b>

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DEPARTMENT County Board  
PROGRAM: Legislative Services

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B		2017 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	TOTAL ESTIMATED CARRYFORWARD	AGENCY BASE	
				2016 EXPENDITURES	ADOPTED BUDGET 2017							
18	COBOARD	10009	SALARIES AND WAGES	\$706,110	\$753,800	\$0	\$753,800	\$207,268	\$753,831	\$0	\$835,400	
18	COBOARD	10027	OVERTIME	\$720	\$300	\$0	\$300	\$0	\$300	\$0	\$300	
18	COBOARD	10072	LIMITED TERM EMPLOYEES	\$6,881	\$8,700	\$0	\$40,000	\$48,700	\$8,753	\$8,700	\$30,000	
18	COBOARD	10090	PER MEETING	\$29,720	\$37,500	\$0	\$37,500	\$8,465	\$30,000	\$0	\$37,500	
18	COBOARD	10099	RETIREMENT FUND	\$32,060	\$36,500	\$0	\$36,500	\$10,252	\$39,502	\$0	\$38,300	
18	COBOARD	10108	SOCIAL SECURITY	\$55,170	\$61,200	\$0	\$3,100	\$64,300	\$16,696	\$58,866	\$2,300	
18	COBOARD	10117	HEALTH	\$88,085	\$98,200	\$0	\$98,200	\$29,393	\$88,180	\$0	\$94,100	
18	COBOARD	10153	DENTAL	\$7,932	\$8,200	\$0	\$8,200	\$2,030	\$8,119	\$0	\$8,300	
18	COBOARD	10171	DISABILITY INSURANCE	\$554	\$900	\$0	\$900	\$145	\$433	\$0	\$400	
18	COBOARD	10180	LIFE INSURANCE	\$158	\$200	\$0	\$200	\$45	\$180	\$0	\$200	
18	COBOARD	10185	FSA ADMINISTRATION FEE	\$102	\$100	\$0	\$100	\$0	\$100	\$0	\$100	
18	COBOARD	10189	WORKERS COMPENSATION	\$1,850	\$1,400	\$0	\$1,400	\$0	\$1,400	\$0	\$1,500	
18	COBOARD	20075	PUBLIC ENGAGEMENT	\$0	\$8,100	\$0	\$8,100	\$0	\$8,100	\$7,316	\$8,100	
18	COBOARD	20085	LJAF DATA ANALYSIS EXPENSE	\$0	\$0	\$0	\$6,000	\$0	\$0	\$2,000	\$0	
18	COBOARD	20648	CONFERENCES AND TRAINING	\$16,246	\$17,122	\$0	\$17,122	\$4,688	\$17,122	\$0	\$17,122	
18	COBOARD	20874	EQUITY INITIATIVES	\$0	\$0	\$500	\$0	\$500	\$0	\$500	\$0	
18	COBOARD	21413	LIBRARY	\$198	\$300	\$0	\$300	\$102	\$200	\$0	\$300	
18	COBOARD	21584	MEMBERSHIP FEES	\$53,172	\$53,694	\$0	\$53,694	\$52,532	\$53,694	\$0	\$53,694	
18	COBOARD	22043	PRNG STA & OFFICE SUPPLIES	\$7,062	\$7,583	\$2,399	\$9,982	\$5,407	\$8,339	\$0	\$7,583	
18	COBOARD	22250	REPAIR OF EQUIPMENT	\$0	\$5,600	\$4,455	\$0	\$10,055	\$0	\$4,455	\$0	
18	COBOARD	22529	SUNDRY	\$34	\$100	\$0	\$100	\$0	\$100	\$0	\$100	
18	COBOARD	22646	TRAVEL EXPENSE	\$0	\$40	\$0	\$40	\$0	\$40	\$0	\$40	
18	COBOARD	22736	TELEPHONE	\$349	\$800	\$0	\$800	\$118	\$364	\$0	\$800	
18	COBOARD	30390	POLICY PROGRAM EVALUATION POS	\$4,800	\$53,700	\$137,156	\$0	\$190,856	\$0	\$190,856	\$4,000	
18	COBOARD	31260	INSURANCE	\$2,100	\$1,700	\$0	\$1,700	\$0	\$1,700	\$0	\$1,500	
18	COBOARD	31836	OUTREACH SERVICES-POS	\$6,455	\$10,000	\$4,168	\$0	\$14,168	\$1,666	\$14,168	\$0	
18	COBOARD	31956	POS-INTERPRETER	\$0	\$300	\$0	\$300	\$0	\$300	\$0	\$300	
18	COBOARD	32431	SOFTWARE MAINTENANCE	\$34,908	\$27,700	\$11,843	\$0	\$39,543	\$26,178	\$39,543	\$0	
18	COBOARD	32771	VIDEO SERVICES	\$9,774	\$12,900	\$0	\$12,900	\$2,030	\$10,000	\$0	\$12,900	
<b>TOTAL EXPENDITURES</b>				<b>\$1,064,441</b>	<b>\$1,206,639</b>	<b>\$160,521</b>	<b>\$49,100</b>	<b>\$1,416,260</b>	<b>\$375,769</b>	<b>\$1,339,092</b>	<b>\$45,616</b>	<b>\$1,291,739</b>

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DEPARTMENT County Board  
PROGRAM: Legislative Services

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
18	COBOARD	10009	SALARIES AND WAGES		\$835,400								\$835,400
18	COBOARD	10027	OVERTIME		\$300								\$300
18	COBOARD	10072	LIMITED TERM EMPLOYEES		\$8,700	\$40,000							\$48,700
18	COBOARD	10090	PER MEETING		\$37,500								\$37,500
18	COBOARD	10099	RETIREMENT FUND		\$38,300								\$38,300
18	COBOARD	10108	SOCIAL SECURITY		\$67,500	\$3,100							\$70,600
18	COBOARD	10117	HEALTH		\$94,100								\$94,100
18	COBOARD	10153	DENTAL		\$8,300								\$8,300
18	COBOARD	10171	DISABILITY INSURANCE		\$400								\$400
18	COBOARD	10180	LIFE INSURANCE		\$200								\$200
18	COBOARD	10185	FSA ADMINISTRATION FEE		\$100								\$100
18	COBOARD	10189	WORKERS COMPENSATION		\$1,500								\$1,500
18	COBOARD	20075	PUBLIC ENGAGEMENT		\$8,100								\$8,100
18	COBOARD	20085	LJAF DATA ANALYSIS EXPENSE		\$0								\$0
18	COBOARD	20648	CONFERENCES AND TRAINING		\$17,122								\$17,122
18	COBOARD	20874	EQUITY INITIATIVES		\$0								\$0
18	COBOARD	21413	LIBRARY		\$300								\$300
18	COBOARD	21584	MEMBERSHIP FEES		\$53,694								\$53,694
18	COBOARD	22043	PRTNG STA & OFFICE SUPPLIES		\$7,583								\$7,583
18	COBOARD	22250	REPAIR OF EQUIPMENT		\$5,600								\$5,600
18	COBOARD	22529	SUNDRY		\$100								\$100
18	COBOARD	22646	TRAVEL EXPENSE		\$40								\$40
18	COBOARD	22736	TELEPHONE		\$800								\$800
18	COBOARD	30390	POLICY PROGRAM EVALUATION POS		\$53,700								\$53,700
18	COBOARD	31260	INSURANCE		\$1,500								\$1,500
18	COBOARD	31836	OUTREACH SERVICES-POS		\$10,000								\$10,000
18	COBOARD	31956	POS-INTERPRETER		\$300								\$300
18	COBOARD	32431	SOFTWARE MAINTENANCE		\$27,700								\$27,700
18	COBOARD	32771	VIDEO SERVICES		\$12,900								\$12,900
<b>TOTAL EXPENDITURES</b>					<b>\$1,291,739</b>	<b>\$43,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,334,839</b>

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DEPARTMENT County Board  
 PROGRAM: Legislative Services

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2016	ADOPTED	2016	2017	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	CARRYFORWARD
					2017	2017			BUDGET	YTD	TOTAL		
18	COBOARD	80059	LJAF DATA ANALYSIS REVENUE		\$0	\$0	\$0	\$49,100	\$49,100	\$49,100	\$0	\$34,300	\$0
					\$0	\$0	\$0	\$49,100	\$49,100	\$49,100	\$0	\$34,300	\$0
					TOTAL REVENUES								

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DEPARTMENT County Board  
 PROGRAM: Legislative Services

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
18	COBOARD	80059	LJAF DATA ANALYSIS REVENUE		\$0	\$43,100							\$43,100
			TOTAL REVENUES		\$0	\$43,100	\$0	\$0	\$0	\$0	\$0	\$0	\$43,100

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OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2016 ACTUAL	ADOPTED BUDGET 2017	2016 CARRYFORWRD	2017 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
PERSONNEL COSTS	\$929,342	\$1,007,000	\$0	\$43,100	\$1,050,100	\$283,047	\$989,611	\$32,300	\$1,092,300
OPERATING EXPENSE	\$77,062	\$93,339	\$7,354	\$6,000	\$106,693	\$62,847	\$92,914	\$9,316	\$93,339
CONTRACTUAL SERVICES	\$58,037	\$106,300	\$153,167	\$0	\$259,467	\$29,874	\$256,567	\$4,000	\$106,100
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$1,064,441</b>	<b>\$1,206,639</b>	<b>\$160,521</b>	<b>\$49,100</b>	<b>\$1,416,260</b>	<b>\$375,769</b>	<b>\$1,339,092</b>	<b>\$45,616</b>	<b>\$1,291,739</b>
<b>LESS REVENUES</b>									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVL CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$49,100	\$49,100	\$49,100	\$0	\$34,300	\$0
<b>TOTAL PROGRAM REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,100</b>	<b>\$49,100</b>	<b>\$49,100</b>	<b>\$0</b>	<b>\$34,300</b>	<b>\$0</b>
<b>NET COST:</b>	<b>\$1,064,441</b>	<b>\$1,206,639</b>	<b>\$160,521</b>	<b>\$0</b>	<b>\$1,367,160</b>	<b>\$326,669</b>	<b>\$1,339,092</b>	<b>\$11,316</b>	<b>\$1,291,739</b>

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$1,092,300	\$43,100	\$0	\$0	\$0	\$0	\$0	\$0	\$1,135,400
OPERATING EXPENSE	\$93,339	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93,339
CONTRACTUAL SERVICES	\$106,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$106,100
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>\$1,291,739</b>	<b>\$43,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,334,839</b>
<b>LESS REVENUES</b>									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVL CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$0	\$43,100	\$0	\$0	\$0	\$0	\$0	\$0	\$43,100
<b>TOTAL PROGRAM REVENUES</b>	<b>\$0</b>	<b>\$43,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,100</b>
<b>NET COST:</b>	<b>\$1,291,739</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,291,739</b>

# DANE COUNTY BUDGET DECISION ITEM REQUEST

<b>1. DEPARTMENT</b> County Board	<b>3. DEPT. NO.</b> 06	<b>5. FUND NAME</b> General Fund																													
<b>2. PROGRAM</b> Legislative Services	<b>4. PROGRAM NO.</b> 100/00	<b>6. FUND NO.</b> 1110																													
<b>7. DECISION ITEM TITLE</b> Recognizing grant revenue and expenditures	<b>8. BUDGETED POSITION CHANGES</b>																														
<b>9. DECISION ITEM NUMBER</b> COBD-LEG-1	POSITION#	TITLE																													
	# FTE	START DATE																													
<b>10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters)</b> Increase revenue by \$43,100 in the LJAF Data Analysis Revenue line and expenditures of \$40,000 for Limited Term Employee and \$3,100 for Social Security to reflect a multi-year grant award memorialized in resolution 2016 RES-597.																															
<b>TOTAL REQUESTED FTE CHANGE</b>		0.000																													
<b>11. (a) EXPLANATION/JUSTIFICATION (please be specific)</b> The Laura and John Arnold Foundation provided a multi-year grant totaling \$194,000 to support an intermittently employed, highly-skilled LTE position in the County Board Office to work closely with Harvard University and criminal justice system officials on the evaluation of the impact of the Pretrial Safety Assessment. This decision item recognizes revenue and expenditures for 2018.	<b>12. OPERATING EXPENSES / REVENUE SUMMARY</b>																														
	<p><b>REQUESTED EXPENDITURES</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">PERSONNEL COSTS</td><td style="text-align: right;">\$43,100</td></tr> <tr><td>OPERATING EXPENSE</td><td style="text-align: right;">\$0</td></tr> <tr><td>CONTRACTUAL EXPENSE</td><td style="text-align: right;">\$0</td></tr> <tr><td>OPERATING OUTLAY</td><td style="text-align: right;">\$0</td></tr> <tr><td><b>TOTAL EXPENSE</b></td><td style="text-align: right;"><b>\$43,100</b></td></tr> </table> <p><b>RELATED REVENUES</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">TAXES</td><td style="text-align: right;">\$0</td></tr> <tr><td>INTERGOVERNMENTAL REVENUE</td><td style="text-align: right;">\$0</td></tr> <tr><td>LICENSES &amp; PERMITS</td><td style="text-align: right;">\$0</td></tr> <tr><td>FINES, FORFEITS &amp; PENALTIES</td><td style="text-align: right;">\$0</td></tr> <tr><td>PUBLIC CHARGES FOR SERVICES</td><td style="text-align: right;">\$0</td></tr> <tr><td>INTERGOVERNMENTAL CHARGE FOR SERVICES</td><td style="text-align: right;">\$0</td></tr> <tr><td>MISCELLANEOUS</td><td style="text-align: right;">\$0</td></tr> <tr><td>OTHER FINANCING SOURCES</td><td style="text-align: right;">\$43,100</td></tr> <tr><td><b>TOTAL REVENUE</b></td><td style="text-align: right;"><b>\$43,100</b></td></tr> <tr><td><b>NET COST TO COUNTY</b></td><td style="text-align: right;"><b>\$0</b></td></tr> </table>		PERSONNEL COSTS	\$43,100	OPERATING EXPENSE	\$0	CONTRACTUAL EXPENSE	\$0	OPERATING OUTLAY	\$0	<b>TOTAL EXPENSE</b>	<b>\$43,100</b>	TAXES	\$0	INTERGOVERNMENTAL REVENUE	\$0	LICENSES & PERMITS	\$0	FINES, FORFEITS & PENALTIES	\$0	PUBLIC CHARGES FOR SERVICES	\$0	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	MISCELLANEOUS	\$0	OTHER FINANCING SOURCES	\$43,100	<b>TOTAL REVENUE</b>	<b>\$43,100</b>	<b>NET COST TO COUNTY</b>
PERSONNEL COSTS	\$43,100																														
OPERATING EXPENSE	\$0																														
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<b>TOTAL REVENUE</b>	<b>\$43,100</b>																														
<b>NET COST TO COUNTY</b>	<b>\$0</b>																														
<b>(b) What are the consequences of not funding this request?</b> Dane County would be violating the intent of a grant from The Laura and John Arnold Foundation.																															
<b>(c) What savings/productivity improvements will result from approval of this request?</b> This revenue and expenditure supports the evaluation of a major criminal justice system improvement.																															

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Budget Carryforward Request										
Dept:		County Board								
Program:		County Board								
				Expenditures		Revenues				
Org Code	Object Code	Revenue Source	Account Description	Budget as Modified	Estimated Carryforward	Budget as Modified	Estimated Carryforward	Type	Resolution Number	Justification/Comments
COBOARD	30390		AUDITING SERVICES	190,856	4,000			Year to Year		Most of the 2017 allocation will be expended by the end of the year. The carryforward will allow a more robust budget for program and policy evaluation in 2018.
COBOARD	10072		LIMITED TERM EMPLOYEES	56,037	30,000			Grant		Much of the LTE funding is from a grant. While we have just hired an LTE, we would not want to inadvertently lose any of this funding.
COBOARD	20085		LJAF DATA ANALYSIS EXPEN	6,000	2,000			Grant		This funding is entirely from a one-time grant from the Laura and John Arnold Foundation and would cover future expenses.
COBOARD	80059		LJAF DATA ANALYSIS REVEN			49,100	34,300	Grant		The Board Office received a multi-year \$197,000 grant for this project. The allocation for 2017 should roll forward to cover future expenses.
COBOARD	20075		PUBLIC ENGAGEMENT	8,100	7,316			Year to Year		During 2017 the County Board has piloted an online public engagement instrument called POLCO now being used by many communities in Dane County. While we negotiated a favorable price for 2017 we know that the 2018 fee will be approximately \$7000 and the Board would like to carryforward these funds to cover this expense.
COBOARD	10108		SOCIAL SECURITY	64,300	2,300			Grant		This portion of social security is funding from a grant. While we have just hired an LTE, we would not want to inadvertently lose any of this funding.
TOTAL				325,293	45,616	49,100	34,300			



DEPARTMENT County Board  
 PROGRAM: County Board-Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2016	ADOPTED	2016	2017	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	ESTIMATED	BASE
						2017		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	
18	COBRDCAP	52657	NEW ENTRANCE FOR ROOM 357	C	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$10,000	\$10,000	\$0
18	COBRDCAP	57738	LEGISLATIVE TRACKING SYSTEM	C	\$420	\$0	\$33,004	\$0	\$33,004	\$0	\$33,004	\$30,000	\$0
<b>TOTAL EXPENDITURES</b>					<b>\$420</b>	<b>\$10,000</b>	<b>\$33,004</b>	<b>\$0</b>	<b>\$43,004</b>	<b>\$0</b>	<b>\$43,004</b>	<b>\$40,000</b>	<b>\$0</b>

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DEPARTMENT County Board  
 PROGRAM: County Board-Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
18	COBRDCAP	52657	NEW ENTRANCE FOR ROOM 357	C	\$0								\$0
18	COBRDCAP	57738	LEGISLATIVE TRACKING SYSTEM	C	\$0								\$0
<b>TOTAL EXPENDITURES</b>					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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DEPARTMENT County Board  
 PROGRAM: County Board-Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	2016	ADOPTED	2016	2017	CURRENT	ACTUAL	ESTIMATED	TOTAL	AGENCY
					REVENUES	BUDGET	CARRYFORWARD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	ESTIMATED	AGENCY
						2017		ACTIONS	BUDGET	YTD	TOTAL	CARRYFORWARD	BASE
18	COBRDCAP	84974	BORROWING PROCEEDS	C	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$0
<b>TOTAL REVENUES</b>					<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>

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DEPARTMENT County Board  
 PROGRAM: County Board-Capital Projects

YR	ORG CODE	OBJECT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
18	COBRDCAP	84974	BORROWING PROCEEDS	C	\$0								\$0
			TOTAL REVENUES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

18

Budget Carryforward Request										
Dept:		County Board								
Program:		Capital								
				Expenditures		Revenues				
Org Code	Object Code	Revenue Source	Account Description	Budget as Modified	Estimated Carryforward	Budget as Modified	Estimated Carryforward	Type	Resolution Number	Justification/Comments
COBRDCAP	57738		Legislative Tracking System	33,004	30,000			Multi-Year Project		This is a multi-faceted project that continues to unfold. Expenditures continue for iPads, keyboards, and potentially for Adobe Professional licenses. Some of these expenses may be realized in 2018.
COBRDCAP	52657		New Entrance for Room 357	10,000	10,000			Other		This project was include in the 2017 budget, but work has not yet begun.
TOTAL				43,004	40,000	-	-			



# BOARD OF SUPERVISORS County of Dane

ROOM 106B, CITY-COUNTY BUILDING  
210 MARTIN LUTHER KING, JR. BOULEVARD  
MADISON, WISCONSIN 53703-3342  
608/266-5758 • FAX 266-4361 • TDD 266-4121



July 25, 2017

**TO:** Greg Brockmeyer, Interim Director, Department of Administration  
Helen Anderson, Office of Management and Budget

**FROM:** Karin Thurlow, Chief of Staff  
Office of the Dane County Board of Supervisors

**SUBJECT:** Five Year Budget Projections 2018 -2022

I have completed the five year budget projections for the County Board Office. The Board Office has minimal revenue, limited to reimbursement from the Wisconsin Counties Association for mileage when a supervisor uses a Dane County car to attend meetings or grants for specific purposes; because the amount is insignificant in the former case, and intermittent in the latter, neither are included as revenue sources.

In 2017 the County Board Office efforts continued to reflect the priorities of the County Board via the legislative support services division and the new policy and practice innovation division. The Office benefited from the work of two Innovation Interns, who worked as LTEs, as well as a half time Masters of Social Work student completing policy analysis as a degree requirement.

In addition to efforts to support the county's equity, criminal justice, and sustainability innovations, the Board Office has continued to implement the legislative management system. New initiatives in future years in this area could include a boards and commissions module. More work with key stakeholders will need to be done before there is a commitment to this expense, so it is not now reflected in the Board Office future budget.

Overall, budget increases in future years are projected to be modest.

- I anticipate additional interest in increasing expenditures in staffing within the next five years. There may be interest in adding .25 FTE for the sustainability coordinator. The position in the Board Office is currently a .75 FTE position. I believe there will be interest in increasing this to a full time position within a few years, and the salary line includes an additional \$25,000 to cover this cost beginning with the 2019 budget.
- The other line item that has potential to increase is the amount budgeted for audits. I have increased the audit line to \$60,000 for 2019 and 2020, and to \$70,000 for 2021 and 2022, recognizing that the cost of audits fluctuates depending on the number of audits as well as their scope and topic.
- Dane County has a five year agreement with Granicus for the legislative management system. In 2017 we discontinued the purchase of the public participation platform. The increases included in the five year projections are a good estimate of what these costs may be.

Please do not hesitate to contact me if you have any questions regarding these budget projections.