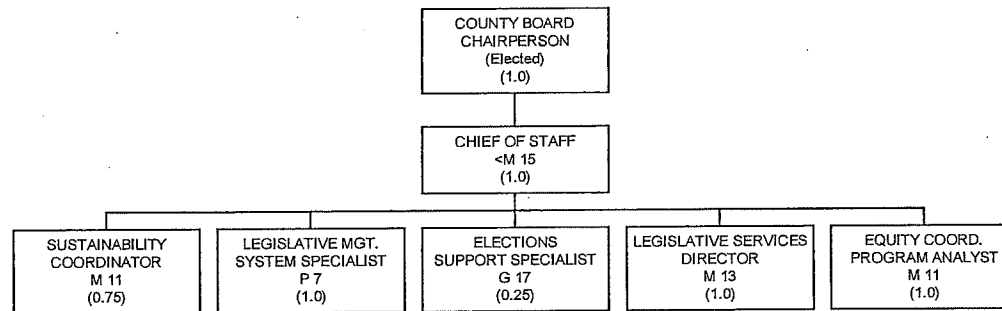
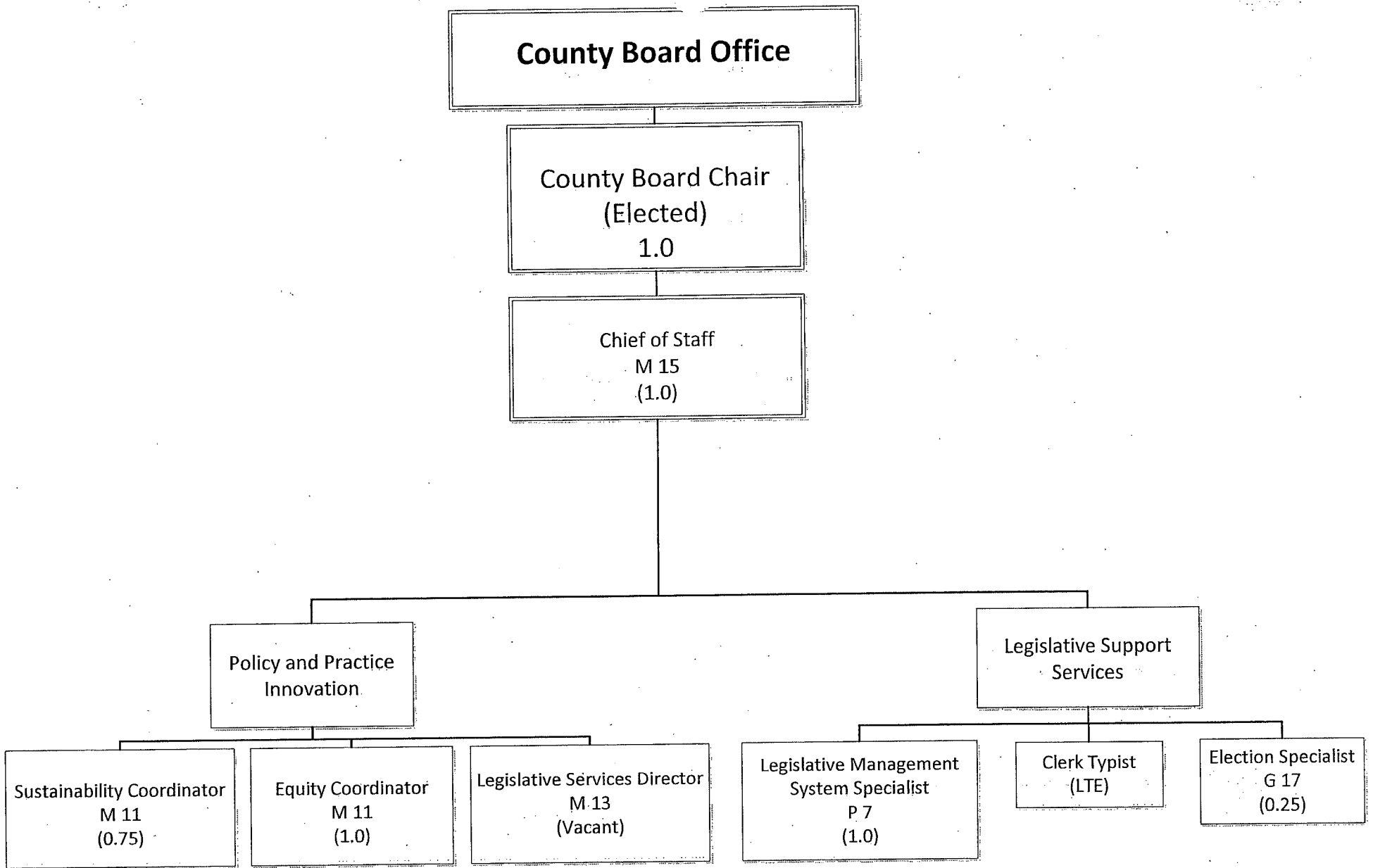


COUNTY BOARD



6/24/2015



**COUNTY OF DANE
BUDGETED POSITIONS**

CLASSIFICATION TITLE	2015 RANGE	2014	2015	2015MOD	2016		
					REQUESTED NO.	RECOMMENDED NO.	ADOPTED NO.
COUNTY BOARD							
COUNTY BOARD CHAIRPERSON	ME 37,000 H	1.00 H	1.00 H	1.00 H	1.00 H		
COUNTY BOARD SUPERVISOR	ME 8,200 C	NA C	NA C	NA C	NA C		
CHIEF OF STAFF	M 15	1.00	1.00	1.00	1.00		
LEGISLATIVE SERVICES DIRECTOR	M 13	1.00 D	1.00 D	1.00 D	1.00 D		
SUSTAINABILITY COORDINATOR	M 11	0.75	0.75	0.75	0.75		
EQUITY COORDINATOR/PROGRAM ANALYST	M 11	1.00 K	1.00	1.00	1.00		
LEGISLATIVE MANAGEMENT SYSTEM SPECIALIST	P7	1.00	1.00	1.00	1.00		
ELECTIONS SUPPORT SPECIALIST	G 17	0.25	0.25	0.25	0.25		
COUNTY BOARD TOTAL		6.00	6.00	6.00	6.00	0.00	0.00
C - PURSUANT TO DANE COUNTY ORDINANCES, SECTION 6.03, AS AUTHORIZED BY ORD. AMDT. 39, 07-08, ADOPTED NOVEMBER 15, 2007, EFFECTIVE AT THE TERM OF THE COUNTY BOARD COMMENCING ON APRIL 15, 2008.							
D - POSITION 1749 UNFUNDED. POSITION AUTHORITY REMAINS.							
H - SUB. 1 TO ORDINANCE AMENDMENT 31, 11-12, ADOPTED NOVEMBER 14, 2011, THE CHAIRPERSON SHALL RECEIVE AS TOTAL COMPENSATION AN ANNUAL SALARY OF \$37,000 PAYABLE AS SET FORTH IN S. 6.045.							
K. INCUMBENT IN POSITION #2537 IN THE COUNTY EXECUTIVE - OFFICE OF EQUAL OPPORTUNITY TO BE TRANSFERRED TO EQUITY COORDINATOR /PROGRAM ANALYST							

3

Dept: County Board 06 DANE COUNTY Fund Name: General Fund
 Prgm: Legislative Services 100/00 Fund No: 1110

Mission:

To effectively represent the people of Dane County, providing services which secure the blessings of freedom, ensure domestic tranquility, promote the general welfare, and perfect the forms of government.

Description:

The Dane County Board of Supervisors consists of 37 members elected to two year terms in the spring of even-numbered years. The County Board establishes policy for, and oversees the activities of, Dane County government. Chapter 59 of the Wisconsin State Statutes authorizes over 100 general powers for county boards. Responsibilities include, but are not limited to, county administration and finance, health and human services, public protection and safety, cultural affairs and education, transportation, land use and zoning administration. Each supervisor serves on one of six standing committees and also may serve on the Executive Committee. Supervisors also may be appointed by the Board Chair or County Executive to other boards and commissions that are created by the Board or are advisory to the Executive. County Board staff consists of 2.75 FTE analysts, as well as one full-time legislative management system specialist and one .25 FTE position to provide support. Staff responsibilities include analysis, research, planning, program evaluation, policy development, committee staffing, sustainability and equity coordination, in addition to coordination of the Criminal Justice Council, legislative tracking administration, clerical, and other support activities. The Board Chair also is considered a salaried employee for payroll purposes. The Board typically meets twice monthly to carry out its business.

	Actual 2014	Adopted 2015	2014 Carry Forward	Board Transfers	Budget As Modified	2015 YTD	Estimated 2015	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$820,498	\$849,400	\$0	\$0	\$849,400	\$217,896	\$835,274	\$859,200
Operating Expenses	\$75,694	\$84,628	\$46,623	\$0	\$131,251	\$65,338	\$125,009	\$90,028
Contractual Services	\$134,733	\$131,200	\$113,860	\$0	\$245,060	\$38,158	\$242,160	\$123,300
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,030,925	\$1,065,228	\$160,483	\$0	\$1,225,711	\$321,392	\$1,202,443	\$1,072,528
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$24,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GPR SUPPORT	\$1,006,724	\$1,065,228			\$1,225,711			\$1,072,528
F.T.E. STAFF	6.000	6.000					6.000	6.000

Dept: County Board		06		Fund Name: General Fund					
Prgm: Legislative Services		100/00		Fund No.: 1110					
DI#	2016 Base	Net Decision Items							2016 Requested Budget
		01	02	03	04	05	06	07	
PROGRAM EXPENDITURES									
Personnel Costs	\$856,600	\$0	\$0	\$2,600	\$0	\$0	\$0	\$0	\$859,200
Operating Expenses	\$84,628	\$0	\$5,400	\$0	\$0	\$0	\$0	\$0	\$90,028
Contractual Services	\$131,300	\$0	(\$5,400)	(\$2,600)	\$0	\$0	\$0	\$0	\$123,300
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,072,528	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,072,528
PROGRAM REVENUE									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GPR SUPPORT	\$1,072,528	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,072,528
F.T.E. STAFF	6.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	6.000

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE			Expenditures	Revenue	GPR Support
2016 BUDGET BASE			\$1,072,528	\$0	\$1,072,528
DI #	COBD-LEG-1	Reorganization			
DEPT	Reorganize the County Board Office to create two divisions: 1) Legislative Support Services, and 2) Policy and Practice Innovation.		\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
NET DI # COBD-LEG-1			\$0	\$0	\$0

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Dept:	County Board	06	Fund Name: General Fund
Prgm:	Legislative Services	100/00	Fund No.: 1110

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE	Expenditures	Revenue	GPR Support
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DI #	COBD-LEG-2	Increase membership fees	\$0	\$0	\$0
DEPT	The Board Office belongs to the Government Alliance for Racial Equity at a cost of \$5,000, and has also experience an increase in other membership fees. The increase is offset the increase by a reduction in the audit services allocation.				
EXEC					\$0
ADOPTED					\$0
NET DI # COBD-LEG-2			\$0	\$0	\$0

DI #	COBD-LEG-3	Increase LTE funding	\$0	\$0	\$0
DEPT	Increase funding for limited term employees by \$2600, to cover additional salary and associated costs. The cost will be offset by decreases in outreach and in audit services.				
EXEC					\$0
ADOPTED					\$0
NET DI # COBD-LEG-3			\$0	\$0	\$0

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2016 REQUESTED BUDGET	\$1,072,528	\$0	\$1,072,528
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Dept:	County Board	06	Fund Name:	General Fund	
Prgm:	Legislative Services	100/00	Fund No.:	1110	
NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	COBD-LEG-2	Increase membership fees			
DEPT	The Board Office belongs to the Government Alliance for Racial Equity at a cost of \$5,000, and has also experience an increase in other membership fees. The increase is offset by a reduction in the audit services allocation.		\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
	NET DI #	COBD-LEG-2	\$0	\$0	\$0
DI #	COBD-LEG-3	Increase LTE funding			
DEPT	Increase funding for limited term employees by \$2600, to cover additional salary and associated costs. The cost will be offset by decreases in outreach and in audit services.		\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
	NET DI #	COBD-LEG-3	\$0	\$0	\$0
2016 REQUESTED BUDGET			\$1,072,528	\$0	\$1,072,528

OPERATING & CAPITAL BUDGET SUMMARY

PROGRAM SUMMARY	2014 ACTUAL	ADOPTED BUDGET 2015	2014 CARRYFORWRD	2015 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWD	AGENCY BASE
PERSONNEL COSTS	\$820,498	\$849,400	\$0	\$0	\$849,400	\$217,896	\$835,274	\$0	\$856,600
OPERATING EXPENSE	\$75,694	\$84,628	\$46,623	\$0	\$131,251	\$65,338	\$125,009	\$0	\$84,628
CONTRACTUAL SERVICES	\$134,733	\$131,200	\$113,860	\$0	\$245,060	\$38,158	\$242,160	\$0	\$131,300
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$1,030,925	\$1,065,228	\$160,483	\$0	\$1,225,711	\$321,392	\$1,202,443	\$0	\$1,072,528
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$24,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NET COST:	\$1,006,724	\$1,065,228	\$160,483	\$0	\$1,225,711	\$321,392	\$1,202,443	\$0	\$1,072,528

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONNEL COSTS	\$856,600	\$0	\$0	\$2,600	\$0	\$0	\$0	\$0	\$859,200
OPERATING EXPENSE	\$84,628	\$0	\$5,400	\$0	\$0	\$0	\$0	\$0	\$90,028
CONTRACTUAL SERVICES	\$131,300	\$0	(\$5,400)	(\$2,600)	\$0	\$0	\$0	\$0	\$123,300
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - BORROW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EXPENDITURES - LEVY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$1,072,528	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,072,528
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LICENSES & PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NET COST:	\$1,072,528	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,072,528

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DEPARTMENT: County Board
PROGRAM: Legislative Services

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	2014	ADOPTED	2014	2015	CURRENT	ACTUAL	ESTIMATED	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWRD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	AGENCY
					2015	2015			BUDGET	YTD	TOTAL	BASE
16	COBOARD	10009	SALARIES AND WAGES		\$633,744	\$658,400	\$0	\$0	\$658,400	\$163,085	\$642,357	\$652,800
16	COBOARD	10027	OVERTIME		\$123	\$300	\$0	\$0	\$300	\$0	\$300	\$300
16	COBOARD	10072	LIMITED TERM EMPLOYEES		\$11,285	\$7,000	\$0	\$0	\$7,000	\$5,967	\$7,000	\$7,000
16	COBOARD	10090	PER MEETING		\$33,787	\$37,500	\$0	\$0	\$37,500	\$9,259	\$35,000	\$37,500
16	COBOARD	10099	RETIREMENT FUND		\$28,528	\$29,300	\$0	\$0	\$29,300	\$6,516	\$30,292	\$28,900
16	COBOARD	10108	SOCIAL SECURITY		\$50,187	\$53,800	\$0	\$0	\$53,800	\$13,228	\$49,951	\$53,500
16	COBOARD	10117	HEALTH		\$54,293	\$53,500	\$0	\$0	\$53,500	\$18,234	\$60,443	\$67,500
16	COBOARD	10153	DENTAL		\$5,179	\$4,700	\$0	\$0	\$4,700	\$1,292	\$5,435	\$6,200
16	COBOARD	10171	DISABILITY INSURANCE		\$1,052	\$1,200	\$0	\$0	\$1,200	\$286	\$880	\$900
16	COBOARD	10180	LIFE INSURANCE		\$130	\$200	\$0	\$0	\$200	\$28	\$116	\$200
16	COBOARD	10185	FSA ADMINISTRATION FEE		\$90	\$100	\$0	\$0	\$100	\$0	\$100	\$100
16	COBOARD	10189	WORKERS COMPENSATION		\$2,100	\$3,400	\$0	\$0	\$3,400	\$0	\$3,400	\$1,700
16	COBOARD	20648	CONFERENCES AND TRAINING		\$14,237	\$17,122	\$6,385	\$0	\$23,507	\$2,703	\$23,507	\$17,122
16	COBOARD	20874	EQUITY INITIATIVES		\$0	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000	\$0
16	COBOARD	21413	LIBRARY		\$264	\$300	\$0	\$0	\$300	\$173	\$181	\$300
16	COBOARD	21584	MEMBERSHIP FEES		\$42,729	\$53,083	\$371	\$0	\$53,454	\$53,172	\$53,454	\$53,083
16	COBOARD	22043	PRTNG STA & OFFICE SUPPLIES		\$6,781	\$7,583	\$0	\$0	\$7,583	\$2,310	\$7,000	\$7,583
16	COBOARD	22145	RACIAL JUSTICE IMPROVEMNT PROJ		\$9,475	\$0	\$15,412	\$0	\$15,412	\$6,865	\$15,412	\$0
16	COBOARD	22250	REPAIR OF EQUIPMENT		\$1,041	\$5,600	\$4,455	\$0	\$10,055	\$0	\$4,455	\$5,600
16	COBOARD	22529	SUNDRY		\$0	\$100	\$0	\$0	\$100	\$0	\$0	\$100
16	COBOARD	22646	TRAVEL EXPENSE		\$673	\$40	\$0	\$0	\$40	\$0	\$500	\$40
16	COBOARD	22736	TELEPHONE		\$495	\$800	\$0	\$0	\$800	\$115	\$500	\$800
16	COBOARD	30390	AUDITING SERVICES - POS		\$92,568	\$68,000	\$98,807	\$0	\$166,807	\$0	\$166,807	\$68,000
16	COBOARD	31260	INSURANCE		\$2,400	\$2,000	\$0	\$0	\$2,000	\$0	\$2,000	\$2,100
16	COBOARD	31836	OUTREACH SERVICES-POS		\$6,820	\$12,000	\$3,210	\$0	\$15,210	\$1,220	\$15,210	\$12,000
16	COBOARD	31956	POS-INTERPRETER		\$0	\$300	\$0	\$0	\$300	\$0	\$300	\$300
16	COBOARD	32431	SOFTWARE MAINTENANCE		\$24,145	\$36,000	\$11,843	\$0	\$47,843	\$34,908	\$47,843	\$36,000
16	COBOARD	32771	VIDEO SERVICES		\$8,801	\$12,900	\$0	\$0	\$12,900	\$2,030	\$10,000	\$12,900
TOTAL EXPENDITURES					\$1,030,925	\$1,065,228	\$160,483	\$0	\$1,225,711	\$321,392	\$1,202,443	\$1,072,528

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DEPARTMENT: County Board
PROGRAM: Legislative Services

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
16	COBOARD	10009	SALARIES AND WAGES		\$652,800								\$652,800
16	COBOARD	10027	OVERTIME		\$300								\$300
16	COBOARD	10072	LIMITED TERM EMPLOYEES		\$7,000			\$1,700					\$8,700
16	COBOARD	10090	PER MEETING		\$37,500								\$37,500
16	COBOARD	10099	RETIREMENT FUND		\$28,900			\$700					\$29,600
16	COBOARD	10108	SOCIAL SECURITY		\$53,500			\$200					\$53,700
16	COBOARD	10117	HEALTH		\$67,500								\$67,500
16	COBOARD	10153	DENTAL		\$6,200								\$6,200
16	COBOARD	10171	DISABILITY INSURANCE		\$900								\$900
16	COBOARD	10180	LIFE INSURANCE		\$200								\$200
16	COBOARD	10185	FSA ADMINISTRATION FEE		\$100								\$100
16	COBOARD	10189	WORKERS COMPENSATION		\$1,700								\$1,700
16	COBOARD	20648	CONFERENCES AND TRAINING		\$17,122								\$17,122
16	COBOARD	20874	EQUITY INITIATIVES		\$0								\$0
16	COBOARD	21413	LIBRARY		\$300								\$300
16	COBOARD	21584	MEMBERSHIP FEES		\$53,083		\$5,400						\$58,483
16	COBOARD	22043	PRTNG STA & OFFICE SUPPLIES		\$7,583								\$7,583
16	COBOARD	22145	RACIAL JUSTICE IMPROVEMNT PROJ		\$0								\$0
16	COBOARD	22250	REPAIR OF EQUIPMENT		\$5,600								\$5,600
16	COBOARD	22529	SUNDRY		\$100								\$100
16	COBOARD	22646	TRAVEL EXPENSE		\$40								\$40
16	COBOARD	22736	TELEPHONE		\$800								\$800
16	COBOARD	30390	AUDITING SERVICES - POS		\$68,000		(\$5,400)	(\$600)					\$62,000
16	COBOARD	31260	INSURANCE		\$2,100								\$2,100
16	COBOARD	31836	OUTREACH SERVICES-POS		\$12,000			(\$2,000)					\$10,000
16	COBOARD	31956	POS-INTERPRETER		\$300								\$300
16	COBOARD	32431	SOFTWARE MAINTENANCE		\$36,000								\$36,000
16	COBOARD	32771	VIDEO SERVICES		\$12,900								\$12,900
TOTAL EXPENDITURES					\$1,072,528	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,072,528

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DEPARTMENT: County Board
 PROGRAM: Legislative Services

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YR	ORG CODE	OBJECT CODE	DESCRIPTION	2014 REVENUES	ADOPTED BUDGET 2015	2014 CARRYFORWRD	2015 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	AGENCY BASE
16	COBOARD	80376	RACIAL JUSTICE IMPROVEMNT PROJ	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16	COBOARD	82970	MISCELLANEOUS GENERAL REVENUI	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES				\$24,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0

10

DEPARTMENT: County Board
 PROGRAM: Legislative Services

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	AGENCY REQUEST
						ITEM #1	ITEM #2	ITEM #3	ITEM #4	ITEM #5	ITEM #6	ITEM #7	
16	COBOARD	80376	RACIAL JUSTICE IMPROVEMNT PROJ		\$0								\$0
16	COBOARD	82970	MISCELLANEOUS GENERAL REVENUE		\$0								\$0
TOTAL REVENUES					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Board	3. DEPT. NO. 06	5. FUND NAME General Fund																																		
2. PROGRAM Legislative Services	4. PROGRAM NO. 100/00	6. FUND NO. 1110																																		
7. DECISION ITEM TITLE Reorganization	8. BUDGETED POSITION CHANGES																																			
	POSITION#	TITLE																																		
9. DECISION ITEM NUMBER COBD-LEG-1	# FTE	START DATE																																		
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Reorganize the County Board Office to create two divisions: 1) Legislative Support Services, and 2) Policy and Practice Innovation.																																				
	TOTAL REQUESTED FTE CHANGE 0.000																																			
11. (a) EXPLANATION/JUSTIFICATION (please be specific) To recognize the distinct role of the equity coordinator/program analyst and the sustainability coordinator/audit analyst, the Board Office will create a division between legislative support services and policy and practice innovation. Three positions will be grouped under policy and practice innovation: the sustainability coordinator, the equity coordinator, and the legislative services director position, which will remain vacant. As a result of outreach and partnerships in the community and with the University of Wisconsin, the Board Office is often asked to support graduate student interns. Interns will work within this new division to further policies of interest to the Board. Legislative Support Services will include the Legislative Systems Support Specialist, the Elections Support Specialist (a position shared with the County Clerk's Office, with .25 FTE in the Board Office budget), as well as the LTE position who is completing minutes and agendas for meetings the County Board Office supports. The County Board Office will complete the process in the summer of 2015 to reclassify the equity coordinator and the sustainability coordinator from the M11 to M12 classifications to accurately reflect the scope and complexity of their work.	12. OPERATING EXPENSES / REVENUE SUMMARY																																			
		<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">REQUESTED EXPENDITURES</td> </tr> <tr> <td>PERSONNEL COSTS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>OPERATING EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>CONTRACTUAL EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>OPERATING OUTLAY</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">TOTAL EXPENSE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td colspan="2">RELATED REVENUES</td> </tr> <tr> <td>TAXES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>INTERGOVERNMENTAL REVENUE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>LICENSES & PERMITS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>FINES, FORFEITS & PENALTIES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>PUBLIC CHARGES FOR SERVICE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>INTERGOVERNMENTAL CHARGE FOR SERVICES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>MISCELLANEOUS</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>OTHER FINANCING SOURCES</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">TOTAL REVENUE</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">NET COST TO COUNTY</td> <td style="text-align: right;">\$0</td> </tr> </table>		REQUESTED EXPENDITURES		PERSONNEL COSTS	\$0	OPERATING EXPENSE	\$0	CONTRACTUAL EXPENSE	\$0	OPERATING OUTLAY	\$0	TOTAL EXPENSE	\$0	RELATED REVENUES		TAXES	\$0	INTERGOVERNMENTAL REVENUE	\$0	LICENSES & PERMITS	\$0	FINES, FORFEITS & PENALTIES	\$0	PUBLIC CHARGES FOR SERVICE	\$0	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0	MISCELLANEOUS	\$0	OTHER FINANCING SOURCES	\$0	TOTAL REVENUE	\$0	NET COST TO COUNTY
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TOTAL REVENUE	\$0																																			
NET COST TO COUNTY	\$0																																			
(b) What are the consequences of not funding this request? No funds are involved in this request.																																				
(c) What savings/productivity improvements will result from approval of this request? The reorganization recognizes the importance of innovation in county government and the Board Office's commitment to forward-looking policy development. The sustainability coordinator and the equity coordinator have each built strong ties, both in the local community and with national funders. The reorganization elevates their work and lets potential funding partners be aware that the county values innovation and is prepared to embrace change.																																				

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Board	3. DEPT. NO. 06	5. FUND NAME General Fund	6. FUND NO. 1110
2. PROGRAM Legislative Services	4. PROGRAM NO. 100/00		
7. DECISION ITEM TITLE Increase membership fees		8. BUDGETED POSITION CHANGES	
9. DECISION ITEM NUMBER COBD-LEG-2		POSITION#	TITLE
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) The Board Office belongs to the Government Alliance for Racial Equity at a cost of \$5,000, and has also experience an increase in other membership fees. The increase is offset by a reduction in the audit services allocation.		# FTE	START DATE
		TOTAL REQUESTED FTE CHANGE 0.000	
11. (a) EXPLANATION/JUSTIFICATION (please be specific) At the end of 2014, the County Board Office joined the national associatio, the Government Alliance for Racial Equity (GARE). The annual membership is \$5,000. This is not in the base budget and represents an on-going expense. The Board Office has also been a member of the Urban Sustainability Directors Network for several years. The cost of this membership has increased. This change is funded internally by decreasing the funding for audit services. The audit services budget carries forward from year to year. In 2016, the Board Office will have sufficient carryforward from 2015 to fund a robust program evaluation initiative.		12. OPERATING EXPENSES / REVENUE SUMMARY	
(b) What are the consequences of not funding this request? Dane County would not be a member of the Government Alliance for Racial Equity in 2016. The alliance is comprised of many cities and counties across the country which are in forefront of initiatives to address equity. Dane County benefits from access to monthly conference calls and access to colleagues in other jurisdictions who are addressing similar issues. Given the importance and prominence of equity in government, not continuing the county's membership would be a negative choice. Dane County would also not be able to afford the membership for the Urban Sustainability Directors Network. USDN holds webinars on pertinent topics. (c) What savings/productivity improvements will result from approval of this request? Both these memberships provide access to colleagues nationally, and policy and practice initiatives that are relevant to the county's work in equity and sustainability.		REQUESTED EXPENDITURES	
		PERSONNEL COSTS	\$0
		OPERATING EXPENSE	\$5,400
		CONTRACTUAL EXPENSE	(\$5,400)
		OPERATING OUTLAY	\$0
		TOTAL EXPENSE	\$0
		RELATED REVENUES	
		TAXES	\$0
		INTERGOVERNMENTAL REVENU	\$0
		LICENSES & PERMITS	\$0
FINES, FORFEITS & PENALTIES	\$0		
PUBLIC CHARGES FOR SERVICE	\$0		
INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0		
MISCELLANEOUS	\$0		
OTHER FINANCING SOURCES	\$0		
TOTAL REVENUE	\$0		
NET COST TO COUNTY	\$0		

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Board	3. DEPT. NO. 06	5. FUND NAME General Fund	6. FUND NO. 1110
2. PROGRAM Legislative Services	4. PROGRAM NO. 100/00		
7. DECISION ITEM TITLE Increase membership fees		8. BUDGETED POSITION CHANGES	
9. DECISION ITEM NUMBER COBD-LEG-2		POSITION#	TITLE
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) The Board Office belongs to the Government Alliance for Racial Equity at a cost of \$5,000, and has also experience an increase in other membership fees. The increase is offset the increase by a reduction in the audit services allocation.		# FTE	START DATE
		TOTAL REQUESTED FTE CHANGE 0.000	
11. (a) EXPLANATION/JUSTIFICATION (please be specific) At the end of 2014, the County Board Office joined the national associatio, the Government Alliance for Racial Equity (GARE). The annual membership is \$5,000. This is not in the base budget and represents an on-going expense. The Board Office has also been a member of the Urban Sustainability Directors Network for several years. The cost of this membership has increased. This change is funded internally by decreasing the funding for audit services. The audit services budget carries forward from year to year. In 2016, the Board Office will have sufficient carryforward from 2015 to fund a robust program evaluation initiative.		12. OPERATING EXPENSES / REVENUE SUMMARY	
11. (b) What are the consequences of not funding this request? Dane County would not be a member of the Government Alliance for Racial Equity in 2016. The alliance is comprised of many cities and counties across the country which are in forefront of initiatives to address equity. Dane County benefits from access to monthly conference calls and access to colleagues in other jurisdictions who are addressing similar issues. Given the importance and prominence of equity in government, not continuing the county's membership would be a negative choice. Dane County would also not be able to afford the membership for the Urban Sustainability Directors Network. USDN holds webinars on pertinent topics.		REQUESTED EXPENDITURES	
		PERSONNEL COSTS \$0	
		OPERATING EXPENSE \$5,400	
		CONTRACTUAL EXPENSE (\$5,400)	
		OPERATING OUTLAY \$0	
		TOTAL EXPENSE \$0	
		RELATED REVENUES	
		TAXES \$0	
		INTERGOVERNMENTAL REVENU \$0	
		LICENSES & PERMITS \$0	
FINES, FORFEITS & PENALTIES \$0			
PUBLIC CHARGES FOR SERVICE \$0			
INTERGOVERNMENTAL CHARGE FOR SERVICES \$0			
MISCELLANEOUS \$0			
OTHER FINANCING SOURCES \$0			
TOTAL REVENUE \$0			
NET COST TO COUNTY \$0			
11. (c) What savings/productivity improvements will result from approval of this request? Both these memberships provide access to colleagues nationally, and policy and practice initiatives that are relevant to the county's work in equity and sustainability.			

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Board	3. DEPT. NO. 06	5. FUND NAME General Fund
2. PROGRAM Legislative Services	4. PROGRAM NO. 100/00	6. FUND NO. 1110
7. DECISION ITEM TITLE Increase LTE funding		8. BUDGETED POSITION CHANGES
9. DECISION ITEM NUMBER COBD-LEG-3		POSITION#
10. SHORT DESCRIPTION (for budget document—may not exceed 470 characters) Increase funding for limited term employees by \$2600, to cover additional salary and associated costs. The cost will be offset by decreases in outreach and in audit services.		TITLE
		# FTE
		START DATE
		TOTAL REQUESTED FTE CHANGE
		0.000
11. (a) EXPLANATION/JUSTIFICATION (please be specific) The current budget for limited term employees is \$7,000, with an additional \$500 for FICA. In the past, the Board Office has used this funding for graduate student interns. In 2015, the Board Office instead used the line to hire a part time clerk-typist to complete minutes and agendas for Board Office supported committee and commission meetings. The Board Office needs 12 hours a week of support. The increase covers additional salary, FICA, and retirement costs. The LTE receives retirement because she is also an employee of another governmental entity. The cost increase is off-set by a \$2,000 decrease in the outreach line item and a \$600 decrease in the audit services line.		12. OPERATING EXPENSES / REVENUE SUMMARY
		REQUESTED EXPENDITURES
		PERSONNEL COSTS \$2,600
		OPERATING EXPENSE \$0
		CONTRACTUAL EXPENSE (\$2,600)
		OPERATING OUTLAY \$0
		TOTAL EXPENSE \$0
		RELATED REVENUES
		TAXES \$0
		INTERGOVERNMENTAL REVENUE \$0
		LICENSES & PERMITS \$0
		FINES, FORFEITS & PENALTIES \$0
		PUBLIC CHARGES FOR SERVICE \$0
		INTERGOVERNMENTAL CHARGE FOR SERVICES \$0
		MISCELLANEOUS \$0
		OTHER FINANCING SOURCES \$0
		TOTAL REVENUE \$0
		NET COST TO COUNTY \$0
11. (b) What are the consequences of not funding this request? LTE clerical support is a priority because it frees professional staff for other activities. The Board Office provides staff support for several committees, subcommittees, councils, and commissions and the clerical support has been very helpful.		
11. (c) What savings/productivity improvements will result from approval of this request? Professional staff are more productive with clerical support.		

Budget Carryforward Request										
Dept:		County Board								
Program:		County Board								
				Expenditures		Revenues				
Org Code	Object Code	Revenue Source	Account Description	Budget as Modified	Estimated Carryforward	Budget as Modified	Estimated Carryforward	Type	Resolution Number	Justification/Comments
COBOARD	30390		AUDITING SERVICES	166,807	97,538			Other		The equity analysis currently underway will be completed by early September. The Executive Committee will consider potential follow-up topics and much of the 2015 budget may be encumbered by November and the carryforward amount may be much smaller than estimated. The base will be reduced by other decision items and the carryforward would allow a more robust audit program in 2016.
COBOARD	20874		EQUITY INITIATIVES	20,000	14,378			Other		The equity initiatives line item has been used for department head training, and will continue to be needed to support the initiatives of the interdepartmental equity core team, and to implement recommendations from the upcoming equity analysis.
				186,807	111,916					

DEPARTMENT: County Board
 PROGRAM: County Board-Capital Projects

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	2014	ADOPTED	2014	2015	CURRENT	ACTUAL	ESTIMATED	AGENCY
					EXPENDITURES	BUDGET	CARRYFORWRD	COUNTY BOARD	MODIFIED	EXPENDITURES	EXPENDITURES	
						2015		ACTIONS	BUDGET	YTD	TOTAL	BASE
16	COBRDCAP	57738	LEGISLATIVE TRACKING SYSTEM	C	\$55,251	\$0	\$55,763	\$0	\$55,763	\$6,923	\$55,763	\$0
16	COBRDCAP	58460	ROOM 201 RENOVATION & UPDATING	C	\$662	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES					\$55,913	\$0	\$55,763	\$0	\$55,763	\$6,923	\$55,763	\$0

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DEPARTMENT: County Board
 PROGRAM: County Board-Capital Projects

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
16	COBRDCAP	57738	LEGISLATIVE TRACKING SYSTEM	C	\$0								\$0
16	COBRDCAP	58460	ROOM 201 RENOVATION & UPDATING	C	\$0								\$0
TOTAL EXPENDITURES					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

17

DEPARTMENT: County Board
 PROGRAM: County Board-Capital Projects

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	2014	ADOPTED	2014	2015	CURRENT	ACTUAL	ESTIMATED	AGENCY
					REVENUES	BUDGET	CARRYFORWRD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	
						2015		ACTIONS	BUDGET	YTD		
16	COBRDCAP	84974	BORROWING PROCEEDS	C	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES					\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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DEPARTMENT: County Board
 PROGRAM: County Board-Capital Projects

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
16	COBRDCAP	84974	BORROWING PROCEEDS	C	\$0								\$0
			TOTAL REVENUES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

19

Budget Carryforward Request										
Dept:		County Board								
Program:		Capital								
				Expenditures		Revenues				
Org Code	Object Code	Revenue Source	Account Description	Budget as Modified	Estimated Carryforward	Budget as Modified	Estimated Carryforward	Type	Resolution Number	Justification/Comments
COBRDCAP	57738		Legislative Tracking System	55,763	46,254			Multi-Year Project		This is a multi-faceted project that continues to unfold. Expenditure to be made in the coming months include AV equipment for three committee rooms, additional iPads for department staff, Adobe Professional licenses, and the costs of uploading historical data and training video. Some of these expenses may be realized in 2015.
						-	-			
TOTAL				55,763	46,254	-	-			

**Dane County
5-Year Budget Projections**

Department:

County Board

Program:

Legislative Services

Expenditures	2015 Adopted	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected
Personal Services	\$849,400	\$868,200	\$904,600	\$917,100	\$927,900	\$941,200
Operating Expenses	\$84,628	\$90,445	\$93,340	\$93,340	\$93,340	\$93,340
Contractual Services	\$131,200	\$123,300	\$123,300	\$123,400	\$124,480	\$124,580
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,065,228	\$1,081,945	\$1,121,240	\$1,133,840	\$1,145,720	\$1,159,120

Revenue	2015 Adopted	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0

GPR Impact	\$1,065,228	\$1,081,945	\$1,121,240	\$1,133,840	\$1,145,720	\$1,159,120
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Percentage Change 1.57% 3.63% 1.12% 1.05% 1.17%

DEPARTMENT: County Board
 PROGRAM: Legislative Services

TOTAL EXPENDITURES	\$1,182,443	\$1,081,945	\$1,121,240	\$1,133,840	\$1,145,720	\$1,159,120
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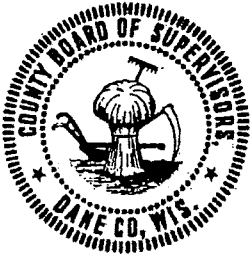
ORG CODE	OBJECT	DESCRIPTION	Change		2015 Estimated	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	CAT	Comments/Assumptions
			%age	Amount								
COBOARD	10009	SALARIES AND WAGES			\$642,357	\$652,200	\$657,800	\$663,400	\$667,000	\$672,200	1	
COBOARD	10027	OVERTIME			\$300	\$300	\$300	\$300	\$300	\$300	1	
COBOARD	10072	LIMITED TERM EMPLOYEES			\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	1	
COBOARD	10090	PER MEETING			\$35,000	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500	1	
COBOARD	10099	RETIREMENT FUND			\$30,292	\$28,800	\$29,300	\$29,700	\$30,000	\$30,400	1	
COBOARD	10108	SOCIAL SECURITY			\$49,951	\$53,400	\$53,800	\$54,200	\$54,500	\$54,900	1	
COBOARD	10117	HEALTH			\$60,443	\$67,500	\$72,900	\$78,700	\$85,000	\$91,800	1	
COBOARD	10153	DENTAL			\$5,435	\$6,200	\$6,500	\$6,800	\$7,100	\$7,500	1	
COBOARD	10171	DISABILITY INSURANCE			\$880	\$900	\$900	\$900	\$900	\$900	1	
COBOARD	10180	LIFE INSURANCE			\$116	\$200	\$100	\$100	\$100	\$200	1	
COBOARD	10185	FSA ADMINISTRATION FEE			\$100	\$100	\$100	\$100	\$100	\$100	1	
COBOARD	10189	WORKERS COMPENSATION			\$3,400	\$1,700	\$1,700	\$1,700	\$1,700	\$1,700	1	
COBOARD	10198	UNEMPLOYMENT COMPENSATION			\$0	\$0	\$0	\$0	\$0	\$0	1	
COBOARD	20648	CONFERENCES AND TRAINING			\$23,507	\$17,122	\$20,000	\$20,000	\$20,000	\$20,000	2	Modest cost increase beginning in 2017 to hold tra
COBOARD	21413	LIBRARY			\$181	\$300	\$300	\$300	\$300	\$300	2	
COBOARD	21584	MEMBERSHIP FEES			\$53,454	\$58,900	\$58,900	\$58,900	\$58,900	\$58,900	2	Two new memberships in 2016 will continue.
COBOARD	22043	PRTNG STA & OFFICE SUPPLIES			\$7,000	\$7,583	\$7,600	\$7,600	\$7,600	\$7,600	2	
COBOARD	22145	RACIAL JUSTICE IMPROVEMNT PROJ			\$15,412	\$0	\$0	\$0	\$0	\$0	2	
COBOARD	22250	REPAIR OF EQUIPMENT			\$4,455	\$5,600	\$5,600	\$5,600	\$5,600	\$5,600	2	
COBOARD	22529	SUNDRY			\$0	\$100	\$100	\$100	\$100	\$100	2	
COBOARD	22646	TRAVEL EXPENSE			\$500	\$40	\$40	\$40	\$40	\$40	2	
COBOARD	22736	TELEPHONE			\$500	\$800	\$800	\$800	\$800	\$800	2	
COBOARD	30390	AUDITING SERVICES - POS			\$166,807	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	3	Decrease in 2016 onward reflect increases for othr
COBOARD	31260	INSURANCE			\$2,000	\$2,100	\$2,100	\$2,200	\$2,200	\$2,300	3	
COBOARD	31836	OUTREACH SERVICES-POS			\$15,210	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	3	Decrease in 2016 onward reflect increases for LTE
COBOARD	31956	POS-INTERPRETER			\$300	\$300	\$300	\$300	\$300	\$300	3	
COBOARD	32431	SOFTWARE MAINTENANCE			\$47,843	36000	36000	\$36,000	\$37,080	\$37,080	3	Five year contract expires in 2018; anticipate 3% ir
COBOARD	32771	VIDEO SERVICES			\$10,000	\$12,900	\$12,900	\$12,900	\$12,900	\$12,900	3	
COBOARD	10009	SALARIES AND WAGES			\$0	\$9,800	\$34,100	\$34,100	\$34,100	\$34,100		1 Beginning in 2016, add \$9800 for reclasses and in
COBOARD	10072	LIMITED TERM EMPLOYEES			\$0	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600		1 Add funding for LTE
TOTAL EXPENDITURES					\$1,182,443	\$1,081,945	\$1,121,240	\$1,133,840	\$1,145,720	\$1,159,120		

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DEPARTMENT: County Board
 PROGRAM: Legislative Services

TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
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ORG CODE	OBJECT	DESCRIPTION	Change		2015 Estimated	2016 Projected	2017 Projected	2018 Projected	2019 Projected	2020 Projected	CAT	Comments/Assumptions
			%age	Amount								
COBOARD	80376	RACIAL JUSTICE IMPROVEMNT PROJ			\$0						30	
COBOARD	82970	MISCELLANEOUS GENERAL REVENUE			\$0						80	
TOTAL REVENUES					\$0	\$0	\$0	\$0	\$0	\$0		



BOARD OF SUPERVISORS County of Dane

ROOM 106B, CITY-COUNTY BUILDING
210 MARTIN LUTHER KING, JR. BOULEVARD
MADISON, WISCONSIN 53703-3342
608/266-5758 • FAX 266-4361 • TDD 266-4121



July 16, 2015

TO: Carlos Pabellon, Interim Director, Department of Administration
Helen Anderson, Office of Management and Budget

FROM: Karin Thurlow, Chief of Staff
Office of the Dane County Board of Supervisors

Karin Thurlow

SUBJECT: Five Year Budget Projections 2016 -2020

I have completed the five year budget projections for the County Board Office. The Board Office has minimal revenue, limited to reimbursement from the Wisconsin Counties Association for mileage when a supervisor uses a Dane County car to attend meetings; because this is insignificant and intermittent, it is not included as a revenue source.

In 2015 the County Board Office efforts expanded in the scope and nature of its the work, while reflecting the priorities of the County Board. The 2016 budget includes a decision item to create a division to policy and practice innovation. The work of the sustainability coordinator and the equity coordinator involves daily interaction with County Board supervisors, elected officials, judges, department heads, local stakeholders, and national organizations in the identification and development of policy and program innovations. The Board Office does not implement programs. However, these two positions reflect the priority of the Board in the areas of equity and sustainability, as well as policy and practice innovation in general, and the incumbents serve as vital content experts for all departments. The work not only includes technical assistance and the identification and realization of outside resources; but also coordination and collaboration among key officials and staff to move issues forward. In the roles of sustainability coordinator and equity coordinator, the incumbents provide professional staff support to a number of county committees and commissions, and also support the County Board's consideration of the county budget. Finally, each of the incumbents have assisted in the oversight of LTE interns who have worked with the Board Office, providing daily guidance and feedback on a project basis.

The Board Chair has asked me to complete the process required to reclassify the positions of the sustainability coordinator/audit analyst and the equity coordinator/program analyst from the M11 to the M12 classification. This work will be initiated in the coming week, and I anticipate it will affect the 2016 budget and the budgets thereafter. The focus of these two positions on innovation is an economic benefit to the county:

- The work of the sustainability coordinator has supported the county's goals to achieve energy efficiencies and decrease carbon emissions. The coordinator provides substantial technical assistance in identifying projects for SMART funding, and in collaborating with departments and funders, such as Focus on Energy, to bring outside funding to county projects. SMART funding for projects directly result in energy savings, which also helps the county's bottom line.
- The equity coordinator/program analyst serves as a catalyst for funding, particularly in the area of criminal justice reform. The reclassification will also result in a title change to 'Equity and Criminal Justice Council Coordinator' in recognition of the nature of the work. In the past year, the coordinator

has positioned the county nationally for grant funding and foundation work in pretrial reform. She secured grants for a position in the District Attorney's Office, for implicit bias training for local police departments, and coordinated the effort for a Department of Labor grant. The Board Office has played an important role in the development of the Community Restorative Court, and the equity coordinator forged a valuable relationship with the Center for Court Innovation, a national group which is providing technical assistance to the initiative.

In addition to efforts to support the county's equity, criminal justice, and sustainability innovations, the Board Office has continued to implement the legislative management system. New initiatives in future years in this area will reflect the Board's commitment to transparency and effectiveness of county government. The software includes a public engagement platform and the Board Office will begin to make use of that in the coming months.

Overall, budget increases in future years are projected to be modest.

- I anticipate additional interest in increasing expenditures in staffing within the next five years. In addition to the \$9,800 for reclassifications, there may be interest in adding .25 FTE for the sustainability coordinator. The position in the Board Office is currently a .75 FTE position. I believe there will be interest in increasing this to a full time position within a few years, and the salary line includes an additional \$24,300 to cover this cost beginning with the 2017 budget. The 2016 budget includes increased funding for an LTE to perform clerical support, and this cost will continue.
- The other line item that has potential to increase is the amount budgeted for audits. I have left the audit line steady over the five year forecast, but recognize that the cost of audits fluctuates depending on the number of audits as well as their scope and topic.
- Membership fees for the National Association of Counties increased by almost \$1,100 in 2014. The Wisconsin Counties Association fees increased by over \$15,000 for 2015. The Board Office also is a member of the Urban Sustainability Directors Network, a network of municipal government sustainability professionals, and in the Local Government and Regional Alliance on Equity. The latter two memberships will cost an additional \$5400 from 2016 onward.

Please do not hesitate to contact me if you have any questions regarding these budget projections.