

FUND TRANSFER REQUEST FORM

AGENCY Register of Deeds		ORGANIZATION Register of Deeds				LEGISTAR FILE # 2026 FTR-001	
TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)							CURRENT BALANCES
Amount in Whole \$\$		Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	\$140,000.00	Customer Service Laredo Rev	REGDEEDS	82515		\$294,332.00	\$181,028.82
2							
3							
4							
	\$140,000.00	TRANSFER FROM TOTAL					
TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)							CURRENT BALANCES
Amount in Whole \$\$		Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	\$140,000.00	Laredo Internet Service	REGDEEDS	31382		\$55,000.00	\$51,737.93
2							
3							
4							
	\$140,000.00	TRANSFER TO TOTAL					
EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)			APPROVALS				
Per Contract Addendum 13206C the Dane County Laredo Anywhere Internet Service updated plans in 2026 resulting in increased revenue and expenditure.				DATE	APPROVED	DENIED	
			Oversight Committee				
			Controller				
			County Executive				
			Finance Committee				
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.							