



COUNTY OF DANE

DEPARTMENT OF ADMINISTRATION
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GREG BROCKMEYER
Director of Administration

Date: December 21, 2023

To: All Employees

From: Greg Brockmeyer
Director of Administration

Subject: Temporary Exception to the Employee Benefit Handbook for Attorney Training and Dues

The 2024 Employee Benefit Handbook updated provisions with respect to training and professional licensure, but it did not update these provisions for the Attorney's Employee Group. This proposed Temporary Exception adds to the Employee Benefit handbook for the Attorneys' Employee Group a corresponding provision.

Dane Co. Ord. §18.24(5)(a) authorizes the Director of Administration to make temporary exceptions to the Employee Benefit Handbook after reasonable notice to interested stakeholders. If concerns regarding the implementation of the proposed exception are raised, interested stakeholders have until the end of business on January 4, 2024 to request a meeting with me.

Temporary Exception to Training and Education for Attorneys

1. The section on Training and Education of the Attorney Employee Group is modified as follows:

Section 1:

- a. Bar Dues. The County will pay the applicable State of Wisconsin professional bar dues on behalf of each employee covered in this section. Professional Bar dues paid shall include one state bar section dues for a section relevant to the employee's position. ~~not to exceed a cost of \$40.00 per year.~~
- b. Continuing Legal Education. The County shall pay reasonable expenses as determined by the unit supervisor for continuing legal education course work subject to applicable County travel ordinance and regulations. ~~A committee of County, employees, and employee representatives will meet to discuss the process for approval of CLE requests within the office.~~

2. This Exception shall be effective as of 12/17/2023 and shall expire on 12/14/2024