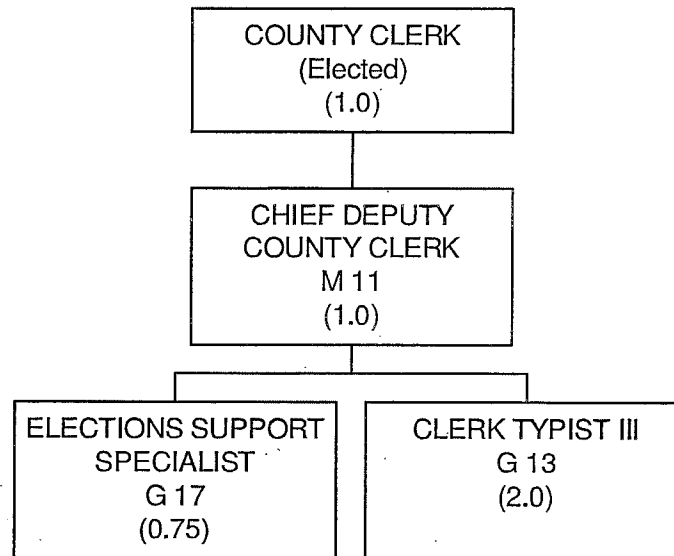


COUNTY CLERK



**COUNTY OF DANE
BUDGETED POSITIONS**

CLASSIFICATION TITLE	2014 RANGE	2013	2014	2015		
				REQUESTED NO.	RECOMMENDED NO.	ADOPTED NO.
<u>COUNTY CLERK</u>						
COUNTY CLERK	ME 90,937 C	1.00	1.00	1.00		
CHIEF DEPUTY COUNTY CLERK	M 11	1.00	1.00	1.00		
ELECTIONS SUPPORT SPECIALIST	G 17	0.75	0.75	0.75		
CLERK TYPIST III	G 13	2.00	2.00	2.00		
COUNTY CLERK TOTAL		4.75	4.75	4.75	0.00	0.00

C - SUB. 1 RES. 154, 11-12, ADOPTED MARCH 15, 2012, ESTABLISHED SALARY ADJUSTMENTS AS FOLLOWS:
EFFECTIVE 2013: \$89,814; EFFECTIVE 2014: \$90,937; EFFECTIVE 2015: \$92,755; EFFECTIVE 2016: \$94,611

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Dept:	County Clerk	12	DANE COUNTY	Fund Name:	General Fund
Prgm:	Administration	110/00		Fund No:	1110

Mission:

To provide efficient, effective, accountable, professional, and responsible service in a continuously improving manner to the public in the issuance of marriage licenses and distribution of dog licenses. The County Clerk is also statutorily the secretary for the County Board of Supervisors, and as such, is the preparer of the County Board Proceedings and the custodian of County Board records.

Description:

Under Chapter 59.17 of the Wisconsin Statutes, the Clerk's responsibilities include these areas: coordinating county-wide elections (see Elections Program page); issuing marriage licenses (issuing approximately 3,000 annually, and collecting and paying funds); administering the dog licenses (receiving and distributing licenses to municipal treasurers). Finally, the Clerk serves as recording secretary to the County Board of Supervisors, monitors compliance with open meetings and records laws and maintains files of contracts, resolutions, ordinances, committee minutes and other documents.

	Actual 2013	Adopted 2014	2013 Forward	Board Transfers	Budget As Modified	2014 YTD	Estimated 2014	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$415,460	\$409,800	\$0	\$0	\$409,800	\$115,309	\$402,331	\$428,500
Operating Expenses	\$17,880	\$23,620	\$0	\$0	\$23,620	\$9,949	\$24,933	\$24,050
Contractual Services	\$9,164	\$11,400	\$0	\$0	\$11,400	\$3,332	\$12,807	\$11,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$442,504	\$444,820	\$0	\$0	\$444,820	\$128,591	\$440,071	\$464,050
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$135,465	\$130,350	\$0	\$0	\$130,350	\$24,835	\$134,225	\$130,350
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$1,131	\$3,000	\$0	\$0	\$3,000	\$182	\$1,375	\$3,000
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$2,822	\$2,900	\$0	\$0	\$2,900	\$12	\$2,900	\$2,900
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$139,418	\$136,250	\$0	\$0	\$136,250	\$25,029	\$138,500	\$136,250
GPR SUPPORT	\$303,086	\$308,570			\$308,570			\$327,800
F.T.E. STAFF	4.000	4.000					4.000	4.000

Dept: County Clerk	12	Fund Name: General Fund
Prgm: Administration	110/00	Fund No.: 1110

DI#	2015 Base	Net Decision Items							2015 Requested Budget	
		01	02	03	04	05	06	07		
PROGRAM EXPENDITURES										
Personnel Costs	\$428,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$428,500
Operating Expenses	\$23,620	\$430	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,050
Contractual Services	\$11,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,500
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$463,620	\$430	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$464,050
PROGRAM REVENUE										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$130,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,350
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$2,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,900
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$136,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136,250
GPR SUPPORT	\$327,370	\$430	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$327,800
F.T.E. STAFF	4.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.000

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
2015 BUDGET BASE				\$463,620	\$136,250	\$327,370
DI #	CLRK-ADMN-1	Membership Dues				
DEPT	Membership dues and travel expense.			\$430	\$0	\$430
EXEC						\$0
ADOPTED						\$0
NET DI # CLRK-ADMN-1				\$430	\$0	\$430
2015 REQUESTED BUDGET				\$464,050	\$136,250	\$327,800

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DEPARTMENT: County Clerk
PROGRAM: Administration

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	2013	ADOPTED	2013	2014	CURRENT	ACTUAL	ESTIMATED	AGENCY
					EXPENDITURES	BUDGET 2014	CARRYFORWRD	COUNTY BOARD ACTIONS	MODIFIED BUDGET	EXPENDITURES YTD	EXPENDITURES TOTAL	
15	COCLKADM	10009	SALARIES AND WAGES		\$278,651	\$289,900	\$0	\$0	\$289,900	\$62,919	\$276,812	\$294,700
15	COCLKADM	10027	OVERTIME		\$307	\$0	\$0	\$0	\$0	\$197	\$0	\$0
15	COCLKADM	10099	RETIREMENT FUND		\$29,588	\$24,200	\$0	\$0	\$24,200	\$5,389	\$23,216	\$24,200
15	COCLKADM	10108	SOCIAL SECURITY		\$21,145	\$22,200	\$0	\$0	\$22,200	\$4,879	\$21,238	\$22,600
15	COCLKADM	10117	HEALTH		\$56,391	\$58,400	\$0	\$0	\$58,400	\$16,054	\$48,893	\$53,500
15	COCLKADM	10126	HEALTH-RETIREEES		\$21,066	\$6,400	\$0	\$0	\$6,400	\$24,812	\$24,812	\$24,900
15	COCLKADM	10153	DENTAL		\$5,469	\$5,800	\$0	\$0	\$5,800	\$1,030	\$4,540	\$4,800
15	COCLKADM	10162	DENTAL-RETIREEES		\$0	\$0	\$0	\$0	\$0	(\$93)	(\$93)	\$0
15	COCLKADM	10171	DISABILITY INSURANCE		\$291	\$300	\$0	\$0	\$300	\$103	\$315	\$400
15	COCLKADM	10180	LIFE INSURANCE		\$77	\$100	\$0	\$0	\$100	\$20	\$98	\$200
15	COCLKADM	10185	FSA ADMINISTRATION FEE		\$176	\$100	\$0	\$0	\$100	\$0	\$100	\$100
15	COCLKADM	10189	WORKERS COMPENSATION		\$2,300	\$2,400	\$0	\$0	\$2,400	\$0	\$2,400	\$3,100
15	COCLKADM	20648	CONFERENCES AND TRAINING		\$3,719	\$4,600	\$0	\$0	\$4,600	\$75	\$3,800	\$4,600
15	COCLKADM	21584	MEMBERSHIP FEES		\$100	\$100	\$0	\$0	\$100	\$100	\$100	\$100
15	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES		\$11,937	\$17,000	\$0	\$0	\$17,000	\$2,649	\$12,333	\$17,000
15	COCLKADM	22250	REPAIR OF EQUIPMENT		\$0	\$200	\$0	\$0	\$200	\$0	\$200	\$200
15	COCLKADM	22646	TRAVEL EXPENSE		\$468	\$120	\$0	\$0	\$120	\$276	\$500	\$120
15	COCLKADM	22736	TELEPHONE		\$1,657	\$1,600	\$0	\$0	\$1,600	\$6,849	\$8,000	\$1,600
15	COCLKADM	30315	ADVERTISING & PUBLISHING		\$7,764	\$10,000	\$0	\$0	\$10,000	\$3,332	\$11,407	\$10,000
15	COCLKADM	31260	INSURANCE		\$1,400	\$1,400	\$0	\$0	\$1,400	\$0	\$1,400	\$1,500
TOTAL EXPENDITURES					\$442,504	\$444,820	\$0	\$0	\$444,820	\$128,591	\$440,071	\$463,620

DEPARTMENT: County Clerk
 PROGRAM: Administration

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YR	ORG CODE	OBJECT CODE	DESCRIPTION	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
15	COCLKADM	10009	SALARIES AND WAGES	\$294,700								\$294,700
15	COCLKADM	10027	OVERTIME	\$0								\$0
15	COCLKADM	10099	RETIREMENT FUND	\$24,200								\$24,200
15	COCLKADM	10108	SOCIAL SECURITY	\$22,600								\$22,600
15	COCLKADM	10117	HEALTH	\$53,500								\$53,500
15	COCLKADM	10126	HEALTH-RETIRES	\$24,900								\$24,900
15	COCLKADM	10153	DENTAL	\$4,800								\$4,800
15	COCLKADM	10162	DENTAL-RETIRES	\$0								\$0
15	COCLKADM	10171	DISABILITY INSURANCE	\$400								\$400
15	COCLKADM	10180	LIFE INSURANCE	\$200								\$200
15	COCLKADM	10185	FSA ADMINISTRATION FEE	\$100								\$100
15	COCLKADM	10189	WORKERS COMPENSATION	\$3,100								\$3,100
15	COCLKADM	20648	CONFERENCES AND TRAINING	\$4,600								\$4,600
15	COCLKADM	21584	MEMBERSHIP FEES	\$100	\$50							\$150
15	COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES	\$17,000								\$17,000
15	COCLKADM	22250	REPAIR OF EQUIPMENT	\$200								\$200
15	COCLKADM	22646	TRAVEL EXPENSE	\$120	\$380							\$500
15	COCLKADM	22736	TELEPHONE	\$1,600								\$1,600
15	COCLKADM	30315	ADVERTISING & PUBLISHING	\$10,000								\$10,000
15	COCLKADM	31260	INSURANCE	\$1,500								\$1,500
TOTAL EXPENDITURES				\$463,620	\$430	\$0	\$0	\$0	\$0	\$0	\$0	\$464,050

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DEPARTMENT: County Clerk
 PROGRAM: Administration

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	2013	ADOPTED	2013	2014	CURRENT	ACTUAL	ESTIMATED	AGENCY
					REVENUES	BUDGET	CARRYFORWRD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	BASE
						2014		ACTIONS	BUDGET	YTD	TOTAL	
15	COCLKADM	81860	MARRIAGE LICENSES		\$120,130	\$120,000	\$0	\$0	\$120,000	\$22,000	\$119,149	\$120,000
15	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$7,625	\$6,250	\$0	\$0	\$6,250	\$1,000	\$7,650	\$6,250
15	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$6,195	\$3,800	\$0	\$0	\$3,800	\$1,660	\$6,734	\$3,800
15	COCLKADM	81871	DOMESTIC PARTNER CERT WAIVER		\$660	\$300	\$0	\$0	\$300	\$150	\$667	\$300
15	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINI		\$855	\$0	\$0	\$0	\$0	\$25	\$25	\$0
15	COCLKADM	81920	MISCELLANEOUS		\$2,822	\$2,900	\$0	\$0	\$2,900	\$12	\$2,900	\$2,900
15	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$471	\$2,100	\$0	\$0	\$2,100	\$182	\$475	\$2,100
15	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATE		\$660	\$900	\$0	\$0	\$900	\$0	\$900	\$900
TOTAL REVENUES					\$139,418	\$136,250	\$0	\$0	\$136,250	\$25,029	\$138,500	\$136,250

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DEPARTMENT: County Clerk
 PROGRAM: Administration

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	AGENCY REQUEST	
						ITEM #1	ITEM #2	ITEM #3	ITEM #4	ITEM #5	ITEM #6		ITEM #7
15	COCLKADM	81860	MARRIAGE LICENSES		\$120,000							\$120,000	
15	COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES		\$6,250							\$6,250	
15	COCLKADM	81870	DOMESTIC PARTNER REGISTRY		\$3,800							\$3,800	
15	COCLKADM	81871	DOMESTIC PARTNER CERT WAIVER		\$300							\$300	
15	COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTI		\$0							\$0	
15	COCLKADM	81920	MISCELLANEOUS		\$2,900							\$2,900	
15	COCLKADM	81950	PHOTOCOPY & POSTAGE FEES		\$2,100							\$2,100	
15	COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATE:		\$900							\$900	
TOTAL REVENUES					\$136,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136,250

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DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund	6. FUND NO. 1110		
2. PROGRAM Administration	4. PROGRAM NO. 110/00				
7. DECISION ITEM TITLE Membership Dues		8. BUDGETED POSITION CHANGES			
9. DECISION ITEM NUMBER CLRK-ADMN-1		POSITION#	TITLE	# FTE	START DATE
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) Membership dues and travel expense.					
		TOTAL REQUESTED FTE CHANGE		0.000	
11. (a) EXPLANATION/JUSTIFICATION (please be specific) The county clerk is a member of the WI Counties Assoc and the chief deputy clerk is a member of the WI Municipal Clerks Assoc. Both associations provide up to date information on issues relevant to the department (i.e. elections, marriage licenses, etc.), interaction with peers and allows attendance at meetings and conferences at reduced rates. (b) What are the consequences of not funding this request? Dane County would not be represented in these organizations and staff would miss educational/networking opportunities. (c) What savings/productivity improvements will result from approval of this request? If staff is not kept up to date they are not going to be providing reliable information to the municipal clerks. This could mean anything from printing incorrect forms to publishing incorrect election notices.		12. OPERATING EXPENSES / REVENUE SUMMARY			
		REQUESTED EXPENDITURES			
		PERSONNEL COSTS			\$0
		OPERATING EXPENSE			\$430
		CONTRACTUAL EXPENSE			\$0
		OPERATING OUTLAY			\$0
		TOTAL EXPENSE			\$430
		RELATED REVENUES			
		TAXES			\$0
		INTERGOVERNMENTAL REVENUE			\$0
LICENSES & PERMITS			\$0		
FINES, FORFEITS & PENALTIES			\$0		
PUBLIC CHARGES FOR SERVICE			\$0		
INTERGOVERNMENTAL CHARGE FOR SERVICES			\$0		
MISCELLANEOUS			\$0		
OTHER FINANCING SOURCES			\$0		
TOTAL REVENUE			\$0		
NET COST TO COUNTY			\$430		

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**Dane County
5-Year Budget Projections**

Department:

County Clerk

Program:

Administration

Expenditures	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
Personal Services	\$409,800	\$429,600	\$438,600	\$440,200	\$446,500	\$451,400
Operating Expenses	\$23,620	\$24,050	\$24,050	\$24,050	\$24,050	\$24,050
Contractual Services	\$11,400	\$11,500	\$11,530	\$11,561	\$11,592	\$11,624
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$444,820	\$465,150	\$474,180	\$475,811	\$482,142	\$487,074

Revenue	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$130,350	\$130,375	\$130,375	\$130,375	\$130,375	\$130,375
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Intergovernmental Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$136,250	\$136,275	\$136,275	\$136,275	\$136,275	\$136,275

GPR Impact	\$308,570	\$328,875	\$337,905	\$339,536	\$345,867	\$350,799
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Percentage Change 6.58% 2.75% 0.48% 1.86% 1.43%

DEPARTMENT: County Clerk
 PROGRAM: Administration

TOTAL EXPENDITURES	\$440,071	\$465,150	\$474,180	\$475,811	\$482,142	\$487,074
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ORG CODE	OBJECT	DESCRIPTION	Change		2014	2015	2016	2017	2018	2019	CAT	Comments/Assumptions
			%age	Amount	Estimated	Projected	Projected	Projected	Projected	Projected		
COCLKADM	10009	SALARIES AND WAGES			\$276,812	\$294,700	\$298,800	\$296,500	\$297,700	\$297,700	1	
COCLKADM	10027	OVERTIME			\$0	\$0	\$0	\$0	\$0	\$0	1	
COCLKADM	10099	RETIREMENT FUND			\$23,216	\$25,100	\$25,900	\$26,100	\$26,700	\$27,100	1	
COCLKADM	10108	SOCIAL SECURITY			\$21,238	\$22,600	\$22,900	\$22,700	\$22,800	\$22,800	1	
COCLKADM	10117	HEALTH			\$48,893	\$53,500	\$57,000	\$60,700	\$64,600	\$68,800	1	
COCLKADM	10126	HEALTH-RETIREEES			\$24,812	\$24,900	\$24,900	\$24,900	\$24,900	\$24,900	1	
COCLKADM	10153	DENTAL			\$4,540	\$5,000	\$5,300	\$5,600	\$6,000	\$6,400	1	
COCLKADM	10162	DENTAL-RETIREEES			-\$93						1	
COCLKADM	10171	DISABILITY INSURANCE			\$315	\$400	\$400	\$300	\$400	\$400	1	
COCLKADM	10180	LIFE INSURANCE			\$98	\$200	\$200	\$200	\$200	\$100	1	
COCLKADM	10185	FSA ADMINISTRATION FEE			\$100	\$100	\$100	\$100	\$100	\$100	1	
COCLKADM	10189	WORKERS COMPENSATION			\$2,400	\$3,100	\$3,100	\$3,100	\$3,100	\$3,100	1	
COCLKADM	10198	UNEMPLOYMENT COMPENSATION			\$0	\$0	\$0	\$0	\$0	\$0	1	
COCLKADM	20648	CONFERENCES AND TRAINING			\$3,800	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	2	
COCLKADM	21584	MEMBERSHIP FEES			\$100	\$150	\$150	\$150	\$150	\$150	2	
COCLKADM	21989	PRINT COUNTY BOARD PROCEEDINGS			\$0	\$0	\$0	\$0	\$0	\$0	2	
COCLKADM	22043	PRTNG STA & OFFICE SUPPLIES			\$12,333	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000	2	
COCLKADM	22250	REPAIR OF EQUIPMENT			\$200	\$200	\$200	\$200	\$200	\$200	2	
COCLKADM	22646	TRAVEL EXPENSE			\$500	\$500	\$500	\$500	\$500	\$500	2	
COCLKADM	22736	TELEPHONE	2.00%		\$8,000	\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	2	
COCLKADM	30315	ADVERTISING & PUBLISHING			\$11,407	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	3	
COCLKADM	31260	INSURANCE			\$1,400	\$1,500	\$1,530	\$1,561	\$1,592	\$1,624	3	
COCLKADM	32097	PUBLICATION OF PLAT BOOKS			\$0	\$0	\$0	\$0	\$0	\$0	3	
TOTAL EXPENDITURES					\$440,071	\$465,150	\$474,180	\$475,811	\$482,142	\$487,074		

DEPARTMENT: County Clerk
 PROGRAM: Administration

TOTAL REVENUES	\$138,500	\$136,275	\$136,275	\$136,275	\$136,275	\$136,275
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ORG CODE	OBJECT	DESCRIPTION	Change		2014 Estimated	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected	CAT	Comments/Assumptions
			%age	Amount								
COCLKADM	81860	MARRIAGE LICENSES			\$119,149	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000		
COCLKADM	81865	MARRIAGE LICENSE WAIVER FEES			\$7,650	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250		
COCLKADM	81870	DOMESTIC PARTNER REGISTRY			\$6,734	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800		
COCLKADM	81871	DOMESTIC PARTNER CERT WAIVER			\$667	\$300	\$300	\$300	\$300	\$300		
COCLKADM	81872	DOMESTIC PARTNER CERT TERMINTN			\$25	\$25	\$25	\$25	\$25	\$25		
COCLKADM	81920	MISCELLANEOUS			\$2,900	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900		
COCLKADM	81950	PHOTOCOPY & POSTAGE FEES			\$475	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100		
COCLKADM	81955	PLAT BOOK SALES			\$0	\$0	\$0	\$0	\$0	\$0		
COCLKADM	82040	COUNTY ORDINANCE BKS & UPDATES			\$900	\$900	\$900	\$900	\$900	\$900		
COCLKADM	84077	ADVERTISING			\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL REVENUES					\$138,500	\$136,275	\$136,275	\$136,275	\$136,275	\$136,275		

Dept: County Clerk
 Prgm: Elections

12
 112/00

Fund Name: General Fund
 Fund No.: 1110

DI#	2015 Base	Net Decision Items							2015 Requested Budget
		01	02	03	04	05	06	07	
PROGRAM EXPENDITURES									
Personnel Costs	\$45,700	\$300	\$2,100	\$0	\$0	\$0	\$0	\$0	\$48,100
Operating Expenses	\$221,295	(\$125,695)	\$0	\$10,000	\$0	\$0	\$0	\$0	\$105,600
Contractual Services	\$29,080	\$2,920	\$0	\$0	\$0	\$0	\$0	\$0	\$32,000
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$296,075	(\$122,475)	\$2,100	\$10,000	\$0	\$0	\$0	\$0	\$185,700
PROGRAM REVENUE									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$127,165	(\$2,165)	\$0	\$10,000	\$0	\$0	\$0	\$0	\$135,000
Licenses & Permits	\$6,175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,175
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$1,500	(\$500)	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$29,620	(\$15,620)	\$0	\$0	\$0	\$0	\$0	\$0	\$14,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$164,460	(\$18,285)	\$0	\$10,000	\$0	\$0	\$0	\$0	\$156,175
GPR SUPPORT	\$131,615	(\$104,190)	\$2,100	\$0	\$0	\$0	\$0	\$0	\$29,525
F.T.E. STAFF	0.750	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.750

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	GPR Support
2015 BUDGET BASE		\$296,075	\$164,460	\$131,615
DI #	CLRK-ELEC-1 Election Cycle Expense and Revenue Adjustment			
DEPT	Adjust expenditures and revenues for the election cycle including expense changes related to the switch to the new election equipment (DS 200). The cost to maintain the software increased by \$6,200 per year. In addition, additional phone lines were installed in order to receive modem results in a timely manner on election night at a cost of \$8,400 per year. 2014 "should" have only a Spring Election cycle which would include a February Primary and an April Election.	(\$122,475)	(\$18,285)	(\$104,190)
EXEC				\$0
ADOPTED				\$0
NET DI # CLRK-ELEC-1		(\$122,475)	(\$18,285)	(\$104,190)

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Dept:	County Clerk	12	Fund Name:	General Fund		
Prgm:	Elections	112/00	Fund No.:	1110		
NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support	
DI #	CLRK-ELEC-2	Election Audit Initiative				
DEPT	This initiative proposes targeted audits of equipment and procedures after each election. The audit would analyze a limited number of wards from around the county.		\$2,100	\$0	\$2,100	
EXEC					\$0	
ADOPTED					\$0	
		NET DI # CLRK-ELEC-2	\$2,100	\$0	\$2,100	
DI #	CLRK-ELEC-3	Election Public Information				
DEPT	In conjunction with the City of Madison and the GAB, develop and produce public information campaigns to educate voters		\$10,000	\$10,000	\$0	
EXEC					\$0	
ADOPTED					\$0	
		NET DI # CLRK-ELEC-3	\$10,000	\$10,000	\$0	
2015 REQUESTED BUDGET			\$185,700	\$156,175	\$29,525	

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DEPARTMENT: County Clerk
 PROGRAM: Elections

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YR	ORG CODE	OBJECT CODE	DESCRIPTION	2013 EXPENDITURES	ADOPTED BUDGET 2014	2013 CARRYFORWRD	2014 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	AGENCY BASE
15	COCLKEL	10009	SALARIES AND WAGES	\$28,188	\$29,500	\$0	\$0	\$29,500	\$7,680	\$29,478	\$29,500
15	COCLKEL	10027	OVERTIME	\$353	\$500	\$0	\$0	\$500	\$76	\$500	\$500
15	COCLKEL	10072	LIMITED TERM EMPLOYEES	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15	COCLKEL	10090	PER MEETING	\$220	\$1,200	\$0	\$0	\$1,200	\$440	\$500	\$1,200
15	COCLKEL	10099	RETIREMENT FUND	\$3,202	\$2,500	\$0	\$0	\$2,500	\$639	\$2,461	\$2,400
15	COCLKEL	10108	SOCIAL SECURITY	\$2,071	\$2,400	\$0	\$0	\$2,400	\$580	\$2,284	\$2,400
15	COCLKEL	10117	HEALTH	\$8,383	\$8,000	\$0	\$0	\$8,000	\$2,647	\$7,942	\$8,700
15	COCLKEL	10153	DENTAL	\$769	\$800	\$0	\$0	\$800	\$198	\$791	\$900
15	COCLKEL	10180	LIFE INSURANCE	\$22	\$100	\$0	\$0	\$100	\$7	\$26	\$100
15	COCLKEL	21831	OUTREACH	\$475	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES	\$53,524	\$215,295	\$0	\$0	\$215,295	\$25,131	\$215,295	\$215,295
15	COCLKEL	22646	TRAVEL EXPENSE	\$387	\$1,000	\$0	\$0	\$1,000	\$72	\$387	\$1,000
15	COCLKEL	22776	VOTER OUTREACH	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$5,000	\$5,000
15	COCLKEL	30315	ADVERTISING & PUBLISHING	\$2,820	\$7,290	\$0	\$0	\$7,290	\$4,332	\$7,290	\$7,290
15	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECT	\$14,674	\$21,790	\$0	\$0	\$21,790	\$0	\$21,790	\$21,790
15	COCLKEL	22736	TELEPHONE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15	COCLKEL	22621	ELECTION PUBLIC INFORMATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES				\$115,115	\$295,375	\$0	\$0	\$295,375	\$41,802	\$293,744	\$296,075

DEPARTMENT: County Clerk
PROGRAM: Elections

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
15	COCLKEL	10009	SALARIES AND WAGES		\$29,500								\$29,500
15	COCLKEL	10027	OVERTIME		\$500								\$500
15	COCLKEL	10072	LIMITED TERM EMPLOYEES		\$0	\$300							\$300
15	COCLKEL	10090	PER MEETING		\$1,200		\$2,100						\$3,300
15	COCLKEL	10099	RETIREMENT FUND		\$2,400								\$2,400
15	COCLKEL	10108	SOCIAL SECURITY		\$2,400								\$2,400
15	COCLKEL	10117	HEALTH		\$8,700								\$8,700
15	COCLKEL	10153	DENTAL		\$900								\$900
15	COCLKEL	10180	LIFE INSURANCE		\$100								\$100
15	COCLKEL	21831	OUTREACH		\$0								\$0
15	COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES		\$215,295	(\$134,095)							\$81,200
15	COCLKEL	22646	TRAVEL EXPENSE		\$1,000								\$1,000
15	COCLKEL	22776	VOTER OUTREACH.		\$5,000								\$5,000
15	COCLKEL	30315	ADVERTISING & PUBLISHING		\$7,290	(\$3,290)							\$4,000
15	COCLKEL	30595	CODING SUPPORT CONTRACT-ELECT		\$21,790	\$6,210							\$28,000
15	COCLKEL	22736	TELEPHONE		\$0	\$8,400							\$8,400
15	COCLKEL	22621	ELECTION PUBLIC INFORMATION		\$0			\$10,000					\$10,000
TOTAL EXPENDITURES					\$296,075	(\$122,475)	\$2,100	\$10,000	\$0	\$0	\$0	\$0	\$185,700

DEPARTMENT: County Clerk
 PROGRAM: Elections

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YR	ORG CODE	OBJECT CODE	DESCRIPTION	2013 REVENUES	ADOPTED BUDGET 2014	2013 CARRYFORWRD	2014 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	AGENCY BASE
15	COCLKEL	81875	CODING MUNICIPAL ELECTIONS	\$127,165	\$127,165	\$0	\$0	\$127,165	\$2,955	\$127,165	\$127,165
15	COCLKEL	81876	VOTER REGISTRATION SYSTEM REV	\$5,794	\$6,175	\$0	\$0	\$6,175	\$0	\$6,175	\$6,175
15	COCLKEL	81878	SALE OF ELECTION SUPPLIES	\$905	\$1,500	\$0	\$0	\$1,500	\$2,026	\$2,500	\$1,500
15	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUI	\$28,627	\$29,620	\$0	\$0	\$29,620	\$696	\$29,620	\$29,620
15	COCLKEL	80993	ELECTION PUBLIC INFORMATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES				\$162,491	\$164,460	\$0	\$0	\$164,460	\$5,678	\$165,460	\$164,460

DEPARTMENT: County Clerk
 PROGRAM: Elections

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
15	COCLKEL	81875	CODING MUNICIPAL ELECTIONS		\$127,165	(\$2,165)							\$125,000
15	COCLKEL	81876	VOTER REGISTRATION SYSTEM REV		\$6,175								\$6,175
15	COCLKEL	81878	SALE OF ELECTION SUPPLIES		\$1,500	(\$500)							\$1,000
15	COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE		\$29,620	(\$15,620)							\$14,000
15	COCLKEL	80993	ELECTION PUBLIC INFORMATION		\$0			\$10,000					\$10,000
TOTAL REVENUES					\$164,460	(\$18,285)	\$0	\$10,000	\$0	\$0	\$0	\$0	\$156,175

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT County Clerk	3. DEPT. NO. 12	5. FUND NAME General Fund	6. FUND NO. 1110
2. PROGRAM Elections	4. PROGRAM NO. 000:112/00		
7. DECISION ITEM TITLE Election Public Information		8. BUDGETED POSITION CHANGES	
9. DECISION ITEM NUMBER CLRK-ELEC-3		POSITION#	TITLE
10. SHORT DESCRIPTION (for budget document--may not exceed 470 characters) In conjunction with the City of Madison and the GAB, develop and produce public information campaigns to educate voters		# FTE	START DATE
		TOTAL REQUESTED FTE CHANGE 0.000	
11. (a) EXPLANATION/JUSTIFICATION (please be specific) This project would be revenue neutral. It would allow the County Clerk's office to accept revenue for the purpose of producing public information material on issues of statewide interest surrounding elections. Examples include Public Service Announcements, brochures, radio spots, etc. (b) What are the consequences of not funding this request? (c) What savings/productivity improvements will result from approval of this request?		12. OPERATING EXPENSES / REVENUE SUMMARY	
		REQUESTED EXPENDITURES	
		PERSONNEL COSTS	\$0
		OPERATING EXPENSE	\$10,000
		CONTRACTUAL EXPENSE	\$0
		OPERATING OUTLAY	\$0
		TOTAL EXPENSE	\$10,000
		RELATED REVENUES	
		TAXES	\$0
		INTERGOVERNMENTAL REVENUE	\$10,000
LICENSES & PERMITS	\$0		
FINES, FORFEITS & PENALTIES	\$0		
PUBLIC CHARGES FOR SERVICE	\$0		
INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0		
MISCELLANEOUS	\$0		
OTHER FINANCING SOURCES	\$0		
TOTAL REVENUE	\$10,000		
NET COST TO COUNTY	\$0		

**Dane County
5-Year Budget Projections**

**Department:
Program:**

**County Clerk
Elections**

Expenditures	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
Personal Services	\$45,000	\$48,200	\$48,900	\$49,400	\$50,300	\$51,000
Operating Expenses	\$221,295	\$95,600	\$214,400	\$96,400	\$214,400	\$96,400
Contractual Services	\$29,080	\$32,100	\$35,100	\$32,100	\$35,100	\$32,100
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$295,375	\$175,900	\$298,400	\$177,900	\$299,800	\$179,500

Revenue	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected
Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$127,165	\$100,000	\$125,000	\$100,000	\$125,000	\$100,000
Licenses & Permits	\$6,175	\$6,175	\$6,175	\$6,175	\$6,175	\$6,175
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$1,500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Intergovernmental Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$29,620	\$14,000	\$28,000	\$14,000	\$28,000	\$14,000
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$164,460	\$121,175	\$160,175	\$121,175	\$160,175	\$121,175

GPR Impact	\$130,915	\$54,725	\$138,225	\$56,725	\$139,625	\$58,325
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Percentage Change **-58.20%** **152.58%** **-58.96%** **146.14%** **-58.23%**

DEPARTMENT: County Clerk
PROGRAM: Elections

TOTAL EXPENDITURES	\$293,744	\$175,900	\$298,400	\$177,900	\$299,800	\$179,500
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ORG CODE	OBJECT	DESCRIPTION	Change		2014 Estimated	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected	CAT	Comments/Assumptions
			%age	Amount								
COCLKEL	10009	SALARIES AND WAGES			\$29,478	\$29,500	\$29,600	\$29,400	\$29,500	\$29,500	1	
COCLKEL	10027	OVERTIME			\$500	\$500	\$500	\$500	\$500	\$500	1	
COCLKEL	10072	LIMITED TERM EMPLOYEES			\$0	\$300	\$300	\$300	\$300	\$300	1	
COCLKEL	10090	PER MEETING			\$500	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300	1	
COCLKEL	10099	RETIREMENT FUND			\$2,461	\$2,500	\$2,600	\$2,600	\$2,700	\$2,700	1	
COCLKEL	10108	SOCIAL SECURITY			\$2,284	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	1	
COCLKEL	10117	HEALTH			\$7,942	\$8,700	\$9,200	\$9,800	\$10,500	\$11,100	1	
COCLKEL	10153	DENTAL			\$791	\$900	\$900	\$1,000	\$1,000	\$1,100	1	
COCLKEL	10180	LIFE INSURANCE			\$26	\$100	\$100	\$100	\$100	\$100	1	
COCLKEL	10198	UNEMPLOYMENT COMPENSATION			\$0	\$0	\$0	\$0	\$0	\$0	1	
COCLKEL	20939	ELECTION IMPROVEMENTS			\$0	\$0	\$0	\$0	\$0	\$0	2	
COCLKEL	21831	OUTREACH			\$0	\$0	\$0	\$0	\$0	\$0	2	
COCLKEL	22043	PRTNG STA & OFFICE SUPPLIES			\$215,295	\$81,200	\$200,000	\$82,000	\$200,000	\$82,000	2	
COCLKEL	22646	TRAVEL EXPENSE			\$387	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	2	
COCLKEL	22776	VOTER OUTREACH			\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	2	
COCLKEL	30315	ADVERTISING & PUBLISHING			\$7,290	\$4,000	\$7,000	\$4,000	\$7,000	\$4,000	3	
COCLKEL	30595	CODING SUPPORT CONTRACT-ELECTN			\$21,790	\$28,100	\$28,100	\$28,100	\$28,100	\$28,100	3	
COCLKEL	22736	TELEPHONE			\$0	\$8,400	\$8,400	\$8,400	\$8,400	\$8,400	2	
TOTAL EXPENDITURES					\$293,744	\$175,900	\$298,400	\$177,900	\$299,800	\$179,500		

DEPARTMENT: County Clerk
 PROGRAM: Elections

TOTAL REVENUES	\$165,460	\$121,175	\$160,175	\$121,175	\$160,175	\$121,175
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ORG CODE	OBJECT	DESCRIPTION	Change		2014 Estimated	2015 Projected	2016 Projected	2017 Projected	2018 Projected	2019 Projected	CAT	Comments/Assumptions
			%age	Amount								
COCLKEL	81875	CODING MUNICIPAL ELECTIONS			\$127,165	\$100,000	\$125,000	\$100,000	\$125,000	\$100,000	30	
COCLKEL	81876	VOTER REGISTRATION SYSTEM REV			\$6,175	\$6,175	\$6,175	\$6,175	\$6,175	\$6,175	40	
COCLKEL	81878	SALE OF ELECTION SUPPLIES			\$2,500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	60	
COCLKEL	81880	ELECTION DATA ENTRY			\$0	\$0	\$0	\$0	\$0	\$0	30	
COCLKEL	82970	MISCELLANEOUS GENERAL REVENUE			\$29,620	\$14,000	\$28,000	\$14,000	\$28,000	\$14,000	80	
TOTAL REVENUES					\$165,460	\$121,175	\$160,175	\$121,175	\$160,175	\$121,175		

DEPARTMENT: County Clerk
 PROGRAM: County Clerk Capital Projects

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YR	ORG CODE	OBJECT CODE	DESCRIPTION	2013 EXPENDITURES	ADOPTED BUDGET 2014	2013 CARRYFORWRD	2014 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	AGENCY BASE
15	CPCLERK	58962	VOTING MACHINES	\$1,059,774	\$0	\$1,440,227	\$0	\$1,440,227	\$0	\$1,440,227	\$0
			TOTAL EXPENDITURES	\$1,059,774	\$0	\$1,440,227	\$0	\$1,440,227	\$0	\$1,440,227	\$0

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DEPARTMENT: County Clerk
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
15	CPCLERK	58962	VOTING MACHINES	C	\$0								\$0
			TOTAL EXPENDITURES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

DEPARTMENT: County Clerk
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	2013	ADOPTED	2013	2014	CURRENT	ACTUAL	ESTIMATED	AGENCY
					REVENUES	BUDGET	CARRYFORWRD	COUNTY BOARD	MODIFIED	REVENUES	REVENUES	BASE
					2014	2014		ACTIONS	BUDGET	YTD	TOTAL	
15	CPCLERK	83983	MUNICIPAL REV-VOTING MACHINES	C	\$59,669	\$0	\$1,190,331	\$0	\$1,190,331	\$0	\$1,190,331	\$0
15	CPCLERK	84974	BORROWING PROCEEDS	C	\$1,250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES					\$1,309,669	\$0	\$1,190,331	\$0	\$1,190,331	\$0	\$1,190,331	\$0

DEPARTMENT: County Clerk
 PROGRAM: County Clerk Capital Projects

YR	ORG CODE	OBJECT CODE	DESCRIPTION	C A P B D	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
15	CPCLERK	83983	MUNICIPAL REV-VOTING MACHINES	C	\$0								\$0
15	CPCLERK	84974	BORROWING PROCEEDS	C	\$0								\$0
TOTAL REVENUES					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

