



SECTION: HR  
TOPIC: GRIEVANCE 01  
CIVIL SERVICE  
AUGUST, 2024

## ADMINISTRATIVE PRACTICES MANUAL

**SUBJECT: GRIEVANCES  
CIVIL SERVICE COMMISSION APPEAL**

### RESPONSIBILITY

### ACTION

Employee

1. Submit a written appeal to the Employee Relations Division indicating the cause of concern and the desire to appeal the matter to the Civil Service Commission.

Civil Service Commission

2. Hear the appeal and render a decision.

**END OF PROCEDURE**